# RURAL FIRE BRIGADES ASSOCIATION QUEENSLAND INC

ABN: 37 417 474 709
FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2019

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#### **COMMITTEE'S REPORT**

Your committee members submit the financial report of Rural Fire Brigades Association Queensland Inc for the financial year ended 30 June 2019.

#### **Committee Members**

The names of the committee members in office at anytime during or since the end of the year are:

Justin Choveaux Nellie Baron Jon Bundy Ian Pike Jim Besgrove Ian Swadling

#### **Principal Activities**

The principal activities of the association during the financial year were:

to receive gifts from the public for the purpose of supporting Rural Fire Brigades in Queensland and to raise funds by the conduct of Art Unions.

#### **Significant Changes**

No significant change in the nature of these activities occurred during the financial year.

#### **Operating Result**

The profit after providing for income tax amounted to \$158,554.

#### **Indemnification of Officers**

Indemnities have been given and insurance premiums paid, during or since the end of the financial year, for any person who is or has been an officer or auditor of the company. Directors insurance is held and is current. The auditor holds professional indemnity insurance and has been given assurances from the directors. There is fidelity insurance held.

#### **Events Subsequent to the End of the Reporting Period**

No matters or cirumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the assocation, the results of those operations, of the state of affairs of the company in future financial years.

Signed in accordance with a resolution of the members of the committee:

Justin Choveaux

lán Pike

Dated:27/08/2019

#### STATEMENT OF PROFIT OR LOSS FOR THE YEAR ENDED 30 JUNE 2019

	Note	2019 \$	2018 \$
Revenue		2,826,485	2,994,512
Gross profit		2,826,485	2,994,512
Other revenue		2,795	-
Distribution expenses		(71,555)	(65,852)
Marketing expenses		(60,040)	(71,879)
Occupancy expenses		(50,798)	(71,804)
Administration expenses		(3,269)	(3,475)
Other expenses		(2,485,064)	(2,486,256)
Profit before income tax	2	158,554	295,246
Income tax expense			
Profit for the year		158,554	295,246
Profit attributable to members of the entity		158,554	295,246

#### STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDED 30 JUNE 2019

	Note	2019 \$	2018 \$
Profit for the year		158,554	295,246
Other comprehensive income:			
Total other comprehensive income for the year			
Total comprehensive income for the year		158,554	295,246
Total comprehensive income attributable to members of the entity		158,554	295,246

#### STATEMENT OF FINANCIAL POSITION

#### **AS AT 30 JUNE 2019**

	Note	2019 \$	2018 \$
ASSETS		,	
CURRENT ASSETS			
Cash on hand	3	1,310,101	1,175,496
Accounts receivable and other debtors	4	34,915	41,631
Other current assets	5 _	19,066	25,937
TOTAL CURRENT ASSETS	_	1,364,082	1,243,064
NON-CURRENT ASSETS			
Property, plant and equipment	6	207,269	181,974
Intangible assets	7	159,220	138,620
TOTAL NON-CURRENT ASSETS		366,489	320,594
TOTAL ASSETS	_	1,730,571	1,563,658
LIABILITIES			
CURRENT LIABILITIES			
Accounts payable and other payables	8	65,927	70,982
Borrowings	9	6,761	6,020
Provisions	10	99,699	104,252
Other	11 _	33,809	16,583
TOTAL CURRENT LIABILITIES		206,196	197,837
TOTAL LIABILITIES	_	206,196	197,837
NET ASSETS	_	1,524,375	1,365,821
MEMBERS' FUNDS			
Retained earnings		1,524,375	1,365,821
TOTAL MEMBERS' FUNDS		1,524,375	1,365,821
TOTAL WIEWIDERS FUNDS	_	1,524,575 ===================================	1,305,021

#### STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 30 JUNE 2019

	Retained Earnings	Total
	\$	\$
Balance at 1 July 2017	1,070,575	1,070,575
Comprehensive income		
Profit for the year	295,246	295,246
Total comprehensive income for the year attributable to members of the		
association	295,246	295,246
Balance at 30 June 2018	1,365,821	1,365,821
Balance at 1 July 2018 Comprehensive income	1,365,821	1,365,821
Profit for the year	158,554	158,554
Total comprehensive income for the year attributable to members of the		
association	158,554	158,554
Balance at 30 June 2019	1,524,375	1,524,375

### NOTES TO THE FINANCIAL STATEMENTS

#### FOR THE YEAR ENDED 30 JUNE 2019

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **Financial Reporting Framework**

The financial statements are special purpose financial statements prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Act Queensland. The committee has determined that the association is not a reporting entity.

#### **Basis of Preparation**

The financial statements have been prepared on an accruals basis and are based on historic costs and do not take into account changing money values or, except where stated specifically, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless stated otherwise, have been adopted in the preparation of these financial statements.

#### (a) Goodwill

Goodwill is initially measured at the amount by which the purchase price for a business combination exceeds the fair value attributed to the interest in the net fair value of identifiable assets, liabilities and contingent liabilities acquired at date of acquisition.

Goodwill is subsequently measured at cost less any impairment losses.

#### (b) Income Tax

The Association is a Charitable Institution from 4 December 2012. Fringe Benefits Tax (FBT) is payable from 1 April 2013 on any personal usage of cars rather than being FBT exempt up to the \$30,000 capping threshold per employee.

#### (c) Property, Plant and Equipment

Leasehold improvements, plant and office equipment are carried at cost less any accumulated depreciation.

Freehold land and buildings are carried at their recoverable amounts, based on periodic, but at least triennial, valuations by the directors.

#### Depreciation

The depreciable amount of all PPE is depreciated over the useful lives of the assets to the association commencing from the time the asset is held ready for use.

#### (d) Impairment of assets

At the end of each reporting period, the committee reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is recognised in the income and expenditure statement.

### NOTES TO THE FINANCIAL STATEMENTS

#### FOR THE YEAR ENDED 30 JUNE 2019

#### (e) Accounts Receivable and Other Debtors

Accounts receivable and other debtors include amounts due from members as well as amounts receivable from donors. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

#### (f) Employee Benefits

Provision is made for the association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits have been measured at the nominal amounts expected to be paid when the liability is settled, plus any related on-costs. Both annual leave and long service leave are recognised within the provisions liability.

#### (g) Provisions

Provisions are recognised when the association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

#### (h) Cash on Hand

Cash on hand includes cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less.

#### (i) Revenue and Other Income

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

Grant and donation income is recognised as revenue when the entity obtains control over the funds, which is generally at the time of receipt.

Interest revenue is recognised using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument.

All revenue is stated net of the amount of goods and services tax.

#### (j) Accounts Payable and Other Payables

Accounts payable and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the association during the reporting period that remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

Accounts payable and other payables are initially measured at their fair value and subsequently measured at amortised cost using the effective interest method.

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

#### (k) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the statement of financial position.

#### (I) Comparative Figures

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

		2019 \$	2018 \$
2.	PROFIT FOR THE YEAR		
	(a) Expenses:		
	Depreciation and amortisation expense  Net loss on disposal of non-current assets:	31,314	21,191
	Property, plant and equipment		8,419
	(b) Revenue and net gains:		
	Net gain on disposal of non-current assets:		
	Property, plant and equipment	2,231	-
3.	CASH ON HAND		
	Petty Cash Imprest	383	378
		604	1,713
	ANZ Townsville Account - 394452228	20,788	42,264
	ANZ Art Union Odd Account - 109377987	62,828	41,818
	ANZ General Account - 108670188	14,740	4,743
	ANZ Business Premium Saver Account - 187481157	912,276	706,485
	ANZ Art Union Even Account - 497232797  ANZ Public Fund Donations - 187793871	4,437	63,372
	ANZ Merchandise Account - 438713013	280,133 13,912	270,841 43,882
	ANZ Merchandise Account - 4507 150 15	1,310,101	1,175,496
_			
4.	ACCOUNTS RECEIVABLE AND OTHER DEBTORS CURRENT		
	Sundry Debtors	4,353	_
	Outstanding GST Refunds	28,085	39,632
		32,438	39,632
	Goods & Services Tax	2,477	1,999
		34,915	41,631
5.	OTHER CURRENT ASSETS		
-	CURRENT		
	Rental Bonds	_	5,488
	Prepaid Expenses	19,066	20,449
	a and annual property of	19,066	25,937
		=======================================	20,007

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

		2019 \$	2018 \$
6.	PROPERTY, PLANT AND EQUIPMENT		
0.	Leasehold Improvements Less Accumulated Depreciation	118,498 (3,114)	116,481 (152)
	Total land and buildings	115,384	116,329
	Plant & Equipment - at cost Less Accumulated Depreciation	238,987 (188,147) 50,840	204,941 (170,121) 34,820
	Motor Vehicles Less Accumulated Depreciation	73,014 (31,969) 41,045	82,810 (51,985) 30,825
	Total plant and equipment	91,885	65,645
	Total property, plant and equipment	207,269	181,974
7.	INTANGIBLE ASSETS Goodwill - at cost	159,220	138,620
8.	ACCOUNTS PAYABLE AND OTHER PAYABLES CURRENT		
	Sundry Creditors Outstanding PAYG Withholding Liability Superannuation Payable	13,131 17,585 35,211	23,381 15,497 32,104
		65,927	70,982
9.	BORROWINGS CURRENT		
	ANZ Visa Card - 26910	6,761	6,020
10.	PROVISIONS		
	CURRENT Provision for Annual Leave Provision for Long Service Leave	24,079 75,620 99,699	26,306 77,946 104,252

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

		2019 \$	2018 \$
11.	OTHER LIABILITIES CURRENT Accrued Expenses	33,809	16,583_
12.	LEASING COMMITMENTS  (a) Operating Lease Commitments  Non-cancellable operating leases contracted for but not recognised in the financial statements  Payable:  not later than 12 months between 12 months and five years	40,535 104,715	56,434 145,250
		145,250	201,684

The property lease for Mary Street expired on the 30th September 2018 and was not renewed. The business relocated to the premises at 28 Fraser Road on 28th June 2018.

The property lease for 28 Fraser Road, Araluen is a commercial property lease with a five-year term, with rent payable monthly in advance. Rent review date each anniversary of commencement date with 2.5% fixed percentage increase. 3 x 5 years option to renew the lease at the end of the expiry date of 31 January 2023.

#### 13. CONTINGENT LIABILITIES

#### **Contingent Liability**

All liabilities which have arisen or which will arise out of the activities of the association to the end of the financial year have been included in the financial report.

There were no contingent liabilities, including guarantees, at balance date which are not disclosed in the financial report or the notes thereto.

#### 14. RELATED PARTY TRANSACTIONS

#### **Related Parties**

(a)

The President has been provided with a car, a laptop/tablet. A car log book has been provided nominating 100% business usage.

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

2019 \$ 2018 \$

#### 15. COMMITMENTS

There were contractual commitments at 30 June 2019 for the purchase of Art Union prizes drawn after 30 June 2019 as this has been partly disclosed in sundry creditors.

There are contractual commitments where no funds have been paid for the purchase of major Art Union prizes of 2 motor vehicles.

#### 16. PUBLIC FUND

The Association operates a Public Fund known as The Rural Fire Brigade Association Queensland Inc Public Fund. The purpose of the fund is to solicit and receive gifts from the public solely for the purpose of supporting the volunteer based emergency service activities of the Rural Fire Brigades in Queensland. The Association is required to maintain the Fund as a gift fund to receive and record income tax deductible gifts and contributions.

Opening Balance 1 July 2018	270,841
Deposits of gifts and charitable contributions	762,434
	1,033,275
Payments of various expenses including prizes	753,143
	280,132
Bank Statement Balance 30 June 2019	284,102
Add Outstanding Deposits	
	284,102
Less Outstanding Cheques	3,970
Public Fund Balance Held at 30 June 2019	280,132

# NOTES TO THE FINANCIAL STATEMENTS

# FOR THE YEAR ENDED 30 JUNE 2019

Plant &

	Leasehold Improvements	Equipment - at cost	Motor Vehicles	Total
	₩	₩	4	₩
15. (a) MOVEMENT IN CARRYING AMOUNTS				
Movements in the carrying amounts for each class of property, plant and equipment.				
Balance at 1 July 2017	7,566	44,555	24,603	76,724
Additions	116,481	4,332	14,047	134,860
Disposals	(2,566)	(2,853)	1	(8,419)
Depreciation expense	(2,152)	(11,214)	(7,825)	(21,191)
Carrying amount at 30 June 2018	116,329	34,820	30,825	181,974
Additions	2,017	36,510	22,407	60,934
Disposals	1	(292)	(4,022)	(4,587)
Depreciation expense	(2,962)	(19,925)	(8,164)	(31,051)
Carrying amount at 30 June 2019	115,384	50,840	41,045	207,269

#### STATEMENT BY MEMBERS OF THE COMMITTEE

The committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In accordance with a resolution of the committee of Rural Fire Brigades Association Queensland Inc, the members of the committee declare that the financial statements as set out on pages 3 to 13:

- 1. present a true and fair view of the financial position of Rural Fire Brigades Association Queensland Inc as at 30 June 2019 and its performance for the year ended on that date in accordance with the accounting policies described in Note 1 to the financial statements and the requirements of the Associations Incorporation Act; and
- 2. at the date of this statement there are reasonable grounds to believe that Rural Fire Brigades Association Queensland Inc will be able to pay its debts as and when they fall due.

This statement is signed for and on behalf of the committee by:

President

lan Pike

Treasurer

Justin Choveaux

Dated:27/08/2019

# INDEPENDENT AUDITOR'S REPORT TO THE MEMBER OF RURAL FIRE BRIGADES ASSOCIATION QUEENSLAND INC

#### Report on the Audit of the Financial Report

#### Opinion

We have audited the financial report of Rural Fire Brigades Association Queensland Inc (the association), which comprises the committee's report, statement of financial position as at 30 June 2019 and the statement of profit or loss for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial report of Rural Fire Brigades Association Queensland Inc presents fairly, in all material respects, the financial position of Rural Fire Brigades Association Queensland Inc as at 30 June 2019 and of its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements and the requirements of the Associations Incorporation Act Queensland.

#### **Basis for Opinion**

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the association in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110: Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Emphasis of Matter - Basis of Accounting**

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist Rural Fire Brigades Association Queensland Inc to meet the requirements of the Associations Incorporation Act. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

#### Responsibilities of the Committee for the Financial Report

The committee of Rural Fire Brigades Association Queensland Inc is responsible for the preparation and fair presentation of the financial report in accordance with the financial reporting requirements of the Associations Incorporation Act Queensland and for such internal control as the committee determines is necessary to enable the preparation and fair presentation of a financial report that is free of material misstatement, whether due to fraud or error.

In preparing the financial report, the committee is responsible for assessing the association's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the committee either intends to liquidate the association or to cease operations, or has no realistic alternative but to do so.

#### Auditor's Responsibility for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

# INDEPENDENT AUDITOR'S REPORT TO THE MEMBER OF RURAL FIRE BRIGADES ASSOCIATION QUEENSLAND INC

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the committee.
- Conclude on the appropriateness of the committee's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Cosmo lan Schuh Chartered Accountant 58-62 Mary Street Gympie, QLD, 4570

CI Schuh

**Gympie** 

**27th August 2019** 

#### CERTIFICATE BY MEMBER OF THE COMMITTEE

I, Ian Pike of 11 Barina Court, POMONA QLD 4568 and I, Justin Choveaux of 115 Tamaree Road, TAMAREE QLD 4570, certify that:

- a. I attended the annual general meeting of the association held on 27 29 September 2019.
- b. The financial statements for the year ended 2019 were submitted to the members of the association at its annual general meeting.

Dated:27/09/2019

**Committee Member** 

**Committee Member** 

Justin Choveaux