



RURAL FIRE BRIGADES ASSOCIATION QUEENSLAND INC.

ABN. 37 417 474 709

SEM MEETING

(SENIOR EXECUTIVE MANAGEMENT)

26TH MAY 2022

MINUTES & REPORTS

RFBAQ OFFICE - ARALUEN

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RURAL FIRE BRIGADES ASSOCIATION
QUEENSLAND INC. ABN. 37 417 474 709

MINUTES



Minutes: For the meeting held on Thursday, 26th May 2022 – RFBAQ office, Araluen

Attendance:

Ian Pike (President)	Justin Choveaux (JC)	Ian Swadling (IS)
Gary Patzwald (GP)	Nellie Baron (NB) – Dialled In	Ashleigh Rowcliffe (AR)
Dave Morton (DM)		

Secretariat: Jessica Stark (JS)

Apologies: N/A

1. OPENING OF MEETING

Welcome & Opening of Meeting

9.30 AM President declared meeting open.

1.1. Leave of Absence

a. Nil

1.2. Proxies

a. Nil

2. ADMINISTRATION

2.1. Minutes and Business Arising

a. Minutes of Previous Meeting

Motion: The minutes of the previous meeting dated Friday, 29th April 2022 are adopted as a true and correct record of proceedings.

Moved: GP

Seconded: DM

Carried: 26/05/2022

b. Business Arising from the Minutes

a. JC – Motion on page 9. Wrote to QFES and haven't received a reply as yet.

2.2. Correspondence

a. Correspondence Register

b. Acceptance of Correspondence

Motion: That the April 2022 SEM Correspondence Report be accepted.

Moved: IS

Seconded: GP

Carried: 26/05/2022

c. Business Arising from Correspondence

a. GP – Page 4, clearing blocks of land. JC – explained the situation. It was a lady that took photos of a brigade helping a landowner clearing a block of land and burning the rubbish. She was outraged that her tax dollars are being used to burn off. Passed on to the local regional office who said they have also heard from her.

b. IS – Fire permit cartoon? JC – we asked for permission to replicate it.



- c. IS – heard back on the proceedings? JC – UFU made a submission in relation to it and that there was no consultation, no medical advice and needs to be pulled out and done separately.
- d. IS – 14th April, mystery of 2 letters? JC – that’s Lawrence Lang. The brigade is looking at going to the ombudsmen. DM – should we be doing something, I read somewhere he is under disciplinary action? JC – he has been under direction and action for the last few years. GP – he was nice enough when I had to deal with him. He told me he was just passing on what he had been directed to do. IS – if TJ gave him direction, he was just following that. JC – TJ didn’t give him direction. GP – are you sure? JC – matter of fact I am. JC – we took it to the Ministers Office and the Commissioner but he is not our employee. The brigade wrote back and thanked the RFBAQ for the support we had given them. GP – alcohol in the deployments, if they aren’t getting back to 2 or 3am, are they really fit for duty? JC – explained the emails from Lawrence Lang regarding couples not going away on deployments together and no alcohol. He made this rule up for this group of volunteers from the far north.
- e. IS – Fake news, page 6? – JC explained it was fake articles being shared around saying cancer coverage was going to be downgraded but the wasn’t the case they were wanting to extend it. We told them that it wasn’t true and told them the truth.
- f. IS – Ex fire vehicle? JC – explained a person who brought an ex-fire vehicle, and they were just wanting some history on the vehicle.

3. GENERAL BUSINESS – REPORTS

3.1. Presidents Report

a. Report

President provided an overview.

Acceptance of President Report

Motion: The President Report for the May 2022 SEM is accepted.

Moved: IP

Seconded: DM

Carried: 26/05/2022

b. Business Arising from Presidents Report

- a. IP – EVAF meeting - spoke about COVID19 impact to the Red Cross & loss of volunteers. IGM flood review. JC – What’s happening with that? IP – was just to say you can put submissions in. Tim spoke about the Fire Danger Rating Signs. There will be a TV & social media campaign about that. EVAF members are all General Managers and CEO’s, I am the only volunteer. I asked why I am the only volunteer and said there is a need for change. This was supported by the Minister
IS – did he mention the community messaging? JC – Yes.

3.2. Operations Manager Report

a. Statements

AR tabled the Operations Manager Report for March 2022 and provided an overview.

Acceptance of Operations Manager Report



Motion: Operations Manager Report and Financials for March 2022 is accepted.

Moved: NB

Seconded: IS

Carried: 26/05/2022

b. Business Arising from Operations Manager Report

- a. AR – one of our long-standing employees passed away from a heart attack. We are waiting to hear back about the funeral.
- b. GP – TVL account? AR – it's the account all our online transactions go into.

3.3. General Manager Report

Report

JC Tabled the General Manager Report and provided an overview.

a. Acceptance of General Manager Report

Motion: The General Manager Report for the May 2022 SEM is accepted.

Moved: DM

Seconded: GP

Carried: 26/05/2022

b. Business Arising from General Manager Report

- a. JC – Damien came in with the fire hoods that are going in the Fusion Cruiser. We have shown them to the Fire Service, but they didn't know anything about it. They are \$330 each, which we have passed onto the Fire Service hoping they will supply it in the future.
- b. JC – industrial relations meeting, we had 3 very specific questions which they didn't answer any of them. We are saying let's have some consultation and let's not make it retrospective. We are wanting to make sure no one is left behind.
- c. JC – Exercise in Charters Towers was great. A lot of the brigades up there already have all of our stuff but don't know who we are. Nellie was doing PSO.
- d. JC – FMS training is back on the agenda. I think there will be change coming from it. Doesn't seem like the Commissioner had told the deputy Commissioner what he wanted to do. IP – the Minister is still chipping away at it. JC – some brigades train all the time and if you don't go your out. GP – not everybody has the time to go all the time. GP – what's the depopulation in the west? JC – a number of things coming together that will affect brigades. There is a lot of slip-ons out there but a lot fewer brigade members. It means less volunteers, but the percentage of the population is the same. Having the conversation about how many people are in certain areas and what equipment is needed in those areas. As an organisation should we be talking to them about the changes and the fire service said why would you do that. I am not saying the remote regional councils will be amalgamated but it will affect brigades with any changes. My suggestion was over the next 10 months talking to the mayors and truck brigades and reps to get local knowledge and see what it is they need.

4. GRANT APPLICATION

4.1. GN22/635 – Glasshouse Mountains Rural Fire Brigade - \$9,960.50 – Concrete Slab

- a. IP explained grant. First grant they have asked for and they are the oldest brigade in QLD. Very active brigade. **All SEM happy to support.**



4.2. GN22/636 – Irvinebank Rural Fire Brigade - \$8,180.82 – Ice Boxes, Storage Cupboards for First Aid, Fridge, Urn & Bain-marie

- a. JC explained grant application. Very active brigade. They have had previous grants from us, always small things. Has been supported by everyone needed. **All SEM happy to support.**

4.3. Business Arising from Grant Applications

- a. . Nil

5. GENERAL BUSINESS

5.1. JC – Fusion Cruiser

- a. JC – has everything it needs now, the stuff from the Fire Service only just turned up even though we ordered it months ago. They forgot to order the lightbar and there is a 7 week wait. We will be 1 week behind our target date. Its not great as we need it at Farmfest so it doesn't give us much time with the vehicle to do photos & videos etc. At Farmfest we have a Rural Fire Service stand, full of yellow trucks. Swado, you need to talk to GP about dates in July for your area to see the Fusion Cruiser.

5.2. JC – Charters Towers

- a. JC – The exercise was excellent. A lot of this stuff that Jim has organised has been donated. About \$300,000 over the last 3 years. A lot of the stuff is leased, and he needs to pay about \$21,000 a year. Then to get the stuff moved around cost about \$20,000. The Fire Service wasn't putting anything towards it and he was needing to do a lot of burns to cover the cost. I asked what he needed, and he said ongoing financial support. I went to TJ to ask for a commitment of \$50,000 ongoing support each year for 5 years. Would be new money, TJ is going to see if this is possible. They have a water tanker that needs to be replaced but they are wanting to get a flatbed truck with a 10,000 litre skid instead so when it's not fire season they can use it to cart all the stuff around. GP – I have had the same idea for years, said they would look into it but that's as far as it got. JC – I will send you the email with the vehicle they are wanting to put together. The idea of doing this setup was to make sure the communities weren't being affected when disasters are happening. Doesn't look good when a town floods and there is no accommodation for the locals because they are all booked out by rural fire.

5.3. JC – Barcaldine Handover & Staffing

- a. JC – Vehicle was handed over. We had a meeting afterwards and it was the Brigade asking the Inspector why he hasn't done anything he was supposed to. Brigades said to sack him. After the article came out, he managed to organise a number of the things he hadn't done. All the things Cam asked to do is now being done. They got a light attack and a reconditioned medium attack. DM – but again staff weren't doing their jobs even if they are being directed. There is no leadership or management. JC – Cam & the brigades are happy

5.4. JC – Great Keppel Island RFB & Ogmore

- a. JC – Ogmore got a vehicle from us. They have a block of land they are building on with Fire Service money, but the Brigade is organising it all. DM – they have come along way in a short time. JC – they are dead set stoked. JC – Great Keppel has a reconditioned nissan patrol which is sitting under some tin rusting away. The Fire Brigade wants to build a shed with a first aid room to put people in until the boat can get to the Island. The Fire Service said no. Robert



Lang said let's go there with the Mayor and write a story to say how bad is this. The Fire Service is saying they support the idea now. On the 15th the plan is to go over there and ask what they are wanting.

5.5. JC – Fire Danger Rating Sign

- a. IP – they are looking at signs between \$30,000 & \$50,000. JC – I asked Tim to email this to me so I can send it out to you. JC showed the AFAC approved sign. They have said you can't put any community messaging on it or logos on it at all. We went back and said that's not what we agreed on. All the existing signs will be completely pulled out. In the places they want to put them back, the Fire Service will put them back. These are the ones TJ want supplied by the Fire Service. They have come up with 2 ideas to meet our standards. One is on a trailer, and the other is a screen on post. We could put funded by RFBAQ and show if its flooded forget it or what ever you want. They said those 2 would go along with our agreement with what we wanted to do. There are 2 different target groups we are trying to get. We can't do what we originally wanted as it doesn't meet AFAC standards. IS – why don't we buy some BARTCO ones and put them up ourselves. JC – difficulty is managing the app and changing them all time. The diligence of changing them every day. JC – they don't know how many they will be doing. The trailer ones would be easy to steal, or they will just sit in the sheds. GP – do we just withdraw our money and do something different? JC – well I don't know it would be a conversation we need to have. I think there is a lot more to talk about other than just yes or no. IS – typical Fire Service dog's breakfast. JC – I think we play it through to the next stage and talk about having the buy in scheme. IP – if we don't work with them, it will cost us a lot more. DM – but if it starts going in a direction that we didn't agree in we can pull out. JC – Yes. IP – they have to start it by 1st of September 2022. JC – its looks different to our original thoughts but it's not necessarily bad. IP – I think you will find the signage go from 300 down to 100 or less. Fire index is going from 1 to 100, there is 8 different categories.

5.6. JC – CAFS for Iveco's

- a. JC – sent out an email yesterday. Mining company has been told to make a donation or pay a fine. We have suggested about paying for CAFs to go on the Iveco's. Everyone likes it

5.7. JC – Celfi go

- a. JC – we put in an application which I sent you all out the submission we done for this. Looks like that will go ahead. We might be able to more than 50 if we get a better price. Then we will need to work out which brigades they go to. IP – Can we extend it to brigades to be able to purchase at the better price? JC – yes

5.8. JC – Summitt

- a. JC – there will be 3 summitts next year. First one will be in May in cairns which we will coincide with our General meeting, second probably in rocky then third in twin waters. What are we going to do with reps going? We can't afford 20 reps to go to 3 summitts. GP – they are all repetitive, you see the same things at all. IP – we all go to Cairns because we have the General meeting there. Then reps in that area go to specific summitts. JC - we will add it to agenda for the next meeting. GP – are the 3 summitts going to be prior to the election? JC – will be during the election process.

5.9. JC – Rail corridors



- a. DM – the process is wrong. IS – don't support the changes. JC read out the replies and I don't really know what I should I be saying back to them. IS – just say no. DM – I agree, say no. IP – I don't mind it for people who want it as long as it's not mandatory. IS – you can't partially disagree. JC – I need to write back and say something. IS – They won't accept that no person apart from the occupant can hold the permit. GP – you can't write a road corridor permit as they don't have a lot number. IP – the warden can't write it out unless the owner gives permission. IP – the bit I don't like is the burn plan, I don't do it. DM – they have us doing the burn plans. I keep going back to do we need it and I don't think we need it. IP – I think as long as it's not mandatory. IS – I think we need to go back to them and tell them to do some direct consultation and rewrite the bits we don't like or removed. I don't think we should be doing consultation by email. JC – we spoke to them on Monday about bringing back the strategic committees. It boils down to TJ not wanting the committees, so he killed them off. We told them on Monday to bring them back. DM – then we go back and say we have discussed it and we are clarifying again this is not working & you need to bring back the committees. IS – tell them we don't support this process & we want direct consultation. They are rail roading us and they cannot do it. JC – we have a Commissioner meeting on Monday. We could say the Commissioner wants consultation & he has directed it to happen and you're just not doing it. GP - We don't support it & we want consultation. GP moved Seconded DM. IS – needs to be face to face. IP – you don't always get proper consultation because you have a chance of being voted down. IS – if all the information is sent out to all the reps prior to the working group meeting, it will give enough time to discuss. IP – This sort of thing should be going out to the brigades for their opinion. It's just TJ changing a few pages in the manual. IS Write back to TJ and say we are going to talk to the Commissioner on Monday. JC – Yep, I can do that. Can say we had an SEM meeting today, the management committee doesn't like the process, doesn't believe they are getting the correct amount of information and don't believe it's the best way to make an informed decision. We are going to talk to the Commissioner on Monday about bringing back the Strategic Committees, which you have agreed to do but just haven't and to get that fast tracked and include these into that process.

Motion: RFBAQ to talk to the Commissioner about the process not working, the consultation is not happening & we don't support it until it goes through the agreed upon consultation process.

Moved: GP

Seconded: DM

Carried: 26/05/2022

6. DATE & TIME OF NEXT MEETING

6.1. Proposed date and time of next SEM meeting: 24th June 2022

- a. All agree.

Next SEM Meeting: 24th of June 2022

Meeting closed at 11.54AM.



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CORRESPONDENCE REPORT

1ST APRIL TO 30TH APRIL 2022



SEM Correspondance Report

1 April 2022 to 30 April 2022

Organisations					
ANZ					
5 April 2022	Incoming	General	49372	ANZ Dishonoured Cheque	2022 04 05 - ANZ Dishonoured Cheque - ██████████ - 16-03-2022
8 April 2022	Incoming	Statement	49418	Credit Card Statement	2022 04 08 - ANZ Business One - Ashleigh Credit Card Statement - 25-02-2022 to 24-03-2022
8 April 2022	Incoming	General	49420	ANZ Toggle	2022 04 08 - ANZ - ANZ Toggle for Jessica Stark
13 April 2022	Incoming	Statement	49458	Credit Card Statement	2022 04 13 - ANZ Business One Statement - Justin Credit Card - 04-03-2022 to 03-04-2022
13 April 2022	Incoming	Statement	49459	ANZ Business Advantage Statement	2022 04 13 - ANZ Business Advantage Statement - Odd Account - 04-03-2022 to 04-04-2022
13 April 2022	Incoming	Statement	49460	ANZ Townsville Account Statement	2022 04 13 - ANZ GST Payment Account Statement - Townsville Account - 28-02-2022 to 31-03-2022
22 April 2022	Incoming	General	49499	ANZ Business Advantage Statement	2022 04 22 - ANZ Business Advantage Statement - Even Account - 09-03-2022 to 08-04-2022
26 April 2022	Incoming	Statement	49505	ANZ Business Online Saver Statement	2022 04 26 - ANZ Business Online Saver Statement - Savings Account 157 - 10-01-2022 to 08-04-2022
Blackall-Tambo Regional Council					
26 April 2022	Outgoing	General	49531	Invitation for a Vehicle Handover	2022 04 26 - Mayor Andrew Martin, Blackall-Tambo Regional Council - Invitation for a Vehicle Handover
26 April 2022	Incoming	General	49532	Invitation for a Vehicle Handover	2022 04 26 - Mayor Andrew Martin, Blackall-Tambo Regional Council - Invitation for a Vehicle Handover
Bushfire Volunteers					
27 April 2022	Incoming	General	49536	Question for CAVFA members - 1st Aid training	2022 04 27 - President, Bushfire Volunteers - Question for CAVFA members - 1st Aid training
Council of Australian Volunteer Fire Associations (CAVFA)					
19 April 2022	Outgoing	General	49488	Question for CAVFA members - 1st Aid training	2022 04 19 - CAVFA - Question for CAVFA members - 1st Aid training
Dept. of Employment & Industrial Relations					
20 April 2022	Incoming	General	49500	Personal injuries proceedings and other legislation amendment bill	2022 04 20 - Bradley Bick, Office of Industrial Relations - Personal injuries proceedings and other legislation amendment bill
20 April 2022	Outgoing	General	49501	Personal injuries proceedings and other legislation amendment bill	2022 04 20 - Bradley Bick, Office of Industrial Relations - Personal injuries proceedings and other legislation amendment bill
Miscellaneous					
1 April 2022	Outgoing	General	49354	Rear air con in RFSQ Medium Attacks	2022 04 01 - Scott Holmes, Isuzu - Rear air con in RFSQ Medium Attacks
1 April 2022	Incoming	General	49355	Rear air con in RFSQ Medium Attacks	2022 04 01 - Scott Holmes, Isuzu - Rear air con in RFSQ Medium Attacks
1 April 2022	Outgoing	General	49356	Rear air con in RFSQ Medium Attacks	2022 04 01 - Scott Holmes, Isuzu - Rear air con in RFSQ Medium Attacks, Reply
1 April 2022	Incoming	General	49358	Advertising in Smoke Signals magazine	2022 03 22 - Andrew Francis, AMJ Technologies - Advertising in Smoke Signals magazine



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1 April 2022	Outgoing	General	49359	Estate of the late [REDACTED]	2022 04 01 - Vimal Raniga, McCarthy Durie Lawyers - Estate of the late [REDACTED] Donation Receipt
1 April 2022	Outgoing	General	49360	Advertising in Smoke Signals magazine	2022 04 01 - Andrew Francis, AMJ Technologies - Advertising in Smoke Signals magazine
1 April 2022	Incoming	General	49362	Advertising in Smoke Signals magazine	2022 04 01 - Andrew Francis, AMJ Technologies - Advertising in Smoke Signals magazine
6 April 2022	Incoming	General	49398	Documentary about volunteer firefighters	2022 04 06 - Ben Cocklin, Wildfire - Documentary about volunteer firefighters
7 April 2022	Outgoing	General	49399	Documentary about volunteer firefighters	2022 04 07 - Ben Cocklin, Wildfire - Documentary about volunteer firefighters
7 April 2022	Incoming	General	49401	PathFindIR II issue	2022 04 07 - Grant Law, GTEK Infrared - PathFindIR II issue
7 April 2022	Outgoing	General	49402	PathFindIR II issue	2022 04 07 - Grant Law, GTEK Infrared - PathFindIR II issue
7 April 2022	Incoming	General	49403	FarmFest 2022 Application Status	2022 04 07 - FarmFest - FarmFest 2022 Application Status
7 April 2022	Incoming	General	49407	PathFindIR II issue	2022 04 07 - Tracey Law, GTEK Infrared - PathFindIR II issue
7 April 2022	Outgoing	General	49408	PathFindIR II issue	2022 04 07 - Tracey Law, GTEK Infrared - PathFindIR II issue
7 April 2022	Outgoing	General	49410	Information	2022 04 07 - Damian Eggleston, Draeger Australia - Information
7 April 2022	Incoming	General	49411	Information	2022 04 07 - Damian Eggleston, Draeger Australia - Information
7 April 2022	Outgoing	General	49412	Information	2022 04 07 - Damian Eggleston, Draeger Australia - Information, Reply
8 April 2022	Outgoing	General	49419	Everyday Heroes	2022 04 08 - Matthew Farnham, QBANK - Everyday Heroes
8 April 2022	Incoming	General	49421	Everyday Heroes	2022 04 08 - Alyssa Fahey, QBANK - Everyday Heroes
8 April 2022	Outgoing	General	49422	Everyday Heroes	2022 04 08 - Alyssa Fahey, QBANK - Everyday Heroes, Reply
11 April 2022	Outgoing	General	49430	Personal Injuries Proceedings and Other Legislation Amendment Bill 2022	2022 04 11 - Leeha James, James Law - Personal Injuries Proceedings and Other Legislation Amendment Bill 2022
11 April 2022	Incoming	General	49431	Personal Injuries Proceedings and Other Legislation Amendment Bill 2022	2022 04 11 - Leeha James, James Law - Personal Injuries Proceedings and Other Legislation Amendment Bill 2022
11 April 2022	Outgoing	General	49439	Personal Injuries Proceedings and Other Legislation Amendment Bill 2022	2022 04 11 - Leeha James, James Law - Personal Injuries Proceedings and Other Legislation Amendment Bill 2022, Reply
12 April 2022	Incoming	General	49445	Fire Permit Cartoon	2022 04 12 - Tracey Dufau, Sentinel News - Fire Permit Cartoon
12 April 2022	Outgoing	General	49446	Fire Permit Cartoon	2022 04 12 - Tracey Dufau, Sentinel News - Fire Permit Cartoon
12 April 2022	Outgoing	General	49448	Personal injuries proceedings and other legislation amendment Bill - request to have section put aside	2022 04 12 - Leeha James, James Law - Personal injuries proceedings and other legislation amendment Bill - request to have section put aside
13 April 2022	Incoming	General	49461	Personal injuries proceedings and other legislation amendment bill	2022 04 13 - Bradley Bick, Office of Industrial Relations - Personal injuries proceedings and other legislation amendment bill
13 April 2022	Incoming	General	49468	Clearing blocks of land for development carbon pollution	2022 04 13 - Lorraine Hemley - Clearing blocks of land for development carbon pollution
14 April 2022	Outgoing	General	49462	Personal injuries proceedings and other legislation amendment bill	2022 04 14 - Bradley Bick, Office of Industrial Relations - Personal injuries proceedings and other legislation amendment bill
14 April 2022	Outgoing	General	49470	Clearing blocks of land for development carbon pollution	2022 04 14 - Lorraine Hemley - Clearing blocks of land for development carbon pollution
14 April 2022	Incoming	General	49474	PPT	2022 04 14 - Damian Eggleston, Draeger Australia - PPT
14 April 2022	Outgoing	General	49475	PPT	2022 04 14 - Damian Eggleston, Draeger Australia - PPT
16 April 2022	Incoming	General	49476	Documentary about volunteer firefighters	2022 04 16 - Ben Cocklin, Wildfire - Documentary about volunteer firefighters
16 April 2022	Outgoing	General	49477	Documentary about volunteer firefighters	2022 04 16 - Ben Cocklin, Wildfire - Documentary about volunteer firefighters
18 April 2022	Incoming	General	49481	Market	2022 04 18 - Bella Weeks - Market



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19 April 2022	Outgoing	General	49491	Request for power point on the features and benefits of the PathFindIR II	2022 04 19 - Tracey & Grant Law, GTEK Infrared - Request for power point on the features and benefits of the PathFindIR II
21 April 2022	Incoming	General	49511	F500EA - Your Safety Matters	2022 04 21 - Mariana, Ozimar - F500EA - Your Safety Matters
21 April 2022	Outgoing	General	49512	F500EA - Your Safety Matters	2022 04 21 - Mariana, Ozimar - F500EA - Your Safety Matters
21 April 2022	Incoming	General	49513	Updated Slides for PARAT 7500	2022 04 21 - Damian Eggleston, Draeger Australia - Updated Slides for PARAT 7500
21 April 2022	Outgoing	General	49514	Updated Slides for PARAT 7500	2022 04 21 - Damian Eggleston, Draeger Australia - Updated Slides for PARAT 7500
21 April 2022	Incoming	General	49515	Updated Slides for PARAT 7500	2022 04 21 - Damian Eggleston, Draeger Australia - Updated Slides for PARAT 7500, Reply
22 April 2022	Outgoing	General	49521	Updated Slides for PARAT 7500	2022 04 22 - Damian Eggleston, Draeger Australia - Updated Slides for PARAT 7500
22 April 2022	Incoming	General	49522	Updated Slides for PARAT 7500	2022 04 22 - Damian Eggleston, Draeger Australia - Updated Slides for PARAT 7500
24 April 2022	Incoming	General	49525	Ex fire vehicle	2022 04 24 - Frank Bond - Ex fire vehicle
26 April 2022	Outgoing	General	49520	AU86 Major Prize Winner	2022 04 26 - AU86 Major Prize Winner - [REDACTED]
28 April 2022	Outgoing	General	49523	AU86 Early Bird Prize Winner - Gift Card	2022 04 28 - AU86 Early Bird Prize Winner - Confirmation letter and \$500 Coles-Myer Gift card sent Registered Post to [REDACTED]

NSW Rural Fire Service Association (RFS)

27 April 2022	Incoming	General	49541	Question for CAVFA members - 1st Aid training	2022 04 27 - Scott Campbell, RFS - Question for CAVFA members - 1st Aid training
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Qld Ministerial Correspondence

1 April 2022	Outgoing	General	49363	Proposal - Queensland Parliamentary Friends of Rural Fire Brigades	2022 04 01 - Hon Mark Ryan, Minister for Fire and Emergency Services - Proposal - Queensland Parliamentary Friends of Rural Fire Brigades (Greg leach and Ian Pike)
6 April 2022	Outgoing	General	49390	\$1.5 million grant proposal	2022 04 06 - Nick Barter, QLD Ministerial - \$1.5 million grant proposal
12 April 2022	Outgoing	General	49447	Personal injuries proceedings and other legislation amendment Bill	2022 04 12 - Hon Mark Ryan, Minister for Fire and Emergency Services - Personal injuries proceedings and other legislation amendment Bill - request to have section put aside (Nick Barter)
20 April 2022	Outgoing	General	49502	Proposal - Queensland Parliamentary Friends of Rural Fire Brigades	2022 04 20 - Hon Mark Ryan, Minister for Fire and Emergency Services - Proposal - Queensland Parliamentary Friends of Rural Fire Brigades (Greg Leach, Mike Wassing and Ian Pike)

Queensland Fire & Emergency Service (QFES)

6 April 2022	Outgoing	General	49384	New policy written by the QFES with no consultation	2022 04 06 - Greg Leach, QFES - New policy written by the QFES with no consultation
8 April 2022	Incoming	General	49423	New policy written by the QFES with no consultation	2022 04 08 - Brooke Gowland, QFES - New policy written by the QFES with no consultation
11 April 2022	Outgoing	General	49429	Personal injuries proceedings and other legislation amendment bill	2022 04 11 - Greg Leach, QFES - Personal injuries proceedings and other legislation amendment bill (Mike Wassing, Nick Barter)
11 April 2022	Outgoing	General	49437	QFES RFBAQ February Minutes request	2022 04 11 - QFES - QFES RFBAQ February Minutes request
11 April 2022	Outgoing	General	49457	QFES Website changes	2022 04 11 - Steven Smith, QFES - QFES website changes
12 April 2022	Incoming	General	49438	QFES RFBAQ February Minutes	2022 04 12 - Brooke Gowland, QFES - QFES RFBAQ February Minutes request
12 April 2022	Incoming	General	49449	Personal injuries proceedings and other legislation amendment Bill	2022 04 12 - Mike Wassing, QFES - Personal injuries proceedings and other legislation amendment Bill - request to have section put aside
13 April 2022	Outgoing	General	49451	Request for assistance	2022 04 13 - Greg Leach, QFES - Request for assistance (Mike Wassing, Nick Barter and Hon Mark Ryan)



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13 April 2022	Outgoing	General	49452	Gympie Deployment	2022 04 13 - Greg Leach, QFES - Gympie Deployment
13 April 2022	Outgoing	General	49453	Mandatory Equipment and Safety Checklist	2022 04 13 - Greg Leach, QFES - Mandatory Equipment and Safety Checklist
13 April 2022	Incoming	General	49454	RFBAQ QFES agenda	2022 04 13 - Lauren Poynting, QFES - RFBAQ QFES agenda
13 April 2022	Outgoing	General	49455	RFBAQ QFES agenda	2022 04 13 - Lauren Poynting, QFES - RFBAQ QFES agenda
14 April 2022	Outgoing	General	49465	The mystery of two letters	2022 04 14 - Greg Leach, QFES - The mystery of two letters (Nick Barter and Hon Mark Ryan)
19 April 2022	Outgoing	General	49485	Gympie Deployment	2022 04 19 - Greg Leach, QFES - Gympie Deployment (Mike Wassing)
19 April 2022	Incoming	General	49497	Gympie Deployment	2022 04 19 - Lauren Poynting, QFES - Gympie Deployment
19 April 2022	Outgoing	General	49498	Gympie Deployment	2022 04 19 - Lauren Poynting, QFES - Gympie Deployment (Greg Leach, Mike Wassing and Stephen Smith)
21 April 2022	Outgoing	General	49506	This is from the Victorian UFU and Peter Marshall - This is fake news and should be ignored	2022 04 21 - QFES - This is from the Victorian UFU and Peter Marshall - This is fake news and should be ignored.
21 April 2022	Outgoing	General	49510	QFES website changes	2022 04 21 - Mike Wassing, QFES - QFES website changes (Greg Leach)
22 April 2022	Incoming	General	49518	QFES website changes	2022 04 22 - Mike Wassing, QFES - QFES website changes
22 April 2022	Incoming	General	49519	QFES website changes	2022 04 22 - Lauren Poynting, QFES - QFES website changes

Quik Corp

1 April 2022	Outgoing	General	49357	Rear air con in RFSQ Medium Attacks	2022 04 01 - Chris Coren, Quikcorp - Rear air con in RFSQ Medium Attacks
1 April 2022	Incoming	General	49361	Rear air con in RFSQ Medium Attacks	2022 04 01 - Chris Coren, Quikcorp - Rear air con in RFSQ Medium Attacks
5 April 2022	Incoming	General	49383	Innovation Platform Re-work	2022 04 05 - Andrew Nicholls, Quikcorp - Innovation Platform Re-work
7 April 2022	Outgoing	General	49409	PathFindIR II issue	2022 04 07 - Chris Coren, Quikcorp - PathFindIR II issue
12 April 2022	Incoming	General	49443	Fusion Cruiser	2022 04 12 - Andrew Nicholls, Quikcorp - Fusion Cruiser
12 April 2022	Outgoing	General	49444	Fusion Cruiser	2022 04 12 - Andrew Nicholls, Quikcorp - Fusion Cruiser
20 April 2022	Outgoing	General	49503	Dimensions of the rear lockers above the fold and between the rivets	2022 04 20 - Andrew Nicholls, Quikcorp - Dimensions of the rear lockers above the fold and between the rivets
20 April 2022	Incoming	General	49504	Dimensions of the rear lockers above the fold and between the rivets	2022 04 20 - Andrew Nicholls, Quikcorp - Dimensions of the rear lockers above the fold and between the rivets

RFBAQ Representatives

1 April 2022	Incoming	General	49352	Gympie Deployment	2022 04 01 - Barry Child, RFBAQ - Gympie Deployment
1 April 2022	Incoming	General	49364	Monthly Report	2022 04 01 - Ian Pike, RFBAQ - Monthly Report for March from Dave Morton RFBAQ Rep
1 April 2022	Outgoing	General	49365	Gympie Deployment	2022 04 01 - Barry Child, RFBAQ - Gympie Deployment
4 April 2022	Outgoing	General	49378	Extra slip on units and trailers. service kits available	2022 04 04 - RFBAQ Reps - Extra slip on units and trailers. service kits available
4 April 2022	Incoming	General	49380	Gympie Deployment	2022 04 04 - Barry Child, RFBAQ - Gympie Deployment
5 April 2022	Incoming	General	49371	Rep Reimbursement	2022 04 05 - David Black, RFBAQ - Rep Reimbursement
5 April 2022	Incoming	General	49381	Report - Great Keppel Island RFB	2022 04 05 - Robert Lang, RFBAQ - Report - Great Keppel Island RFB
11 April 2022	Incoming	General	49425	Fire Danger Sign Bowen - Bruce highway and Collinsville Turnoff intersection	2022 04 11 - Warren Kelly, RFBAQ - Fire Danger Sign Bowen - Bruce highway and Collinsville Turnoff intersection
11 April 2022	Incoming	General	49426	Fire Danger Sign - Nome Southbound Bruce Highway	2022 04 11 - Warren Kelly, RFBAQ - Fire Danger Sign - Nome Southbound Bruce Highway



11 April 2022	Incoming	General	49442	Ogmore fire shed plan	2022 04 11 - Robert Lang, RFBAQ - Ogmore fire shed plan
13 April 2022	Incoming	General	49450	Request for assistance	2022 04 13 - Barry Child, RFBAQ - Request for assistance
14 April 2022	Incoming	General	49464	The mystery of two letters	2022 04 14 - Barry Child, RFBAQ - The mystery of two letters
14 April 2022	Incoming	General	49471	Rural Fire Brigade Manual Procedure C1.1 Membership Roles	2022 04 14 - Ian Pike, RFBAQ - Outgoing Correspondence - Rural Fire Brigade Manual Procedure C1.1 Membership Roles
17 April 2022	Incoming	General	49478	Ogmore RFB Station - Update and am I missing something	2022 04 17 - Robert Lang, RFBAQ - Ogmore RFB Station - Update and am I missing something
18 April 2022	Incoming	General	49492	Possible Support - 4 Aussie Heroes Foundation	2022 04 18 - Ian Pike, RFBAQ - Possible Support - 4 Aussie Heroes Foundation
19 April 2022	Incoming	General	49486	Monthly Report	2022 04 19 - Ian Pike, RFBAQ - Monthly Report for March from Pat Noye RFBAQ Rep
19 April 2022	Incoming	General	49487	Revised stakeholder consultation process for doctrine and policy reviews	2022 04 19 - Ian Pike, RFBAQ - Outgoing correspondence - Revised stakeholder consultation process for doctrine and policy reviews
19 April 2022	Incoming	General	49493	Role Descriptions	2022 04 19 - Ian Swadling, RFBAQ - Role Descriptions
19 April 2022	Incoming	General	49494	Role Descriptions	2022 04 19 - Ian Pike, RFBAQ - Role Descriptions
19 April 2022	Incoming	General	49495	Role Descriptions	2022 04 19 - Ian Swadling, RFBAQ - Role Descriptions, Reply
19 April 2022	Incoming	General	49496	Role Descriptions	2022 04 19 - Robert Lang, RFBAQ - Role Descriptions
Rural Fire Service Queensland (RFSQ)					
1 April 2022	Incoming	General	49353	Gympie Deployment	2022 04 01 - Lawrence Laing, RFSQ - Gympie Deployment
4 April 2022	Outgoing	General	49366	Innovation Platform to Murphy's Creek RFB	2022 04 04 - Neil Kelso, RFSQ - Innovation Platform to Murphy's Creek RFB
4 April 2022	Outgoing	General	49367	Grant application	2022 04 04 - Tony Johnstone, RFSQ - Grant application
4 April 2022	Outgoing	General	49368	Minutes from the RFBAQ RFS Meeting	2022 04 04 - Christine Murdoch, RFSQ - Minutes from the RFBAQ RFS Meeting held on 21 February (William Johnson, Ian Pike and Neil Kelso)
4 April 2022	Outgoing	General	49373	Full time admin position in Barcaldine	2022 04 04 - Tony Johnstone, RFSQ - Full time admin position in Barcaldine
4 April 2022	Incoming	General	49374	Services Kits- Slip-on's.	2022 04 04 - Tony Johnstone, RFSQ - Services Kits- Slip-on's.
4 April 2022	Outgoing	General	49375	Services Kits- Slip-on's	2022 04 04 - Tony Johnstone, RFSQ - Services Kits- Slip-on's.
4 April 2022	Incoming	General	49376	Services Kits- Slip-on's	2022 04 04 - Tony Johnstone, RFSQ - Services Kits- Slip-on's, Reply
4 April 2022	Incoming	General	49377	Grant application	2022 04 04 - Tony Johnstone, RFSQ - Grant application
4 April 2022	Outgoing	General	49379	Extra slip on units and trailers. service kits available	2022 04 04 - Tony Johnstone, RFSQ - Extra slip on units and trailers. service kits available
5 April 2022	Outgoing	General	49382	Barcaldine truck handover 10th May 10am	2022 04 05 - Christine Murdoch, RFSQ - Please call re - Barcaldine truck handover 10th May 10am
6 April 2022	Outgoing	General	49385	Legal Status links don't link	2022 04 06 - William Johnson, RFSQ - Legal Status links don't link (Tony Johnstone)
6 April 2022	Outgoing	General	49386	RFSQ QFES Alcohol Policy	2022 04 06 - Neil Kelso, RFSQ - RFSQ QFES Alcohol Policy
6 April 2022	Incoming	General	49387	RFSQ QFES Alcohol Policy	2022 04 06 - Neil Kelso, RFSQ - RFSQ QFES Alcohol Policy
6 April 2022	Incoming	General	49388	Legal Status links don't link	2022 04 06 - William Johnson, RFSQ - Legal Status links don't link
6 April 2022	Incoming	General	49389	Exercise Chrysus - Charters Towers	2022 04 06 - Carly Hall, RFSQ - Exercise Chrysus - Charters Towers
6 April 2022	Incoming	General	49392	FNR Northern Area happenings	2022 04 06 - Neil Parker, RFSQ - FNR Northern Area happenings
6 April 2022	Outgoing	General	49393	FNR Northern Area happenings	2022 04 06 - Neil Parker, RFSQ - FNR Northern Area happenings
6 April 2022	Incoming	General	49394	Full time admin position in Barcaldine	2022 04 06 - Tony Johnstone, RFSQ - Full time admin position in Barcaldine



6 April 2022	Incoming	General	49395	Consultation in improvement proposal - Business rules	2022 04 06 - Tony Johnstone, RFSQ - Consultation in improvement proposal - Business rules
6 April 2022	Outgoing	General	49396	Full time admin position in Barcaldine	2022 04 06 - Tony Johnstone, RFSQ - Full time admin position in Barcaldine
6 April 2022	Incoming	General	49397	Fire Danger Rating update - Design	2022 04 06 - Tony Johnstone, RFSQ - Fire Danger Rating update - Design
7 April 2022	Outgoing	General	49400	Flood survey form	2022 04 07 - Tony Johnstone, RFSQ - Flood survey form
7 April 2022	Outgoing	General	49404	Gympie Deployment	2022 04 07 - Lawrence Laing, RFSQ - Gympie Deployment
7 April 2022	Outgoing	General	49405	Gympie Deployment	2022 04 07 - Alan Gillespie, RFSQ - Gympie Deployment
7 April 2022	Incoming	General	49406	Gympie Deployment	2022 04 07 - Lawrence Laing, RFSQ - Gympie Deployment
8 April 2022	Incoming	General	49413	Central West 41	2022 04 08 - Neil Kelso, RFSQ - Central West 41
8 April 2022	Outgoing	General	49414	Are they spare Nissans in the background	2022 04 08 - Tony Johnstone, RFSQ - Are they spare Nissans in the background
8 April 2022	Incoming	General	49415	Are they spare Nissans in the background	2022 04 08 - Tony Johnstone, RFSQ - Are they spare Nissans in the background
11 April 2022	Outgoing	General	49427	Ogmore and Great Keppel Island	2022 04 11 - Tony Johnstone, RFSQ - Ogmore and Great Keppel Island
11 April 2022	Incoming	General	49432	Ogmore and Great Keppel Island	2022 04 11 - Tony Johnstone, RFSQ - Ogmore and Great Keppel Island
11 April 2022	Outgoing	General	49433	Ogmore and Great Keppel Island	2022 04 11 - Tony Johnstone, RFSQ - Ogmore and Great Keppel Island, Reply
11 April 2022	Incoming	General	49440	Legal Status links don't link	2022 04 11 - William Johnson, RFSQ - Legal Status links don't link
11 April 2022	Outgoing	General	49441	Legal Status links don't link	2022 04 11 - William Johnson, RFSQ - Legal Status links don't link
13 April 2022	Incoming	General	49456	Gympie Deployment	2022 04 13 - Lawrence Laing, RFSQ - Gympie Deployment
14 April 2022	Incoming	General	49463	Ogmore RFB Station - Update and am I missing something	2022 04 14 - Tony Johnstone, RFSQ - Ogmore RFB Station - Update and am I missing something
14 April 2022	Incoming	General	49466	Rural Fire Brigade Manual Procedure C1.1 Membership Roles	2022 04 14 - Cody Costigan, RFSQ - Outgoing Correspondence - Rural Fire Brigade Manual Procedure C1.1 Membership Roles
14 April 2022	Incoming	General	49467	Revised stakeholder consultation process for doctrine and policy reviews	2022 04 14 - Cody Costigan, RFSQ - Outgoing correspondence - Revised stakeholder consultation process for doctrine and policy reviews
14 April 2022	Outgoing	General	49469	Clearing blocks of land for development carbon pollution	2022 04 14 - John Welke, RFSQ - Clearing blocks of land for development carbon pollution
14 April 2022	Outgoing	General	49472	Gympie Deployment	2022 04 14 - Lawrence Laing, RFSQ - Gympie Deployment
19 April 2022	Incoming	General	49479	Clearing blocks of land for development carbon pollution	2022 04 19 - John Welke, RFSQ - Clearing blocks of land for development carbon pollution
19 April 2022	Outgoing	General	49480	Clearing blocks of land for development carbon pollution	2022 04 19 - John Welke, RFSQ - Clearing blocks of land for development carbon pollution
19 April 2022	Outgoing	General	49482	Market	2022 04 19 - Alan Gillespie, RFSQ - Market
19 April 2022	Outgoing	General	49483	Rural Fire Brigade Manual Procedure C1.1 Membership Roles	2022 04 19 - RFS Assistant Commissioner, RFSQ - Outgoing Correspondence - Rural Fire Brigade Manual Procedure C1.1 Membership Roles
19 April 2022	Incoming	General	49484	Rural Fire Brigade Manual Procedure C1.1 Membership Roles	2022 04 19 - Tony Johnstone, RFSQ - Outgoing Correspondence - Rural Fire Brigade Manual Procedure C1.1 Membership Roles
19 April 2022	Outgoing	General	49489	Invitations to Barcaldine handover	2022 04 19 - Tony Johnstone, RFSQ - Invitations to Barcaldine handover
19 April 2022	Incoming	General	49490	Invitations to Barcaldine handover	2022 04 19 - Tony Johnstone, RFSQ - Invitations to Barcaldine handover
21 April 2022	Incoming	General	49516	FarmFest Site option for RFS QLD	2022 04 21 - Alan Gillespie, RFSQ - FarmFest Site option for RFS QLD



RURAL FIRE BRIGADES ASSOCIATION QUEENSLAND INC.

ABN. 37 417 474 709

22 April 2022	Incoming	General	49517	Consultation - Implementation of a Warning and Direction Guide for Vegetation Fires	2022 04 22 - Tony Johnstone, RFSQ - Consultation - Implementation of a Warning and Direction Guide for Vegetation Fires
22 April 2022	Incoming	General	49527	Invitation for a Vehicle Handover	2022 04 22 - Tony Johnstone, RFSQ - Invitation for a Vehicle Handover
26 April 2022	Outgoing	General	49526	Ex fire vehicle	2022 04 26 - Neil Kelso, RFSQ - Ex fire vehicle
26 April 2022	Outgoing	General	49528	Invitation for a Vehicle Handover	2022 04 26 - Debra Druwitt, RFSQ - Invitation for a Vehicle Handover
26 April 2022	Incoming	General	49529	Ex fire vehicle	2022 04 26 - Neil Kelso, RFSQ - Ex fire vehicle
26 April 2022	Incoming	General	49530	Ex fire vehicle	2022 04 26 - Neil Parker, RFSQ - Ex fire vehicle
26 April 2022	Outgoing	General	49533	Invitation for a Vehicle Handover	2022 04 26 - Tony Johnstone, RFSQ - Invitation for a Vehicle Handover
26 April 2022	Incoming	General	49534	Invitation for a Vehicle Handover	2022 04 26 - Tony Johnstone, RFSQ - Invitation for a Vehicle Handover
26 April 2022	Outgoing	General	49535	Feedback on Birdsville and Burketown town heavies	2022 04 26 - Tony Hazell, RFSQ - Feedback on Birdsville and Burketown town heavies (Shane Hopton)
27 April 2022	Incoming	General	49537	QFES and RFBAQ Meeting Agenda Items	2022 04 27 - Cody Costigan, RFSQ - QFES and RFBAQ - Agenda Items - Meeting - Monday 16 May 2022
27 April 2022	Outgoing	General	49538	QFES and RFBAQ Meeting Agenda Items	2022 04 27 - Cody Costigan, RFSQ - QFES and RFBAQ - Agenda Items - Meeting - Monday 16 May 2022
29 April 2022	Incoming	General	49542	Gympie Deployment	2022 04 29 - Tony Johnstone, RFSQ - Gympie Deployment

Schuh Group Chartered Accountants

20 April 2022	Incoming	General	49473	2022 FBT Return	2022 04 20 - Schuh Group - 2022 FBT Return
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United Firefighters Union-Qld

11 April 2022	Incoming	General	49428	Terminal	2022 04 11 - John Oliver, UFUQ - Terminal
21 April 2022	Outgoing	General	49507	This is from the Victorian UFU and Peter Marshall - This is fake news and should be ignored	2022 04 21 - John Oliver, UFUQ - This is from the Victorian UFU and Peter Marshall - This is fake news and should be ignored
21 April 2022	Incoming	General	49508	This is from the Victorian UFU and Peter Marshall - This is fake news and should be ignored	2022 04 21 - John Oliver, UFUQ - This is from the Victorian UFU and Peter Marshall - This is fake news and should be ignored
21 April 2022	Outgoing	General	49509	This is from the Victorian UFU and Peter Marshall - This is fake news and should be ignored,	2022 04 21 - John Oliver, UFUQ - This is from the Victorian UFU and Peter Marshall - This is fake news and should be ignored, Reply
22 April 2022	Incoming	General	49524	Personal Injuries Proceedings and Other Legislation Amendment Bill 2022	2022 04 22 - John Oliver, UFUQ - Personal Injuries Proceedings and Other Legislation Amendment Bill 2022

Brigades

Jundah Town Rural Fire Brigade

5 April 2022	Outgoing	General	49370	Grant Closed & Finalised	2022 04 05 - Jundah Town RFB - GN22-628 Closed & Finalised
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Turkey Beach Rural Fire Brigade

12 April 2022	Outgoing	General	49436	Grant Closed & Finalised	2022 04 12 - Turkey Beach RFB - GN22-630 Closed & Finalised
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Wondecla Rural Fire Brigade

27 April 2022	Incoming	General	49539	Fire Extinguisher	2022 04 27 - Brenda Lange, Wondecla Rural Fire Brigade - Fire extinguisher
27 April 2022	Outgoing	General	49540	Fire Extinguisher	2022 04 27 - Brenda Lange, Wondecla Rural Fire Brigade - Fire extinguisher



**RURAL FIRE BRIGADES ASSOCIATION
QUEENSLAND INC.** ABN. 37 417 474 709

Conway Rural Fire Brigade

9 April 2022 Incoming General 49424 **Blue Card renewal** 2022 04 09 - Geoff Reudavey, Conway RFB - Blue Card renewal

Habana Rural Fire Brigade

8 April 2022 Incoming General 49416 **Crew Protection Sprays** 2022 04 08 - Maxine Godley, Habana RFB - Crew Protection Sprays

8 April 2022 Outgoing General 49417 **Crew Protection Sprays** 2022 04 08 - Maxine Godley, Habana RFB - Crew Protection Sprays

Bungundarra Rural Fire Brigade

12 April 2022 Incoming General 49434 **Grant Application** 2022 04 12 - Bungundarra RFB - Grant Application

12 April 2022 Outgoing General 49435 **Grant application received** 2022 04 12 - Bungundarra RFB GN22-634 - Grant Received

Rupertswood Rural Fire Brigade

5 April 2022 Outgoing General 49369 **Grant Closed & Finalised** 2022 04 05 - Rupertswood RFB - GN22-628 Closed & Finalised

Murphys Creek Rural Fire Brigade

6 April 2022 Outgoing General 49391 **Innovation Platform** 2022 04 06 - Aaron Sheehan, Murphy's Creek RFB - Innovation Platform



RURAL FIRE BRIGADES ASSOCIATION
QUEENSLAND INC. ABN. 37 417 474 709

PRESIDENT REPORT

FOR MAY 2022 SEM



Presidents Report

The rain has returned and once again floods have caused damage across the state.

Over the last month many so called guides for the RFB manual written by ACT. AC Tony Johnstone have been sent to the Reps for there input and the outcome being not accepted in current format and need to be done in a simple and correct form suitable for brigades to be able to understand.

Justin and myself attended the Northern Region exercise held at the Charters Towers showgrounds which was well run and attended by many volunteers giving us time to catch up members and hear some of there problems (also Nellie) and to see the equipment showcased which was funded by RFBAQ grants.

Meetings:

17th May DC Smith.

18th May EVAF

23rd May RFS & RFBAQ



RURAL FIRE BRIGADES ASSOCIATION
QUEENSLAND INC. ABN. 37 417 474 709

OPERATIONS MANAGER REPORT

MONTH ENDING MARCH 2022



Operations Manager Report – May SEM Meeting

RFBAQ Office – Araluen

- Had weekly meetings with Senior Supervisor.
- Always trying to reduce costs where possible and bringing overhead down (ongoing).
- Continuously submitting requests for additional Art Union tickets to the Office of Liquor and Gaming.
- We are changing printer supplier; we are moving to our current IT provider to keep everything in one place and save money each month. We have negotiated them down to half of what we pay now with the current supplier.
- Some very sad news, Allen Liddle one of our long time Contact Centre employees has passed away of a heart attack which was very out of the blue. We will be closing the contact and office the day of his funeral out of respect and to allow staff to attend the funeral. Allen worked for the RFBAQ for 12 years.
- We have had another flood however this time the office was not impacted. There is a roof leak which QBuild have been notified about and will repair as soon as they are able.
- I am still doing all our banking down the coast as ANZ is still yet to reopen in Gympie.
- We have done the incentive shopping for Art Union 88 which is the lucky dip, agents have a lot of fun with this particular incentive.
- Dave is now back from his first round of long service leave. Tash handled the backfill extremely well.
- One of our relief supervisors has requested to be put on as a permanent part time employee which we are very happy to offer him. I have begun the process of offer and acceptance.
- We have moved the eligibility to earn commissions back to 2 months instead of 3 in hopes to retain some of the decent agents. This was received very well in the Contact Centre.
- The financials, credit cards and supplier payments are also attached.



**RURAL FIRE BRIGADES ASSOCIATION
QUEENSLAND INC.** ABN. 37 417 474 709

Finance Reports



**RURAL FIRE BRIGADES ASSOCIATION
QUEENSLAND INC.** ABN. 37 417 474 709

FINANCIAL REPORT FOR THE PERIOD ENDED 31 MARCH 2022

Thursday 26th May 2022
RFBAQ Office - Araluen



**BALANCE SHEET
AS AT 31 MARCH 2022**

	2022	2021
	\$	\$
CURRENT ASSETS		
<i>Cash at Hand</i>		
ANZ General Account	135,885.94	44,254.68
ANZ Art Union Odd Account	96,776.18	248,689.09
ANZ Art Union Even Account	166,194.46	383,126.13
ANZ Townsville Account	527,099.46	324,401.09
ANZ Transaction A/c 4387-13013	254,850.06	129,310.00
PUBLIC FUND - Donations	1,508,048.08	1,112,334.82
Petty Cash Imprest	387.60	396.20
Fuel Card	(816.32)	(536.87)
	<u>2,688,425.46</u>	<u>2,241,975.14</u>
<i>Other Cash Equivalents</i>		
Rental Bonds - 101a Mary St	-	-
Outstanding GST Refunds	28,085.00	28,085.00
ATO Integrated Client Account	-	-
Prepayments	37,810.12	61,693.23
Other Current Assets	-	-
	<u>65,895.12</u>	<u>89,778.23</u>
<i>Investments</i>		
ANZ Online Saver Account	916,083.82	915,800.51
Savings Account	1,519,322.89	1,637,345.13
Truck Account	1,421.55	4,496.55
	<u>2,436,828.26</u>	<u>2,557,642.19</u>
<i>Trade Debtors</i>		
Sundry Debtors	-	-
<i>Inventories</i>		
Stock on Hand	-	-
NON-CURRENT ASSETS		
Plant and equipment	135,609.64	134,449.37
Motor Vehicles	103,650.14	103,650.14
02RFB - Far Northern Land Cruiser	-	-
03RFB - Northern Land Cruiser	-	-
04RFB - Central Land Cruiser	-	-
05RFB - North Coast Land Cruiser	-	-
06RFB - South West Land Cruiser	-	-
07RFB - Brisbane / South East Land Cruiser	-	-
08RFB - Mercedes G-Wagon	-	140,000.00
03RFB - Fusion Crusier	114,992.99	-



**RURAL FIRE BRIGADES ASSOCIATION
QUEENSLAND INC.** ABN. 37 417 474 709



**RURAL FIRE BRIGADES ASSOCIATION
QUEENSLAND INC.** ABN. 37 417 474 709

BALANCE SHEET (continued)

AS AT 31 MARCH 2022

	2022	2021
	\$	\$
Office Furniture & Equipment	165,604.40	121,449.27
Buildings	118,498.45	118,498.45
Call Centre Client Lists	77,085.00	58,150.00
Call Centre List (Less Written Off)	(21,797.75)	(21,450.00)
Accumulated Depreciation	(291,594.29)	(257,349.93)
	402,048.58	397,397.30
TOTAL ASSETS	5,593,197.42	5,286,792.86
CURRENT LIABILITIES		
<i>Accounts Payable</i>		
Sundry Creditors	26,041.62	54,823.87
Accrued Expenses	47,177.54	16,870.91
ANZ Visa Card - Office	7,820.34	10,687.16
ANZ Visa Card - GM	-	-
	81,039.50	82,381.94
<i>GST Liabilities</i>		
GST Collected	4,721.05	(853.21)
GST Paid	(6,423.11)	(32,881.69)
GST Rounding	(7,669.48)	(7,669.48)
	(9,371.54)	(41,404.38)
<i>Payroll Liabilities</i>		
Outstanding PAYG Withholding Liability	15,642.00	22,341.00
Employee Deductions Liability	-	-
Superannuation Payable	32,484.67	25,330.28
Parental Leave	-	-
Provision for Annual Leave	41,357.42	33,491.26
Provision for Long Service Leave	95,864.33	81,271.06
Provision for Superannuation on Leave	13,036.06	10,902.42
	198,384.48	173,336.02
TOTAL LIABILITIES	270,052.44	214,313.58
NET ASSETS	5,323,144.98	5,072,479.28
EQUITY		
Retained Earnings	4,501,459.73	4,769,794.19
Current Earnings	189,015.98	(330,211.45)
TOTAL EQUITY	4,690,475.71	4,439,582.74



**RURAL FIRE BRIGADES ASSOCIATION
QUEENSLAND INC.**

ABN. 37 417 474 709



**RURAL FIRE BRIGADES ASSOCIATION
QUEENSLAND INC.**

ABN. 37 417 474 709

**PROFIT AND LOSS STATEMENT
FOR THE PERIOD ENDED 31 MARCH 2022**

	CURRENT PERIOD			YEAR TO DATE		
	2022	Budgeted	2021	2022	Budgeted	2021
	\$	\$	\$	\$	\$	\$
INCOME						
Raffle Proceeds	148,349.00	190,000.00	167,797.70	1,371,914.73	1,585,697.00	1,495,375.06
Donations Received	212,445.47	55,000.00	54,921.98	916,243.05	663,920.00	656,827.48
Large Bequest Received	-	-	-	-	-	-
Truck Donations	-	-	-	-	-	-
Other Income	6,580.53	-	-	15,045.45	-	(1,773.23)
Advertising Smoke Signals	-	-	-	-	-	-
ATO - JobKeeper Subsidy	-	-	45,600.00	-	-	709,050.00
ATO Cash Boost Non Taxable	-	-	-	-	-	50,000.00
TOTAL INCOME	367,375.00	245,000.00	268,319.68	2,303,203.23	2,249,617.00	2,909,479.31
COST OF SALES						
Cost of Prizes	53,229.22	25,000.00	53,005.21	293,906.80	252,433.00	315,611.84
Freight & Other COS	-	-	-	-	-	-
TOTAL COST OF SALES	53,229.22	25,000.00	53,005.21	293,906.80	252,433.00	315,611.84
<i>Gross profit from trading</i>	<i>314,145.78</i>	<i>220,000.00</i>	<i>215,314.47</i>	<i>2,009,296.43</i>	<i>1,997,184.00</i>	<i>2,593,867.47</i>



**PROFIT AND LOSS STATEMENT (continued)
FOR THE PERIOD ENDED 31 MARCH 2022**

	CURRENT PERIOD			YEAR TO DATE		
	2022	Budgeted	2021	2022	Budgeted	2021
	\$	\$	\$	\$	\$	\$
OPERATING EXPENSES						
Parental Leave	-	-	-	13,879.79	13,365.00	-
Accountancy & Audit Fees	-	-	-	9,550.00	12,000.00	9,300.00
FBT	-	-	-	4,029.00	1,343.00	-
Advertising	32.20	100.00	32.20	2,360.69	2,192.00	1,814.15
Conference & Meeting Expenses	9,541.28	13,000.00	7,896.66	28,196.91	39,167.00	30,037.40
Insurance	1,644.23	900.00	744.78	17,260.80	16,551.00	16,827.39
Lease/Loan Expenses	3,781.87	3,140.00	3,136.67	28,875.23	28,254.00	9,410.01
Motor Vehicle Expenses	1,252.77	9,810.00	9,156.78	826.36	15,571.00	12,541.09
Bank, Merchant & Credit Card Fees	2,210.37	2,200.00	2,048.36	18,891.85	23,455.00	17,158.27
Cleaning	-	-	-	413.64	-	-
Donations	6,490.00	1,200.00	1,240.00	30,458.00	11,765.00	93,618.75
Grants Paid	33,767.09	10,000.00	7,451.82	139,850.37	87,888.00	413,366.30
Brigade Resources	-	-	-	-	300.00	806.00
Landcruisers Granted to Brigades	140,267.27	-	(349.36)	156,812.72	16,546.00	923,855.57
Community Danger Rating Signs	-	-	-	-	500,000.00	-
Telephone	5,416.68	6,200.00	5,498.63	48,825.68	54,415.00	51,046.96
Website Maint & Development	205.00	205.00	205.00	1,954.08	1,989.00	1,989.08
Legal Costs	-	-	-	-	1,000.00	-
Kitchen Supplies & Amenities	1,163.77	400.00	703.42	5,416.93	3,428.00	4,383.21
Electricity	849.50	850.00	849.50	7,645.50	7,650.00	2,548.50
Licences & Permits	-	-	-	3,806.60	3,455.00	3,742.60
Postage	2,540.30	6,000.00	3,887.49	35,366.72	39,277.00	36,960.35
Printing	2,567.45	4,000.00	2,615.11	16,856.77	24,754.00	17,583.19
Magazine Production	9,306.67	4,500.00	7,943.00	9,306.67	4,500.00	7,980.04
Office Supplies	183.38	100.00	-	980.02	1,146.00	1,361.09
Promotional / Educational Material	-	1,500.00	1,772.50	413.00	9,300.00	5,015.43



**PROFIT AND LOSS STATEMENT (continued)
FOR THE PERIOD ENDED 31 MARCH 2022**

	CURRENT PERIOD			YEAR TO DATE		
	2022	Budgeted	2021	2022	Budgeted	2021
	\$	\$	\$	\$	\$	\$
Recycling Paper & Cardboard	-	-	36.36	40.91	37.00	36.36
Repairs & Maintenance	3,691.60	3,000.00	2,522.00	42,626.96	42,630.00	49,213.39
Subscriptions & Memberships	-	2,500.00	-	1,656.37	4,100.00	4,045.45
Klm, Tolls, Parking etc	-	50.00	-	114.76	437.00	403.31
Fuel Reimbursed	580.41	500.00	320.56	4,976.46	9,470.00	7,594.20
Sundry Expenses	130.82	50.00	929.87	334.37	389.00	1,639.46
Depreciation Expenses	-	-	-	-	-	-
Amortisation - Call Centre Lists	-	-	-	-	-	-
Representatives Expenses	873.77	1,000.00	998.15	4,498.06	4,533.00	6,241.81
Wages & Salaries	116,481.28	160,000.00	152,010.25	1,080,274.41	1,135,289.00	1,100,660.05
Superannuation	11,577.24	16,000.00	13,418.50	107,490.83	113,476.00	85,178.32
Other Employee Related Expenses	917.27	500.00	1,301.54	10,939.75	8,344.00	8,744.96
Building Renovations/Move	-	-	-	-	-	-
Provision for Long Service Leave	-	-	-	-	-	-
Provision for Annual Leave	-	-	-	-	-	-
Provision for Superannuation Leave	-	-	-	-	-	-
Provision for Leave & Depreciation	2,000.00	2,000.00	2,000.00	18,000.00	18,000.00	18,000.00
TOTAL OPERATING EXPENSES	357,472.22	249,705.00	228,369.79	1,852,930.21	2,256,016.00	2,943,102.69
<i>Gross Operating Profit</i>	<i>(43,326.44)</i>	<i>(29,705.00)</i>	<i>(13,055.32)</i>	<i>156,366.22</i>	<i>(258,832.00)</i>	<i>(349,235.22)</i>
OTHER EXPENSES						
Parental Leave	-	-	-	(13,879.79)	-	-
Interest Paid	-	-	-	-	-	-
Interest Received	(21.10)	(110.00)	(115.42)	(542.70)	(1,025.00)	(1,023.77)
TOTAL OTHER EXPENSES	(21.10)	(110.00)	(115.42)	(14,422.49)	(1,025.00)	(1,023.77)
NET OPERATING PROFIT/LOSS	(43,305.34)	(29,595.00)	(12,939.90)	170,788.71	(257,807.00)	(348,211.45)



VISA Cards

RFBAQ OFFICE VISA CARD

Month: March

Statement Period: 25/02/22 to 24/03/22

MEETING EXPENSES							
FUEL	TOLLS / PARKING	OM	SEM	GEN MEETING	AGM	PRES MEETINGS	MEMO
				\$31.00			Qantas - Travel Insurance - Barry Child
				\$31.00			Qantas - Travel Insurance - Dave Morton
				\$55.00			Parking - Cairns Airport - Les Green
				\$387.31			Qantas - Flights - Dave Morton
				\$392.70			Qantas - Flights - Pat Noye
				\$413.54			Qantas - Flights - Barry Child
				\$31.00			Qantas - Travel Insurance - Peter Simpson
				\$631.60			Qantas - Flights - Peter Simpson
				\$31.00			Qantas - Flight Insurance - Warren Kelly
				\$327.86			Qantas - Flights - Warren Kelly
				\$27.40			Lunch - on route to General Meeting
				\$42.00			Newspapers - GM article
\$0.00	\$0.00	\$0.00	\$0.00	\$2,401.41	\$0.00	\$0.00	

GENERAL EXPENSES					
KITCHEN SUPPLIES	INCENTIVES	ADVERTISING	GRANTS	OTHER	MEMO
				\$59.90	Malouf Pharmacy - 2 x Koorringal Hats
\$578.27					Beverage supplies for volunteers - floods
\$239.90					Kettle & Urn - volunteers - floods
	\$250.00				Staff incentives - call centre
\$30.15					Hand sanitiser
				\$20.00	Ice for eskies - flood clean up
				\$55.50	Batteries
			\$1,417.85		Hardship Grant - Johnathan Thomas
			\$2,619.45		Hardship Grant - Johnathan Thomas
\$848.32	\$250.00	\$0.00	\$4,037.30	\$135.40	

Spreadsheet Total	\$7,820.34
Credit Card Stmtnt	\$7,820.34
Difference	\$0.00
TOTAL TO BE PAID	\$7,820.34



GENERAL MANAGER VISA CARD

Month: March

Statement Period: 04/02/22 to 03/03/22

MEETING EXPENSES							
FUEL	TOLLS / PARKING	OM	SEM	GEN MEETING	AGM	PRES MEETINGS	MEMO
		\$89.50					Accommodation
		\$20.95					Meals for commissioner meeting
\$0.00	\$0.00	\$110.45	\$0.00	\$0.00	\$0.00	\$0.00	

GENERAL EXPENSES					
KITCHEN SUPPLIES	INCENTIVES	ADVERTISING	GRANTS	OTHER	MEMO
			\$3,803.50		Grant HS 22/59 Brooweena District RFB
				\$150.00	ANZ annual card fee
\$0.00	\$0.00	\$0.00	\$3,803.50	\$150.00	

Spreadsheet Total	\$4,063.95
Credit Card Stmtnt	\$4,063.95
Difference	\$0.00
TOTAL TO BE PAID	\$4,063.95



Supplier Payment History

Created: 17/05/2022 7:46 AM

Rural Fire Brigades Association

28 Fraser Road
Araluen Qld 4570

Supplier Payment History

March 2022

ABN: 37 417 474 709

Email: om@rfbaq.org

Cheque No.	Chq Date	PO No.	Date	Supplier's Inv. No.	Purchase Total Amt	Amount Applied
AgentMail						
19557	11/03/2022	00019550	6/03/2022	INV-9162	\$617.92	\$617.92
Total for Payment 19557:						\$617.92
Alexandra Hills Hotel						
19636	14/03/2022	00019560	14/03/2022	438848	\$6,600.00	\$6,600.00
Total for Payment 19636:						\$6,600.00
19695	31/03/2022	00019575	23/03/2022	1922	\$863.00	\$863.00
Total for Payment 19695:						\$863.00
Australia Post						
19554	11/03/2022	00019553	3/03/2022	1011303200	\$2,629.33	\$2,629.33
Total for Payment 19554:						\$2,629.33
Avis Australia						
19647	24/03/2022	00019570	20/03/2022	P211787461	\$133.25	\$133.25
19647	24/03/2022	00019571	20/03/2022	P172415246	\$117.15	\$117.15
19647	24/03/2022	00019572	20/03/2022	P172415611	\$182.88	\$182.88
19647	24/03/2022	00019573	20/03/2022	P172416005	\$117.15	\$117.15
Total for Payment 19647:						\$550.43
Child , Barry						
19696	31/03/2022	00019574	30/03/2022	01	\$12.12	\$12.12
Total for Payment 19696:						\$12.12
Coolooloolo Trophies & Engraving						
19693	31/03/2022	00019576	23/03/2022	1191	\$22.00	\$22.00
Total for Payment 19693:						\$22.00
Department of Housing and Public Works						
19640	14/03/2022	00019549	1/03/2022	169099	\$5,094.51	\$5,094.51
Total for Payment 19640:						\$5,094.51
EFEX						
19553	7/03/2022	00019547	4/03/2022	II01717099	\$1,598.26	\$1,598.26
Total for Payment 19553:						\$1,598.26
19649	24/03/2022	00019563	15/03/2022	II01724641	\$2,774.20	\$2,774.20
Total for Payment 19649:						\$2,774.20
Extreme Marquees						
19638	14/03/2022	00019558	10/03/2022	DO178127	\$1,000.00	\$1,000.00
Total for Payment 19638:						\$1,000.00
19641	15/03/2022	00019562	15/03/2022	DO178127B	\$100.00	\$100.00
Total for Payment 19641:						\$100.00



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Rural Fire Brigades Association

28 Fraser Road

Araluen Qld 4570

ABN: 37 417 474 709

Email: om@rftbaq.org

Supplier Payment History

March 2022

Cheque No.	Chq Date	PO No.	Date	Supplier's Inv. No.	Purchase Total Amt	Amount Applied
First 5 Minutes						
19558	11/03/2022	00019551	1/03/2022	RR260138	\$759.00	\$759.00
					Total for Payment 19558:	\$759.00
Flick Anticimex Pty Ltd						
19555	11/03/2022	00019548	1/03/2022	410084026C	\$25.19	\$25.19
					Total for Payment 19555:	\$25.19
Green, Les						
19694	31/03/2022	00019577	30/03/2022	3646535	\$270.00	\$270.00
					Total for Payment 19694:	\$270.00
Harvey Noman - Electrical						
19644	24/03/2022	00019546	3/02/2022	4890808	\$42,492.00	\$21,246.00
					Total for Payment 19644:	\$21,246.00
Impact Office Supplies						
19559	11/03/2022	00019552	7/03/2022	140682	\$139.71	\$139.71
					Total for Payment 19559:	\$139.71
John Madill Toyota						
19643	22/03/2022	00019567	21/03/2022	D71074	\$69,902.00	\$69,902.00
					Total for Payment 19643:	\$69,902.00
JT Press						
19560	11/03/2022	00019555	9/03/2022	146151	\$10,237.34	\$10,237.34
19560	11/03/2022	00019556	9/03/2022	146149	\$324.97	\$324.97
					Total for Payment 19560:	\$10,562.31
19637	14/03/2022	00019561	14/03/2022	146207	\$1,601.97	\$1,601.97
					Total for Payment 19637:	\$1,601.97
19646	24/03/2022	00019557	9/03/2022	146150	\$161.30	\$161.30
					Total for Payment 19646:	\$161.30
Neverfail Springwater						
19556	11/03/2022	00019554	7/03/2022	INV-000456196	\$338.56	\$338.56
					Total for Payment 19556:	\$338.56
19645	24/03/2022	00019565	21/03/2022	000479366	\$99.00	\$99.00
					Total for Payment 19645:	\$99.00
PowerConnex Pty Ltd						
19697	31/03/2022	00019455	1/04/2022	118523	\$9,385.75	\$9,385.75
					Total for Payment 19697:	\$9,385.75
Sensis Pty Ltd						
BP030422	24/03/2022	00019566	20/03/2022	23990337	\$35.42	\$35.42



Created: 17/05/2022 7:46 AM

Rural Fire Brigades Association

28 Fraser Road
Araluen Qld 4570

Supplier Payment History

March 2022

ABN: 37 417 474 709
Email: om@rfbaq.org

Cheque No.	Chq Date	PO No.	Date	Supplier's Inv. No.	Purchase Total Amt	Amount Applied
Total for Payment BP030422:						\$35.42
Telstra						
BP040422	24/03/2022	00019564	17/03/2022	K261801090-5	\$5,958.35	\$5,958.35
Total for Payment BP040422:						\$5,958.35
BP070322	4/03/2022	00019545	17/02/2022	K554878480-4	\$5,959.36	\$5,959.36
Total for Payment BP070322:						\$5,959.36
The One Stop Insurance Brokers						
19639	14/03/2022	00019559	14/03/2022	00165471	\$6,049.00	\$6,049.00
Total for Payment 19639:						\$6,049.00
19648	24/03/2022	00019568	23/03/2022	00165825	\$1,015.00	\$1,015.00
19648	24/03/2022	00019569	18/03/2022	00165636	\$3,646.00	\$3,646.00
Total for Payment 19648:						\$4,661.00



RURAL FIRE BRIGADES ASSOCIATION
QUEENSLAND INC. ABN. 37 417 474 709

GENERAL MANAGER REPORT

FOR MAY 2022 SEM

Meetings

- 21/03/22 – Tony Johnstone (QFES) – Teams – Australian Fire Danger Rating signs catch-up.
- 22/03/22 – Damien (Dräger) – Araluen – Fire hoods.
- 26/03/22 – Rural Ops Caloundra – North Arm – Caloundra Area appliance handover and medal presentation.
- 14/04/22- Greg Leach (QFES), Steve Smith (QFES), Ian Pike (RFBAQ) – Kedron – Bi-monthly Commissioner meeting.
- 27/04/22 – Bradley Bick (Office of Industrial Relations) – Teams – Personal injury proceedings and other legislation amendment bill.
- 04/05/22 – 12/05/22 – Travelling (Blackwater, Charters Towers, Barcaldine).
- 10/05/22 – Tony Johnstone (QFES), Mark Tysoe (Ilfracombe RFB), Mik Leaney (Jericho RFB), Tyrel Spence (Muttaborra RFB), et al – Barcaldine – Central West 41 handover.
- 16/05/22 – Lunch run to brigades for local flood clean-up.
- 17/05/22 – Stephen Smith (QFES), Ian Pike (RFBAQ) – Kedron – Training / FMS, de-population of the West.

News and Media updates

Wrote the following updates for the RFBAQ website, Fireline and Social Media:

Date	Website	Fireline	Social Media	Title
16/03/22	x		x	South East Queensland Rainfall and Flooding Event February-March 2022 Review
22/03/22	x		x	Grants Approved As Reps Meet With Minister and Commissioner
12/04/22	x		x	Do you need a fire permit and how do you find a Fire Warden?
10/05/22	x		x	Central West 41 Handover

Plus countless re-posts on internal articles and images, and shares of external articles.

Projects

Gympie region flood response assistance.

Smoke Signals magazine.

QFES Review.

Fire Danger Rating signs.

FusionCruiser.

FLIR K1 co-funded grants.

Innovation Platform.

COVID-19 Response.

New recruit talks.