



# **RURAL FIRE BRIGADES ASSOCIATION QUEENSLAND INC.**

ABN. 37 417 474 709

## **MC MEETING**

*(MANAGEMENT COMMITTEE)*

**12<sup>TH</sup> SEPTEMBER 2023**

**MINUTES & REPORTS**

**RIVERSIDE HOTEL - BRISBANE**

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**RURAL FIRE BRIGADES ASSOCIATION**  
**QUEENSLAND INC.** ABN. 37 417 474 709

# MINUTES



**Minutes:** For the meeting held on Tuesday, 12<sup>th</sup> September 2023 – Riverside Hotel – Brisbane

**Attendance:**

Ian Pike (President)                      Justin Choveaux (JC)                      Ian Swadling (IS)  
Gary Patzwald (GP)                      Dave Morton (DM) – Dialled in      Ashleigh Rowcliffe (AR)

**Secretariat:** Jessica Stark (JS)

**Apologies:** Nellie Baron (NB)

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**1. OPENING OF MEETING**

**Welcome & Opening of Meeting**

11.55 AM President declared meeting open.

**1.1. Leave of Absence**

- a. Leave of absence for NB

**1.2. Proxies**

- a. Nellie Baron gives her proxy to Ian Pike

**2. ADMINISTRATION**

**2.1. Minutes and Business Arising**

**a. Minutes of Previous Meeting**

**Motion:** The minutes of the previous meeting dated Friday, 28<sup>th</sup> July 2023 are adopted as a true and correct record of proceedings.

**Moved:** DM

**Seconded:** IS

**Carried:** 12/09/2023

**b. Business Arising from the Minutes**

- a. JC – Write to the Commissioner regarding the need for 4wd driver training to be fully funded. Response was received.
- b. JC – RFBAQ to take Landcruiser Chassis offer if it becomes available which hasn't.
- c. JC – RFBAQ to write to the Commissioner regarding any clause in the new legislation to have a reciprocal clause to remove a staff member as well. Response received.
- d. JC – RFBAQ to urgently pressure RFSQ to allow non TMR photos and BlueCard to be rescinded. Response received.
- e. JC – Wrote in about the drones also. IS – id like to know if they were looking into it before we raised it.



## 2.2. Correspondence

- a. **Correspondence Register**
- b. **Acceptance of Correspondence**

**Motion:** That the July & August Management Committee Meeting Correspondence Report be accepted.

**Moved:** IS

**Seconded:** DM

**Carried:** 12/09/2023

### c. **Business Arising from Correspondence**

- a. IS – Page 3, Remote Control Slashing? JC – explained it was an email from a company trying to sell their products.
- b. DM – Page 4, First Injury Justice Centre? JC – A company asked us to put information on our website around cancer.
- c. IS - Page 10, RFSQ hovercraft? JC – It was on the truck build spreadsheet so I questioned it but they have said there is no hovercraft on the build program.
- d. IS - Page 11, formal complaint for the Bushfire Heavy Attack, has it been resolved? JC – No
- e. IS – Page 12, Radiant Heat Shields. JC – all new vehicles will come with heat shields. They are getting quotes for it now and working out how they are going to retro fit all the other vehicles on fleet.
- f. IS – Page 13, putting brigade into administration? JC – I have to write back to her because she said they have received legal advice, but she won't tell us what that is. I have to write back saying it's an untenable situation because you can't ask someone to enter into a contract without telling them what the terms and conditions are. IS – but in the meantime they can't put a brigade into administration. JC – They can but they can't tell the Management Committee what to do, who to appoint or when to meet etc.
- g. GP - EOI for the Landcruiser? JC – it closed-on the 15<sup>th</sup> of August but that is through the Fire Service.
- h. IS - Page 16, Smokey the koala distribution? JC – It's been done. IP – they were posted.
- i. IS – Page 19, RFB uniforms? GP - subject come up at OSWG. IP - The uniforms won't be changed. JC – explained the email he received from a volunteer asking for some dress boots for community education activities. Stephen Bennett who is his local Member of Parliament is chasing it up.

## 3. GENERAL BUSINESS – REPORTS

### 3.1. Presidents Report

#### a. **Report**

President provided an overview.

#### **Acceptance of President Report**

**Motion:** The President Report for the September 2023 Management Committee Meeting is accepted.

**Moved:** IP

**Seconded:** GP

**Carried:** 12/09/2023

#### b. **Business Arising from Presidents Report**



- a. GP – anybody heard from Boogie Rise? IP – they have been pretty busy.
- b. GP – made any progress on the EOI for the Ford Ranger? JC – we have not received any applications for it at this stage.
- c. IP – Reference Group - staffing numbers have been changed. We have been told we can't make decisions only advise them. JC – but you can say you are not happy and get it in the minutes.

### **3.2. Operations Manager Report**

#### **a. Statements**

AR tabled the Operations Manager Report for July and provided an overview.

#### **Acceptance of Operations Manager Report**

**Motion:** Operations Manager Report and Financials for July 2023 is accepted.

**Moved:** DM

**Seconded:** GP

**Carried:** 12/09/2023

#### **b. Business Arising from Operations Manager Report**

- a. AR – One thing I didn't put in my is that we have been nominated for non-for-profit business of the year. We are now a finalist for this. I went and had an interview for it and the awards night for it I believe is in October.
- b. IP – Thanks for the job you did at AFAC. We had a good run at the stall.
- c. JC – did the \$200,000 for the skids come in yet? AR – not yet. JC – It's been approved so should be coming in soon.

### **3.3. General Manager Report**

#### **Report**

JC Tabled the General Manager Report and provided an overview.

#### **a. Acceptance of General Manager Report**

**Motion:** The General Manager Report for the September 2023 Management Committee Meeting is accepted.

**Moved:** GP

**Seconded:** IS

**Carried:** 12/09/2023

#### **b. Business Arising from General Manager Report**

- a. JC – Spoke to a Member of Parliament who is going to get onto Lamb Island and then go see the Minister and see Joanne tonight and try and push them getting a heavy as they have a need for it. IP – Matt Inwood was onto me and is looking at the Isuzu NSW one. JC – they want a Town Heavy with road crash rescue. IS – they have done the training for it but don't have the equipment. JC – we have a good design for a Town Heavy already.
- b. JC – West Tech was good, the brigades out there are happy the office is open with staff in it.
- c. JC – Unfair dismissal case. We have supplied 8 affidavits; she only has one. There is court ordered mediation on 21<sup>st</sup> September to go through the evidence and then decide



whether we are going to settle or go to court. If it goes any further, we will be claiming cost from her, and I have asked for our insurance excess to be added to that amount as well.

#### 4. GRANT APPLICATION

##### 4.1. GN23/648 – Withcott Rural Fire Brigade - \$7,617.50 – Commercial Washer & Dryer

- a. JC – explained the grant application, wanting a commercial washer and dryer. They have the support needed. IP – the Fire Service do supply washing machines. JC – do they? IP – Yes, buy and install them. At the moment they are looking at dry cleaning for PPE. IS – if they have a budget for them, they should supply it. **JC – ok so I'll write back to the Brigade and say it's our understanding from the last OSWG meeting that washing machines are supplied by the Fire Service and that we will contact them on your behalf. All members happy with that.**

##### 4.2. GN23/649 – Condamine Rural Fire Brigade - \$9,300 – Shower & Toilet

- a. JC – explained the grant for a shower and toilet. I have written to Bill and Sondra to say isn't this covered from them? GP – it is. IP – It is. **JC – so would you like me to write back to the Brigade and say this is supplied by the Fire Service and that we will contact them on their behalf. All members happy.** IS – they told me all the money had been allocated. IP – no.

##### 4.3. Business Arising from Grant Applications

- a. JC – 4 of the brigades receiving one of the solar panel donations need an upgraded power board. Its roughly \$2,000 for all 4 to be done. Easiest way to do it is to get them to bill us and we do it as a grant and split it between the 4 brigades. All happy with that.

#### 5. General Business Continued

##### 5.1. JC – Buy Local Grant Update

- a. JC – This will be coming to an end in October.

##### 5.2. JC – 5000 Litre Skids

- a. JC – They have been delivered and will soon be used at some roadside burning coming up. They will get photos of them in use.

##### 5.3. JC – Fusion Cruiser

- a. IP – Delivered & gone. JC – It was very popular. Airforce are building two.

##### 5.4. JC – Pebble

- a. JC – Still a working progress, they are going to try a 240 volt.

##### 5.5. JC – Annual General Meeting



- a. JS – All booked for 13<sup>th</sup> to 15<sup>th</sup> October at Brisbane International and going well. Looks like all reps will be in attendance for it. We have a uniform presentation on the Sunday. JC – everyone will be in early on the Friday so all the reps can talk to each other ahead of the election if they wish.

**5.6. IS – The RFBAQ request most vigorously that the RFS specify a significant portion of the new Light Attack Appliance build program be of the same, or comparable specifications as the Landcruiser L/A designed by the RFBAQ**

- a. IS – We need to keep pushing this, what they are producing now is not good enough. JC – You could not get our back on a Ford Ranger. IS – the feedback we received was the volunteers prefer ours. We need to present a case to the Fire Service that 25% of their build should be built on Landcruisers. JC – they have already ordered the rangers. IS – I know, I am talking about future builds. DM – we should be pushing 50%. If you want to go higher then absolutely. I suggest it be 50% or greater. IS – I agree.

**Motion:** The RFBAQ request most vigorously that the RFS specify 50% or more of the new Light Attack Appliance build program be of the same, or comparable specifications as the Landcruiser L/A designed by the RFBAQ

**Moved:** IS

**Seconded:** GP

**Carried:** 12/09/2023

**6. 1.30pm – Alan Gillespie**

- a. AG – out of the 114 there are 94 positions going to frontline. 7 new areas, 4 regions, 8 districts. 25 areas which you have seen. Ignore anything that say where the area offices are going to be as its indicative only. 28 admin positions to go into the 7 new areas. Commissioner has agreed to that. Out of those numbers the majority are in ROI1 or ROI2 located in regional or rural QLD. 67 in this financial year, then the remaining next financial year. We were funded at AO6 rate for the 114 positions. A few hiccups in Far Northern Region because things are done differently up there. We need to look at what Government space is available, what do we own, what can we use. In most areas there are 2 BTSO. We haven't decided where the are going. We have looked at the high-risk areas which will change year to year. I think we are about 80% right. We need more people sitting at State and Region. Get staff out of their office and talking to their Brigades. People are saying they want us to come to them which is what we will be doing. Allocation of staff has been allocated around that. IS – can you release the structure to us? AG – I can't yet, everyone needs to get told at the same time. IS – you want to reduce the travel, currently the FMS training is being conducted in area office. So, you're saying you are going to send people out to train to the Brigades? AG – I can't say that's what's going to happen everywhere. Training Managers are being put in place to make sure training is happening. IS – you have just moved our area office even further away from us. AG – there is no reason why you can't go to a closer training day. FMS should never go above brigade level. The whole intent is to put the staff out with the Brigades. We need Deputy Chiefs who know what they are doing. We have 6 asset positions approved but haven't been able to get any. Trying to find the people to fill these positions will be the hard bit. We need to do a better job at recruiting. IP – we haven't got the Rural people in the Coastal Brigades. AG – That's a problem we have everywhere. We need the UFU to butt out. I can come to the next MC meeting and show you the PowerPoint presentation. IP – our next meeting is the AGM. AG – I can come there and show you the presentation. AG – Fire behaviour on the ground has changed. IS - these people doing hazard reduction burns don't know what they are doing. AG to come to the AGM on Saturday afternoon. Power point to be displayed.



## **7. DATE & TIME OF NEXT MEETING**

### **7.1. Proposed date and time of next Management Committee meeting: 14<sup>th</sup> October to coincide with the AGM**

- a. 14<sup>th</sup> October 2024

#### **Next Management Committee Meeting:**

Meeting closed at 1.52PM.





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# **CORRESPONDENCE REPORT**

**1<sup>ST</sup> JULY TO 31<sup>ST</sup> AUGUST 2023**



C#	Date	I/O	Organisation	Subject	Description
100542	21/7/23	In	ANZ	Summary Slip Credit Book x 3	Even Account
100681	2/8/23	Out	Abbeywood RFB	Buy Local Brigade Grant	Closed and finalised
100696	27/7/23	In	Abbot Point RFB	Temp shed	
100833	31/8/23	In	ABC	Media request	
100834	31/8/23	Out	ABC	Media request	
100747	9/8/23	In	AFAC	AFAC23	PPE Synposium
100637	5/7/23	Out	Alice River RFB	Buy Local Brigade Grant	Closed and finalised
100467	4/7/23	In	All Terrain Slashing	Remote controlled flail slashing	
100468	4/7/23	Out	All Terrain Slashing	Remote controlled flail slashing	
100667	13/7/23	Out	Allandale RFB	Buy Local Brigade Grant	Closed and finalised
100459	13/7/23	In	ANZ	Summary Slip Credit	Odd Account
100590	27/7/23	In	ANZ	Bank Statement	Odd Account
100591	27/7/23	In	ANZ	Bank Statement	Truck Account
100592	27/7/23	In	ANZ	Bank Statement	Public Fund Account
100593	27/7/23	In	ANZ	Bank Statement	General Account
100625	7/8/23	In	ANZ	Credit Card Statement	GM Visa Card
100738	14/8/23	In	ANZ	Bank Statement	Townsville Account
100768	17/8/23	In	ANZ	Bank Statement	Odd Account
100769	17/8/23	In	ANZ	Bank Statement	Transaction Account
100775	24/8/23	In	ANZ	Bank Statement	Savings account
100776	24/8/23	In	ANZ	Bank Statement	Even Account
100780	25/8/23	In	ANZ	Credit Card Statement	Office Visa Card
100781	25/8/23	In	ANZ	Bank Statement	Public Fund Account
100803	28/8/23	In	ANZ	Bank Statement	Business Extra
100452	11/7/23	In	ANZ	Certificate of Balance & Accrued Interest	Townsville Account



C#	Date	I/O	Organisation	Subject	Description
100453	11/7/23	In	ANZ	Payment Notification	Reversed payment incorrect details provided
100529	18/7/23	In	ANZ	Bank Statement	Townsville Account
100530	18/7/23	In	ANZ	Dishonoured Cheque	██████████ - Refer to Drawer
100531	19/7/23	In	ANZ	Bank Statement	Odd Account
100564	25/7/23	In	ANZ	Credit Card Statement	Office Visa Card
100543	21/7/23	In	Arnell & Cooper Lawyers	Estate of the Late ██████████	Donation Cheque Attached
100714	2/8/23	In	Aussie Pumps	Pump competition	
100456	13/7/23	In	Australia Post	Registered Post - Delivery Confirmation	Early Bird AU92
100517	17/7/23	Out	Australian Taxation Office	Tax Declaration Forms	██████████
100737	14/8/23	Out	Australian Taxation Office	Tax Declaration Forms	██████████
100686	2/8/23	Out	Bell Centre RFB	Buy Local Brigade Grant	Closed and finalised
100816	29/8/23	In	Birth Injury Justice Centre (USA)	Cancer support inquiry	
100549	24/7/23	Out	Booie Rise RFB	FusionCruiser	Allocation
100562	24/7/23	In	Booie Rise RFB	FusionCruiser	Allocation
100547	22/4/23	Out	Boonimba RFB	Ford Ranger light attack	
100546	21/7/23	In	Boonimba RFB	Ford Ranger light attack	
100772	23/8/23	In	Boreen Point RFB	Buy Local Brigade Grant	Application
100683	2/8/23	Out	Bungundara RFB	Buy Local Brigade Grant	Closed and finalised



C#	Date	I/O	Organisation	Subject	Description
100532	20/7/23	In	Bungunya RFB	Buy Local Brigade Grant	Application
100655	5/7/23	Out	Burrum Heads RFB	Buy Local Brigade Grant	Closed and finalised
100645	5/7/23	Out	Burtus Creek RFB	Buy Local Brigade Grant	Closed and finalised
100662	13/7/23	Out	Cabanda RFB	Buy Local Brigade Grant	Closed and finalised
100647	5/7/23	Out	Calavos RFB	Buy Local Brigade Grant	Closed and finalised
100672	2/8/23	Out	Calliope RFB	Buy Local Brigade Grant	Closed and finalised
100675	2/8/23	Out	Carbahah RFB	Buy Local Brigade Grant	Closed and finalised
100477	7/7/23	In	CAVFA	CAVFA AGM	
100615	31/7/23	In	CFSVA (Country Fire Service Volunteers Association)	Cadets and under 18 yo	
100616	31/7/23	Out	CFSVA (Country Fire Service Volunteers Association)	Cadets and under 18 yo	Reply from Ian Pike
100687	2/8/23	Out	Charters Towers RFB	Buy Local Brigade Grant	Closed and finalised
100643	5/7/23	Out	Clear Mountain RFB	Buy Local Brigade Grant	Closed and finalised
100656	5/7/23	Out	Condamine RFB	Buy Local Brigade Grant	Closed and finalised
100654	5/7/23	Out	Cooroibah RFB	Buy Local Brigade Grant	Closed and finalised
100668	13/7/23	Out	Crows Nest RFB	Buy Local Brigade Grant	Closed and finalised
100773	23/8/23	In	Department of Transport and Main Roads	Remittance Advice	Cheque Attached - Refund of remainder of Registration for Fusion Crusier



C#	Date	I/O	Organisation	Subject	Description
100689	2/8/23	Out	Doonan RFB	Buy Local Brigade Grant	Closed and finalised
100574	25/7/23	In	Draeger	Parat 7500	
100576	25/7/23	Out	Draeger	Parat 7500	
100577	25/7/23	In	Draeger	Parat 7500	
100578	25/7/23	In	Draeger	Parat 7500	
100579	25/7/23	Out	Draeger	Parat 7500	Purchase order
100778	15/8/23	In	Eton RFB	Mackay RFBAQ Rep	
100779	16/8/23	Out	Eton RFB	Mackay RFBAQ Rep	
100541	21/7/23	In	Eumundi RFB	Buy Local Brigade Grant	Application
100691	2/8/23	Out	Eurimbula RFB	Buy Local Brigade Grant	Closed and finalised
100661	13/7/23	Out	Glastonbury RFB	Buy Local Brigade Grant	Closed and finalised
100671	13/7/23	Out	Glencoe RFB	Buy Local Brigade Grant	Closed and finalised
100575	25/7/23	Out	Gtek	Pathfinder PF2	
100580	25/7/23	In	Gtek	Pathfinder PF2	
100581	25/7/23	Out	Gtek	Pathfinder PF2	
100690	2/8/23	Out	Hampton RFB	Buy Local Brigade Grant	Closed and finalised
100461	3/7/23	In	Hannover Fairs Australia	AFAC23	Bushfire heavy
100557	24/7/23	In	Hannover Fairs Australia	AFAC23	Exhibition passes for volunteers
100559	24/7/23	Out	Hannover Fairs Australia	AFAC23	Exhibition passes for volunteers
100560	24/7/23	In	Hannover Fairs Australia	AFAC23	Exhibition passes for volunteers
100561	24/7/23	In	Hannover Fairs Australia	AFAC23	Exhibition passes for volunteers
100563	24/7/23	Out	Hannover Fairs Australia	AFAC23	Invitation to vols



C#	Date	I/O	Organisation	Subject	Description
100583	25/7/23	In	Hannover Fairs Australia	AFAC23	Vehicle display forms
100584	25/7/23	Out	Hannover Fairs Australia	AFAC23	Vehicle display forms
100636	5/7/23	Out	Happy Valley RFB	Buy Local Brigade Grant	Closed and finalised
100784	17/8/23	Out	Haymans Electrical	Draft media release	
100800	25/8/23	In	Haymans Electrical	Draft media release	
100450	11/7/23	In	Hazeldean RFB	Buy Local Brigade Grant	
100642	5/7/23	Out	Heronvale RFB	Buy Local Brigade Grant	Closed and finalised
100692	2/8/23	Out	Ilfracombe RFB	Buy Local Brigade Grant	Closed and finalised
100635	5/7/23	Out	Intake RFB	Buy Local Brigade Grant	Closed and finalised
100725	6/8/23	In	Jericho RFB	Allocation of radios	
100676	2/8/23	Out	Jondaryan RFB	Buy Local Brigade Grant	Closed and finalised
100632	5/7/23	Out	Kimberley RFB	Buy Local Brigade Grant	Closed and finalised
100808	28/8/23	In	Lamb Island RFB	Request for assistance	
100695	1/8/23	Out	Mainstar Textiles	Comfort Koalas	
100698	1/8/23	In	Mainstar Textiles	Comfort Koalas	
100700	1/8/23	Out	Mainstar Textiles	Comfort Koalas	
100701	1/8/23	In	Mainstar Textiles	Comfort Koalas	
100702	1/8/23	Out	Mainstar Textiles	Comfort Koalas	
100703	1/8/23	In	Mainstar Textiles	Comfort Koalas	
100704	1/8/23	Out	Mainstar Textiles	Comfort Koalas	
100705	1/8/23	In	Mainstar Textiles	Comfort Koalas	
100706	1/8/23	Out	Mainstar Textiles	Comfort Koalas	
100707	1/8/23	In	Mainstar Textiles	Comfort Koalas	



C#	Date	I/O	Organisation	Subject	Description
100710	2/8/23	In	Mainstar Textiles	Comfort Koalas	
100722	4/8/23	In	Mainstar Textiles	Comfort Koalas	
100752	11/8/23	In	Mainstar Textiles	Comfort Koalas	
100480	5/7/23	In	Makita Australia	Meeting and demo	
100481	7/7/23	Out	Makita Australia	Meeting and demo	
100586	25/7/23	In	Makita Australia	Meeting and demo	
100680	2/8/23	Out	Mallow RFB	Buy Local Brigade Grant	Closed and finalised
100674	2/8/23	Out	Marlborough RFB	Buy Local Brigade Grant	Closed and finalised
100478	6/7/23	In	Member for Burdekin	Estimates	
100494	11/7/23	In	Member for Burnett	Media release	
100495	11/7/23	Out	Member for Burnett	Media release	
100507	12/7/23	In	Member for Burnett	Media release	
100756	13/8/23	In	Member for Burnett	Volunteer entitlements	
100757	14/8/23	Out	Member for Burnett	Volunteer entitlements	
100777	15/8/23	Out	Member for Burnett	RFB uniforms	
100602	27/7/23	In	Misc	Info on brigade	
100603	27/7/23	Out	Misc	Info on brigade	
100793	23/8/23	In	Misc	National Service Medal	
100831	30/8/23	Out	Misc	National Service Medal	
100682	2/8/23	Out	Mondure RFB	Buy Local Brigade Grant	Closed and finalised
100568	26/7/23	In	Mount Larcom RFB	Buy Local Brigade Grant	Application
100567	26/7/23	In	Mount Maurice RFB	Buy Local Brigade Grant	Application



C#	Date	I/O	Organisation	Subject	Description
100648	5/7/23	Out	Mount Myrtle RFB	Buy Local Brigade Grant	Closed and finalised
100652	5/7/23	Out	Mount Nebo RFB	Buy Local Brigade Grant	Closed and finalised
100679	2/8/23	Out	Mount Walker RFB	Buy Local Brigade Grant	Closed and finalised
100558	24/7/23	In	Mt Mee RFB	Acknowledgement of donation	
100506	11/7/23	In	Muckadila RFB	Fire truck	
100509	12/7/23	Out	Muckadila RFB	Fire truck	
100658	13/7/23	Out	Muttaburra RFB	Buy Local Brigade Grant	Closed and finalised
100673	2/8/23	Out	Nerimbera RFB	Buy Local Brigade Grant	Closed and finalised
100641	5/7/23	Out	Nogo River RFB	Buy Local Brigade Grant	Closed and finalised
100678	2/8/23	Out	North Dallarnil RFB	Buy Local Brigade Grant	Closed and finalised
100633	5/7/23	Out	Northern Region Operational Support Group	Buy Local Brigade Grant	Closed and finalised
100619	1/8/23	In	Nu-Tank	Proforma invoice	
100685	2/8/23	Out	Ogmore RFB	Buy Local Brigade Grant	Closed and finalised
100708	2/8/23	In	Online Contact Form	Fire warden resources	
100718	3/8/23	In	Online Contact Form	Grant proposal	
100455	12/7/23	In	Ouchy RFB	Buy Local Brigade Grant	
100663	13/7/23	Out	Peachester RFB	Buy Local Brigade Grant	Closed and finalised
100783	17/8/23	Out	Popp'n Solar	Draft media release	
100799	25/8/23	Out	Popp'n Solar	Draft media release	





C#	Date	I/O	Organisation	Subject	Description
100460	2/7/23	In	QFES (Qld Fire and Emergency Services)	AFAC23	Bushfire heavy
100462	3/7/23	Out	QFES (Qld Fire and Emergency Services)	Truck build 2022/23 financial year	
100463	3/7/23	Out	QFES (Qld Fire and Emergency Services)	2019 RFSQ fact sheet	
100486	3/7/23	Out	QFES (Qld Fire and Emergency Services)	Completed vehicles 22/23 FnYr	
100572	3/7/23	Out	QFES (Qld Fire and Emergency Services)	RFSQ Fact Sheet	
100465	4/7/23	Out	QFES (Qld Fire and Emergency Services)	Brigade request	
100466	4/7/23	In	QFES (Qld Fire and Emergency Services)	Brigade request	
100469	4/7/23	Out	QFES (Qld Fire and Emergency Services)	RFSQ Hovercraft	
100470	4/7/23	In	QFES (Qld Fire and Emergency Services)	Formal complaint - Failure to complete Bushfire Heavy Attack by agreed date	
100471	4/7/23	Out	QFES (Qld Fire and Emergency Services)	Formal complaint - Failure to complete Bushfire Heavy Attack by agreed date	
100473	4/7/23	Out	QFES (Qld Fire and Emergency Services)	Formal complaint - Failure to complete Bushfire Heavy Attack by agreed date	
100474	4/7/23	Out	QFES (Qld Fire and Emergency Services)	Formal complaint - Failure to complete Bushfire Heavy Attack by agreed date	



C#	Date	I/O	Organisation	Subject	Description
100475	5/7/23	In	QFES (Qld Fire and Emergency Services)	Formal complaint - Failure to complete Bushfire Heavy Attack by agreed date	Face to face meeting
100476	5/7/23	Out	QFES (Qld Fire and Emergency Services)	Formal complaint - Failure to complete Bushfire Heavy Attack by agreed date	Face to face meeting
100479	7/7/23	Out	QFES (Qld Fire and Emergency Services)	Build specifications	
100482	7/7/23	In	QFES (Qld Fire and Emergency Services)	Closure of COVID-19 Operations	Letter to Ian Pike
100483	7/7/23	Out	QFES (Qld Fire and Emergency Services)	1st Office and Secretary Lists	
100484	7/7/23	Out	QFES (Qld Fire and Emergency Services)	Financial year RFSQ attendance numbers	
100485	7/7/23	In	QFES (Qld Fire and Emergency Services)	1st Office and Secretary Lists	
100487	7/7/23	In	QFES (Qld Fire and Emergency Services)	Completed vehicles 22/23 FnYr	
100488	10/7/23	In	QFES (Qld Fire and Emergency Services)	AFAC23	Bushfire heavy
100489	10/7/23	Out	QFES (Qld Fire and Emergency Services)	RFSQ Reference Group	
100490	10/7/23	In	QFES (Qld Fire and Emergency Services)	RFSQ Reference Group	
100491	10/7/23	Out	QFES (Qld Fire and Emergency Services)	Smokey the Koala distribution	



C#	Date	I/O	Organisation	Subject	Description
100492	11/7/23	Out	QFES (Qld Fire and Emergency Services)	1st Office and Secretary Lists	
100493	11/7/23	Out	QFES (Qld Fire and Emergency Services)	Landsborough historic vehicle	
100496	11/7/23	Out	QFES (Qld Fire and Emergency Services)	Media release	
100498	11/7/23	Out	QFES (Qld Fire and Emergency Services)	Customer request for education session	The Compass Institute
100501	11/7/23	Out	QFES (Qld Fire and Emergency Services)	Radiant heat shields	
100502	11/7/23	Out	QFES (Qld Fire and Emergency Services)	FusionCruiser	Allocated to Booie Rise RFB
100503	11/7/23	Out	QFES (Qld Fire and Emergency Services)	FusionCruiser	Allocated to Booie Rise RFB
100504	11/7/23	Out	QFES (Qld Fire and Emergency Services)	FusionCruiser	Allocated to Booie Rise RFB
100513	16/7/23	In	QFES (Qld Fire and Emergency Services)	FusionCruiser	Radio change over
100514	17/7/23	Out	QFES (Qld Fire and Emergency Services)	FusionCruiser	Radio change over
100515	17/7/23	In	QFES (Qld Fire and Emergency Services)	FusionCruiser	Radio change over
100521	17/7/23	Out	QFES (Qld Fire and Emergency Services)	Willows RFB telephone outages	
100522	17/7/23	In	QFES (Qld Fire and Emergency Services)	Willows RFB telephone outages	



C#	Date	I/O	Organisation	Subject	Description
100523	17/7/23	Out	QFES (Qld Fire and Emergency Services)	Willows RFB telephone outages	
100524	18/7/23	In	QFES (Qld Fire and Emergency Services)	Ford Ranger EOI	
100525	18/7/23	Out	QFES (Qld Fire and Emergency Services)	Ford Ranger EOI	
100527	18/7/23	Out	QFES (Qld Fire and Emergency Services)	F&R activation to grass files by FireComm	
100528	18/7/23	Out	QFES (Qld Fire and Emergency Services)	Mitigation Groups	Brigade and RFBAQ representation
100533	18/7/23	Out	QFES (Qld Fire and Emergency Services)	RFSQ putting brigades into administration	
100534	18/7/23	Out	QFES (Qld Fire and Emergency Services)	RFSQ putting brigades into administration	
100570	18/7/23	Out	QFES (Qld Fire and Emergency Services)	Eoi for LandCruiser	
100535	19/7/23	In	QFES (Qld Fire and Emergency Services)	Mitigation Groups	Brigade and RFBAQ representation
100540	20/7/23	In	QFES (Qld Fire and Emergency Services)	Access to a vehicle	
100544	21/7/23	In	QFES (Qld Fire and Emergency Services)	RFSQ Hovercraft	
100548	24/7/23	Out	QFES (Qld Fire and Emergency Services)	FusionCruiser	Radio change over
100551	24/7/23	In	QFES (Qld Fire and Emergency Services)	FusionCruiser	Radio change over



C#	Date	I/O	Organisation	Subject	Description
100552	24/7/23	In	QFES (Qld Fire and Emergency Services)	CADSA	
100556	24/7/23	Out	QFES (Qld Fire and Emergency Services)	Authority to Prepare	
100569	24/7/23	In	QFES (Qld Fire and Emergency Services)	Build specifications	
100571	24/7/23	In	QFES (Qld Fire and Emergency Services)	Eol for LandCruiser	
100573	24/7/23	In	QFES (Qld Fire and Emergency Services)	RFSQ Fact Sheet	
100582	25/7/23	Out	QFES (Qld Fire and Emergency Services)	Minutes of meeting	
100585	25/7/23	In	QFES (Qld Fire and Emergency Services)	Minutes of meeting	
100587	25/7/23	In	QFES (Qld Fire and Emergency Services)	Minutes of meeting	
100588	25/7/23	Out	QFES (Qld Fire and Emergency Services)	Minutes of meeting	
100597	26/7/23	Out	QFES (Qld Fire and Emergency Services)	FusionCruiser	Final invoice
100598	26/7/23	Out	QFES (Qld Fire and Emergency Services)	LandCruiser EOI	
100599	26/7/23	In	QFES (Qld Fire and Emergency Services)	LandCruiser EOI	
100601	27/7/23	In	QFES (Qld Fire and Emergency Services)	Region and District map	



C#	Date	I/O	Organisation	Subject	Description
100604	27/7/23	In	QFES (Qld Fire and Emergency Services)	FusionCruiser	Final invoice
100606	28/7/23	Out	QFES (Qld Fire and Emergency Services)	First Officer and Secretary list	
100607	28/7/23	In	QFES (Qld Fire and Emergency Services)	Bushfire heavy	Hose reel layout
100608	28/7/23	Out	QFES (Qld Fire and Emergency Services)	Bushfire heavy	Hose reel layout
100609	28/7/23	In	QFES (Qld Fire and Emergency Services)	Bushfire heavy	Hose reel layout
100610	28/7/23	Out	QFES (Qld Fire and Emergency Services)	RFB hazard reduction burns on state controlled roads	
100613	28/7/23	In	QFES (Qld Fire and Emergency Services)	Moodewarra RFB appliance	
100614	28/7/23	In	QFES (Qld Fire and Emergency Services)	First Officer and Secretary list	
100617	31/7/23	In	QFES (Qld Fire and Emergency Services)	Workforce experience surveys	
100618	31/7/23	In	QFES (Qld Fire and Emergency Services)	RFB hazard reduction burns on state controlled roads	
100620	1/8/23	In	QFES (Qld Fire and Emergency Services)	Smokey the Koala distribution	
100622	1/8/23	Out	QFES (Qld Fire and Emergency Services)	Smokey the Koala distribution	
100623	1/8/23	Out	QFES (Qld Fire and Emergency Services)	Financial year RFSQ attendance numbers	



C#	Date	I/O	Organisation	Subject	Description
100697	1/8/23	Out	QFES (Qld Fire and Emergency Services)	Temp shed	
100699	1/8/23	In	QFES (Qld Fire and Emergency Services)	Meeting	
100709	2/8/23	Out	QFES (Qld Fire and Emergency Services)	Fire warden resources	Online Contact Form
100712	2/8/23	In	QFES (Qld Fire and Emergency Services)	Booie Rise LandCruiser	
100713	2/8/23	Out	QFES (Qld Fire and Emergency Services)	Booie Rise LandCruiser	
100715	2/8/23	In	QFES (Qld Fire and Emergency Services)	Booie Rise LandCruiser	
100716	3/8/23	Out	QFES (Qld Fire and Emergency Services)	4WD driving training	
100717	3/8/23	Out	QFES (Qld Fire and Emergency Services)	Ability to dismiss a paid staff member	
100719	4/8/23	Out	QFES (Qld Fire and Emergency Services)	Grant proposal	Online Contact Form
100720	4/8/23	Out	QFES (Qld Fire and Emergency Services)	FusionCruiser	Receipts and itemised account
100721	4/8/23	In	QFES (Qld Fire and Emergency Services)	Ability to dismiss a paid staff member	Response pending
100723	4/8/23	Out	QFES (Qld Fire and Emergency Services)	Non-TMR photos for Blue Card renewal	
100724	4/8/23	In	QFES (Qld Fire and Emergency Services)	FusionCruiser	Receipts and itemised account



C#	Date	I/O	Organisation	Subject	Description
100627	7/8/23	Out	QFES (Qld Fire and Emergency Services)	Yellow Ribbon Day	Ribbon etc
100628	7/8/23	Out	QFES (Qld Fire and Emergency Services)	Yellow Ribbon Day	Ribbon etc
100629	7/8/23	Out	QFES (Qld Fire and Emergency Services)	Yellow Ribbon Day	Ribbon etc
100630	7/8/23	Out	QFES (Qld Fire and Emergency Services)	Yellow Ribbon Day	Ribbon etc
100726	7/8/23	Out	QFES (Qld Fire and Emergency Services)	Allocation of radios	Jericho RFB
100727	7/8/23	Out	QFES (Qld Fire and Emergency Services)	Parliamentary Friends of RFBs	Volunteer of the Year invitations
100728	7/8/23	In	QFES (Qld Fire and Emergency Services)	Allocation of radios	Jericho RFB
100729	7/8/23	Out	QFES (Qld Fire and Emergency Services)	Allocation of radios	Jericho RFB
100730	7/8/23	In	QFES (Qld Fire and Emergency Services)	Parliamentary Friends of RFBs	Volunteer of the Year invitations
100731	7/8/23	Out	QFES (Qld Fire and Emergency Services)	Request for meeting notes	
100732	7/8/23	In	QFES (Qld Fire and Emergency Services)	Parliamentary Friends of RFBs	Volunteer of the Year invitations
100735	8/8/23	Out	QFES (Qld Fire and Emergency Services)	Unmanned arial systems	
100739	8/8/23	In	QFES (Qld Fire and Emergency Services)	QFD Design	





C#	Date	I/O	Organisation	Subject	Description
100740	9/8/23	In	QFES (Qld Fire and Emergency Services)	Unmanned arial systems	
100741	9/8/23	Out	QFES (Qld Fire and Emergency Services)	QFD Design	
100742	9/8/23	Out	QFES (Qld Fire and Emergency Services)	Solar donation	
100743	9/8/23	Out	QFES (Qld Fire and Emergency Services)	Solar donation	
100744	9/8/23	In	QFES (Qld Fire and Emergency Services)	Non-TMR photos for Blue Card renewal	
100745	9/8/23	In	QFES (Qld Fire and Emergency Services)	QFD Design	
100746	9/8/23	Out	QFES (Qld Fire and Emergency Services)	QFD Design	
100748	9/8/23	In	QFES (Qld Fire and Emergency Services)	QFD Design	
100750	10/8/23	Out	QFES (Qld Fire and Emergency Services)	Estimates	
100751	10/8/23	Out	QFES (Qld Fire and Emergency Services)	Minimum skills	
100753	11/8/23	Out	QFES (Qld Fire and Emergency Services)	QFD Design	From Ian Pike, President
100754	11/8/23	In	QFES (Qld Fire and Emergency Services)	QFD Design	
100758	11/8/23	In	QFES (Qld Fire and Emergency Services)	Financial year RFSQ attendance numbers	



C#	Date	I/O	Organisation	Subject	Description
100755	14/8/23	In	QFES (Qld Fire and Emergency Services)	Meeting request	
100760	14/8/23	Out	QFES (Qld Fire and Emergency Services)	Meeting request	
100761	14/8/23	Out	QFES (Qld Fire and Emergency Services)	Temp shed	
100762	14/8/23	In	QFES (Qld Fire and Emergency Services)	Westech	
100765	15/8/23	Out	QFES (Qld Fire and Emergency Services)	RFB uniforms	
100782	16/8/23	Out	QFES (Qld Fire and Emergency Services)	Estimates	
100785	18/8/23	In	QFES (Qld Fire and Emergency Services)	Estimates	
100787	18/8/23	Out	QFES (Qld Fire and Emergency Services)	Media request	From The Property Tribune
100788	18/8/23	In	QFES (Qld Fire and Emergency Services)	Media request	From The Property Tribune
100789	21/8/23	Out	QFES (Qld Fire and Emergency Services)	AFAC23	Vehicle display
100790	21/8/23	In	QFES (Qld Fire and Emergency Services)	AFAC23	Vehicle display
100791	22/8/23	In	QFES (Qld Fire and Emergency Services)	FusionCruiser	Reimbursement
100792	22/8/23	Out	QFES (Qld Fire and Emergency Services)	FusionCruiser	Reimbursement



C#	Date	I/O	Organisation	Subject	Description
100794	24/8/23	In	QFES (Qld Fire and Emergency Services)	Minimum skills	
100795	24/8/23	Out	QFES (Qld Fire and Emergency Services)	Minimum skills	
100797	24/8/23	Out	QFES (Qld Fire and Emergency Services)	The Caves RFB tanker	
100798	24/8/23	Out	QFES (Qld Fire and Emergency Services)	Bushfire heavy	Yellow Ribbon Day
100801	25/8/23	In	QFES (Qld Fire and Emergency Services)	Ability to dismiss a paid staff member	
100802	28/8/23	In	QFES (Qld Fire and Emergency Services)	Meeting notes	
100804	28/8/23	Out	QFES (Qld Fire and Emergency Services)	Custom backs on Ford Rangers	
100805	28/8/23	In	QFES (Qld Fire and Emergency Services)	Custom backs on Ford Rangers	
100806	28/8/23	Out	QFES (Qld Fire and Emergency Services)	5000L skids	Invoice
100807	28/8/23	Out	QFES (Qld Fire and Emergency Services)	Bushfire Heavy Attack	Corrections and mods
100809	28/8/23	Out	QFES (Qld Fire and Emergency Services)	Request for assistance	From Lamb Island RFB
100810	28/8/23	In	QFES (Qld Fire and Emergency Services)	Custom backs on Ford Rangers	
100811	28/8/23	In	QFES (Qld Fire and Emergency Services)	5000L skids	Invoice



C#	Date	I/O	Organisation	Subject	Description
100812	28/8/23	In	QFES (Qld Fire and Emergency Services)	Smokey the Koala distribution	Update
100813	29/8/23	Out	QFES (Qld Fire and Emergency Services)	AFAC23	Bushfire heavy
100814	29/8/23	In	QFES (Qld Fire and Emergency Services)	AFAC23	Bushfire heavy
100815	29/8/23	Out	QFES (Qld Fire and Emergency Services)	AFAC23	Bushfire heavy
100817	29/8/23	In	QFES (Qld Fire and Emergency Services)	Bushfire Heavy Attack	
100818	29/8/23	In	QFES (Qld Fire and Emergency Services)	Activation of F&R vehicles to grassfires	
100819	29/8/23	In	QFES (Qld Fire and Emergency Services)	Bushfire Heavy Attack	Yellow Ribbon Day
100820	29/8/23	Out	QFES (Qld Fire and Emergency Services)	Bushfire Heavy Attack	Yellow Ribbon Day
100821	29/8/23	Out	QFES (Qld Fire and Emergency Services)	RFSQ putting brigades into administration	
100822	30/8/23	In	QFES (Qld Fire and Emergency Services)	RFSQ putting brigades into administration	
100823	30/8/23	Out	QFES (Qld Fire and Emergency Services)	Bushfire Heavy Attack	Feedback meeting
100824	30/8/23	In	QFES (Qld Fire and Emergency Services)	Bushfire Heavy Attack	Feedback meeting
100825	30/8/23	In	QFES (Qld Fire and Emergency Services)	Bushfire Heavy Attack	Feedback meeting



C#	Date	I/O	Organisation	Subject	Description
100826	30/8/23	Out	QFES (Qld Fire and Emergency Services)	Bushfire Heavy Attack	Feedback meeting
100827	30/8/23	In	QFES (Qld Fire and Emergency Services)	Bushfire Heavy Attack	Feedback meeting
100828	30/8/23	Out	QFES (Qld Fire and Emergency Services)	Bushfire Heavy Attack	Feedback meeting
100829	30/8/23	In	QFES (Qld Fire and Emergency Services)	Bushfire Heavy Attack	Feedback meeting
100830	30/8/23	Out	QFES (Qld Fire and Emergency Services)	Bushfire Heavy Attack	Aluminium panels
100832	30/8/23	In	QFES (Qld Fire and Emergency Services)	Bushfire Heavy Attack	Yellow Ribbon Day
100835	31/8/23	Out	QFES (Qld Fire and Emergency Services)	The Caves RFB tanker	
100611	28/7/23	Out	Qld Dept Transport and Main Roads	RFB hazard reduction burns on state controlled roads	
100759	14/8/23	Out	Qld Dept Transport and Main Roads	RFB hazard reduction burns on state controlled roads	
100764	15/8/23	In	Qld Dept Transport and Main Roads	RFB hazard reduction burns on state controlled roads	
100472	4/7/23	Out	Qld Ministerial	Formal complaint - Failure to complete Bushfire Heavy Attack by agreed date	
100510	12/7/23	Out	Qld Ministerial	Website article "141 Trucks Short"	
100555	24/7/23	Out	Qld Ministerial	Authority to Prepare	



C#	Date	I/O	Organisation	Subject	Description
100612	28/7/23	Out	Qld Ministerial	RFB hazard reduction burns on state controlled roads	
100626	7/8/23	Out	Qld Ministerial	Yellow Ribbon Day	Ribbon etc
100749	9/8/23	Out	Qld Ministerial	Solar donation	
100554	24/7/23	Out	Qld Police	Authority to Prepare	
100454	11/7/23	In	Queensland Government	Charity Survey	
100684	2/8/23	Out	Quingilli Behana Gorge RFB	Buy Local Brigade Grant	Closed and finalised
100508	12/7/23	In	Reform Implementation Taskforce	Industry Executive Senior Transformation Reference Group	Draft Terms of Reference
100553	24/7/23	Out	Reform Implementation Taskforce	Authority to Prepare	
100464	4/7/23	In	RFBAQ Rep	Monthly Rep Report	
100505	11/7/23	Out	RFBAQ Rep	FusionCruiser	Allocated to Booie Rise RFB
100550	24/7/23	Out	RFBAQ Rep	FusionCruiser	allocation
100565	26/7/23	In	RFBAQ Rep	Rep Reimbursement	General Meeting/Summit June 2023
100711	2/8/23	In	RFBAQ Rep	Monthly Rep Report	
100693	7/8/23	In	Robbins Watson Solicitors	Estate of the late [REDACTED]	
100631	7/8/23	Out	Robinson Creek RFB	Buy Local Brigade Grant	Closed and finalised
100605	26/7/23	In	Safewill	Meeting follow-up	
100650	5/7/23	Out	Saunders Beach RFB	Buy Local Brigade Grant	Closed and finalised
100688	2/8/23	Out	Seaforth RFB	Buy Local Brigade Grant	Closed and finalised
100536	19/7/23	Out	Signarama	Pebble signage	
100537	19/7/23	In	Signarama	Pebble signage	



C#	Date	I/O	Organisation	Subject	Description
100538	19/7/23	In	Signarama	Pebble signage	Layout
100539	19/7/23	Out	Signarama	Pebble signage	Layout
100677	2/8/23	Out	Silver Spur RFB	Buy Local Brigade Grant	Closed and finalised
100649	5/7/23	Out	South Kolan RFB	Buy Local Brigade Grant	Closed and finalised
100499	10/7/23	In	South Kolan RFB	Structural reforms	
100500	11/7/23	Out	South Kolan RFB	Structural reforms	
100516	17/7/23	In	South Kolan RFB	Structural reforms	
100518	17/7/23	In	South Kolan RFB	Structural reforms	
100519	17/7/23	Out	South Kolan RFB	Structural reforms	
100520	17/7/23	In	South Kolan RFB	Structural reforms	
100657	5/7/23	Out	Speewah RFB	Buy Local Brigade Grant	Closed and finalised
100594	28/7/23	Out	Stanmore & District RFB	Grant Closed & Finalised	2023 07 28 - Stanmore & Districts RFB - GN22-643 - Grant Closed & Finalised
100566	26/7/23	In	Stanwell RFB	Buy Local Brigade Grant	Application
100766	15/8/23	In	Steve Mahoney Lawyers	Estate [REDACTED]	Bank Details requested for Donation - Email dated 28th July 2023
100767	15/8/23	Out	Steve Mahoney Lawyers	Estate of [REDACTED]	Acknowledgement of Donation received
100621	1/8/23	Out	Stewart & Heaton Clothing Company	Comfort Koalas	
100624	1/8/23	In	Stewart & Heaton Clothing Company	Comfort Koalas	
100694	1/8/23	In	Stewart & Heaton Clothing Company	Comfort Koalas	



C#	Date	I/O	Organisation	Subject	Description
100595	31/7/23	Out	Stockyard Point RFB	Grant Approved	2023 07 31 - GN23-647 - Stockyard Point RFB - Grant Approved Letter
100596	1/8/23	Out	Stockyard Point RFB	Grant Closed & Finalised	2023 08 01 - Stockyard Point RFB - GN23-647 - Grant Closed & Finalised
100666	13/7/23	Out	Stone River RFB	Buy Local Brigade Grant	Closed and finalised
100771	22/8/23	In	Suncorp	CTP Insurance Advice	03RFB
100653	5/7/23	Out	Tamborine Mountain RFB	Buy Local Brigade Grant	Closed and finalised
100670	13/7/23	Out	The Caves RFB	Buy Local Brigade Grant	Closed and finalised
100796	24/8/23	In	The Caves RFB	New tanker	
100497	11/7/23	In	The Compass Institute	Customer request for education session	
100665	13/7/23	Out	The Glen RFB	Buy Local Brigade Grant	Closed and finalised
100736	11/8/23	In	The One Stop Insurance Brokers	Cancellation of Fusion Cruiser Insurance	Endorsement Invoice
100786	18/8/23	In	The Property Tribune	Media request	
100644	5/7/23	Out	The Ridge RFB	Buy Local Brigade Grant	Closed and finalised
100600	26/7/23	In	Thermaguard	Radiant heat shields	Ranger and Patrol
100512	13/7/23	In	Together Union	Command and Control of key Operational Capabilities and Operational Support Capabilities	cc Letter from Alex Scott to Greg Leach
100774	24/8/23	In	Toogoom RFB	Buy Local Brigade Grant	Application
100659	13/7/23	Out	Traveston RFB	Buy Local Brigade Grant	Closed and finalised
100639	5/7/23	Out	Tumoulin RFB	Buy Local Brigade Grant	Closed and finalised





C#	Date	I/O	Organisation	Subject	Description
100770	21/8/23	In	Upper Pilton RFB	Buy Local Brigade Grant	Application
100526	18/7/23	In	VFBV (Volunteer Fire Brigades Victoria)	AGM	
100545	21/7/23	In	VFBV (Volunteer Fire Brigades Victoria)	Rural urban interface guideline	
100763	15/8/23	In	VFBV (Volunteer Fire Brigades Victoria)	CAVFA AGM	Agenda
100646	5/7/23	Out	Victoria Plains RFB	Buy Local Brigade Grant	Closed and finalised
100511	13/7/23	In	Volunteering Qld	Volunteer management survey	
100634	5/7/23	Out	Wartburg RFB	Buy Local Brigade Grant	Closed and finalised
100651	5/7/23	Out	Watsonville RFB	Buy Local Brigade Grant	Closed and finalised
100669	13/7/23	Out	Wattlecamp RFB	Buy Local Brigade Grant	Closed and finalised
100589	27/7/23	Out	Wattlecamp RFB	Grant Closed & Finalised	2023 07 27 - Wattlecamp RFB - GN22-639 - Grant Closed & Finalised
100660	13/7/23	Out	West Point RFB	Buy Local Brigade Grant	Closed and finalised
100664	13/7/23	Out	West Woombye RFB	Buy Local Brigade Grant	Closed and finalised
100733	7/8/23	In	Willows RFB	Purchase of second vehicle	
100734	8/8/23	Out	Willows RFB	Purchase of second vehicle	
100451	11/7/23	In	Woodlea RFB	FLIR Grant application	
100638	5/7/23	Out	Yandina North Arm RFB	Buy Local Brigade Grant	Closed and finalised



C#	Date	I/O	Organisation	Subject	Description
100640	5/7/23	Out	Yowah Opal Fields RFB	Buy Local Brigade Grant	Closed and finalised
100457	5/7/23	Out		Major Prize Winner Art Union 92	
100458	5/7/23	Out		Early Bird Winner Art Union 92	Gift Card sent via Registered Post



**RURAL FIRE BRIGADES ASSOCIATION**  
**QUEENSLAND INC.** ABN. 37 417 474 709

# **PRESIDENT REPORT**

**FOR SEPTEMBER 2023 MCM**



## President's Report

30<sup>th</sup> July Medal Presentation Maryborough  
5<sup>th</sup> August 1<sup>st</sup> Officers Forum Gympie (Maryborough Dist)  
6<sup>th</sup> August 1<sup>st</sup> Officers Sunshine Coast Dist  
8<sup>th</sup> August Booie Rise Handover  
12<sup>th</sup> August Reference Group meeting Kederon  
15<sup>th</sup> August South Maroochy group meeting  
21<sup>th</sup> August CAVA meeting Brisbane  
21<sup>th</sup>—25<sup>th</sup> August AFAC Brisbane  
29<sup>th</sup> Bell Eng.  
30<sup>th</sup> OSWG Brisbane  
September Yellow Ribbon Day

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Medal Presentation Made contact with Lesley Brandt Sandy Brown and many brigade members  
Gympie Forum Congratulated Sandy Brown on becoming the newly elected rep and gave quick overview of the RFBAQ  
Sunshine Coast Forum Quick overview of RFBAQ AND \$5000,GRANTS  
Reference Group  
OSWG Bells and meeting  
CAVA and Afac  
Yellow Ribbon Day



**RURAL FIRE BRIGADES ASSOCIATION**  
**QUEENSLAND INC.** ABN. 37 417 474 709

# **OPERATIONS MANAGER REPORT**

**JULY 2023**



**RURAL FIRE BRIGADES ASSOCIATION QLD INC**

**28 FRASER ROAD, ARALUEN QLD 4570**

**[www.rfbaq.org](http://www.rfbaq.org) 07 5480 5130 om@rfbaq.org**

**ABN: 37 417 474 709**

**Operations Manager Report – September Management Committee Meeting**

**Riverside Hotel – Brisbane**

- Had weekly meetings with Senior Supervisor.
- Always trying to reduce costs where possible and bringing overhead down (ongoing).
- Continuously submitting requests for additional Art Union tickets to the Office of Liquor and Gaming.
- Karen has commenced her second round of Long Service Leave.
- We have been having some ongoing issues with Australia Post and our Locked Mail Bag. We have submitted several complaints and have been issued a case manager to try and rectify the issue.
- Tash has been doing more and more training in my role to cover my second round of Long Service Leave in December.
- We have also done some training with Gerri to ensure there is cover for holidays and long service leave's coming up.
- We have changed the way we pay Superannuation. We are using a different method which will hopefully be a simpler process once any teething issues are resolved. We also now pay our Super monthly.
- The Fusion Cruiser has now been written off and the RFBAQ insurance and registration has been cancelled.
- Jess and I went and collected a cheque from Grill'd which was for \$100, they ran a mini campaign in a single store which is why the cheque was \$100. They were appreciative of being able to have our name on the jar.
- We attended the AFAC conference in Brisbane where Jess and I looked after the CAVFA / RFBAQ stand and Justin manned the Bushfire Heavy. People seemed to love the Bushfire Heavy and the conference overall. We had a really positive response at the stand, we were able to inform a lot of people who the RFBAQ is and what we do and we were really well received.
- Started working on the budget.
- Received and completed the next round of questions from the accountant, we have supplied some requested staff files for review.
- We have changed the way we process invoices for Madills for the major prize winners. Due to stock not being readily available there is no way they can guarantee the GST will remain the same on the quote that we get prior to the commencement of and Art Union and the final invoice we receive after the Art Union has been drawn and the winner collects their car. Due to this we will no longer be accruing, we will now receive the quote before the Art Union begins and work out our costs etc but will not have anything in the financials until after the draw when we pay the invoice in full. The accountant is happy with this suggested remedy. This will start as of Art Union 94 which we are currently running.
- The financials, credit cards and supplier payment history are attached.



**RURAL FIRE BRIGADES ASSOCIATION  
QUEENSLAND INC.** ABN. 37 417 474 709

## Finance Report

### **RURAL FIRE BRIGADES ASSOCIATION QLD INC**

28 FRASER ROAD, ARALUEN QLD INC

www.rfbaq.org 07 5480 5130 om@rfbaq.org

ABN: 37 417 474 709

## **FINANCIAL REPORT**

FOR THE PERIOD ENDED 31 JULY 2023

### **Management Committee Meeting**

12th September 2023

Riverside Hotel - Brisbane



**BALANCE SHEET - AS AT 31 JULY 2023**

	2023	2022
	\$	\$
<b>CURRENT ASSETS</b>		
<b>Cash at Hand</b>		
ANZ General Account	16,993.19	40,318.50
ANZ Art Union Odd Account	85,349.86	106,283.62
ANZ Art Union Even Account	7,838.44	180,676.21
ANZ Townsville Account	477,832.30	580,436.65
ANZ Transaction Account	251,317.28	285,028.09
PUBLIC FUND - Donations	1,853,646.34	1,626,960.64
Petty Cash Imprest	171.40	412.40
Fuel Card	(666.45)	(1,220.99)
	<u>2,692,482.36</u>	<u>2,818,895.12</u>
<b>Other Cash Equivalents</b>		
Outstanding GST Refunds	-	-
ATO Integrated Client Account	-	-
Prepayments	41,795.33	20,472.67
Other Current Assets	-	-
	<u>41,795.33</u>	<u>20,472.67</u>
<b>Investments</b>		
ANZ Online Saver Account	924,844.49	916,228.14
Savings Account	815,087.50	1,519,562.25
Truck Account	1,421.55	1,421.55
	<u>1,741,353.54</u>	<u>2,437,211.94</u>
<b>Trade Debtors</b>		
Sundry Debtors	6,311.00	-
	<u>6,311.00</u>	<u>-</u>
<b>NON-CURRENT ASSETS</b>		
Plant and equipment	135,609.64	135,609.64
Motor Vehicles	103,650.14	103,650.14
Wage Overpayment	-	-
02RFB - Ranger - Pebble	24,815.51	-
03RFB - Fusion Crusier	133,459.06	133,459.06
Office Furniture & Equipment	203,866.37	181,369.38
Buildings	118,498.45	118,498.45
Call Centre Client Lists	132,619.02	103,619.02
Call Centre List (Less Written Off)	(37,402.51)	(37,402.51)
Accumulated Depreciation	(343,033.99)	(343,033.99)
	<u>472,081.69</u>	<u>395,769.19</u>
<b>TOTAL CURRENT ASSETS</b>	<u><b>4,954,023.92</b></u>	<u><b>5,672,348.92</b></u>





## BALANCE SHEET (continued)

	2023	2022
<b>CURRENT LIABILITIES</b>		
<b>Accounts Payable</b>		
Sundry Creditors	138,552.96	32,113.62
Accrued Expenses	67,281.35	25,973.27
ANZ Visa Card - Office	4,699.83	-
ANZ Visa Card - GM	-	-
	<b>210,534.14</b>	<b>58,086.89</b>
<b>GST Liabilities</b>		
GST Collected	4,929.36	4,353.60
GST Paid	(2,153.39)	19,446.20
GST Rounding	(7,669.48)	(7,669.48)
	<b>(4,893.51)</b>	<b>16,130.32</b>
<b>Payroll Liabilities</b>		
Outstanding PAYG Withholding Liability	29,474.00	17,696.00
Employee Deductions Liability	-	-
Superannuation Payable	18,688.91	11,231.06
Parental Leave	(13,879.79)	(13,879.79)
Provision for Annual Leave	44,606.33	44,606.33
Provision for Long Service Leave	72,885.65	72,885.65
Provision for Superannuation on Leave	11,749.20	11,749.20
	<b>163,524.30</b>	<b>144,288.45</b>
<b>TOTAL LIABILITIES</b>	<b>369,164.93</b>	<b>218,505.66</b>
<b>NET ASSETS</b>	<b>4,584,858.99</b>	<b>5,453,843.26</b>
<b>EQUITY</b>		
Retained Earnings	4,081,854.39	4,715,541.89
Current Earnings	(149,891.94)	105,404.83
<b>TOTAL EQUITY</b>	<b>4,584,858.99</b>	<b>5,453,843.26</b>



**RURAL FIRE BRIGADES ASSOCIATION QUEENSLAND INC**

**P&L PROGRESS SNAPSHOT**

2023/2024 FY	Budgeted	Actual
	\$	\$
July	0	(150,891.64)
August		
September		
October		
November		
December		
January		
February		
March		
April		
May		
June		

**PROFIT & LOSS STATEMENT - PERIOD ENDED 31 JULY 2023**

	CURRENT PERIOD			YEAR TO DATE		
	2023	Budgeted	2022	2023	Budgeted	2022
	\$	\$	\$	\$	\$	\$
<b>INCOME</b>						
Raffle Proceeds	102,070.00	-	104,351.00	102,070.00	-	104,351.00
Donations Received	192,821.96	-	217,182.58	192,821.96	-	217,182.58
Wage Subsidy	-	-	-	-	-	-
Grants Received		-	-		-	-
Other Income		-			-	-
<b>TOTAL INCOME</b>	<b>294,891.96</b>	<b>-</b>	<b>321,533.58</b>	<b>294,891.96</b>	<b>-</b>	<b>321,533.58</b>
<b>COST OF SALES</b>						
Cost of Prizes	51,361.73	-	26,039.60	51,361.73	-	26,039.60
<b>TOTAL COST OF SALES</b>	<b>51,361.73</b>	<b>-</b>	<b>26,039.60</b>	<b>51,361.73</b>	<b>-</b>	<b>26,039.60</b>
<b>GROSS TRADING PROFIT</b>	<b>243,530.23</b>	<b>-</b>	<b>295,493.98</b>	<b>243,530.23</b>	<b>-</b>	<b>295,493.98</b>



**PROFIT & LOSS STATEMENT - Cont....**

	CURRENT PERIOD			YEAR TO DATE		
	2023	Budgeted	2022	2023	Budgeted	2022
	\$	\$	\$	\$	\$	\$
<b>OPERATING EXPENSES</b>						
Parental Leave	-	-	-	-	-	-
Advertising	32.20	-	304.92	32.20	-	304.92
Meeting Expenses	(422.54)	-	1,639.66	(422.54)	-	1,639.66
Insurance	9,742.97	-	12,022.84	9,742.97	-	12,022.84
Lease Expenses	3,459.27	-	3,459.27	3,459.27	-	3,459.27
Motor Vehicle Expenses	1,465.37	-	272.34	1,465.37	-	272.34
Landcruisers Donated	-	-	-	-	-	-
Audit & Accountancy Fees	-	-	-	-	-	-
FBT	1,122.00	-	889.00	1,122.00	-	889.00
Bank, Merchant & CC Fees	2,039.35	-	1,684.16	2,039.35	-	1,684.16
Cleaning	-	-	-	-	-	-
Donations	11,160.00	-	7,630.00	11,160.00	-	7,630.00
Buy Local Grant Project	133,948.89	-	-	133,948.89	-	-
Grants Paid	13,422.00	-	17,777.60	13,422.00	-	17,777.60
Brigade Resources	7,280.70	-	-	7,280.70	-	-
Sundry Expense	110.62	-	-	110.62	-	-
Telephone	5,358.04	-	6,535.64	5,358.04	-	6,535.64
Website Expenses	640.00	-	205.00	640.00	-	205.00
Legal Costs	-	-	-	-	-	-
Kitchen Supplies & Amenities	451.51	-	567.30	451.51	-	567.30
Electricity	849.50	-	849.50	849.50	-	849.50
Licences & Permits	-	-	-	-	-	-
Postage	3,997.61	-	3,223.68	3,997.61	-	3,223.68
Printing	2,448.66	-	2,549.85	2,448.66	-	2,549.85
Magazine Production	-	-	-	-	-	-
Office Supplies	397.58	-	205.08	397.58	-	205.08
Promotional Material	2,200.00	-	-	2,200.00	-	-
Recycling Paper & Cardboard	96.36	-	40.91	96.36	-	40.91
Repairs & Maintenance	11,843.50	-	11,233.68	11,843.50	-	11,233.68
Subscriptions/Memberships	22.00	-	-	22.00	-	-
Klms, Tolls & Parking	-	-	73.13	-	-	73.13
Fuel Reimbursed	(1,747.27)	-	944.57	(1,747.27)	-	944.57
Depreciation Expense	-	-	-	-	-	-
Amortisation - CC Lists	-	-	-	-	-	-
Representatives Expenses	78.84	-	259.17	78.84	-	259.17

Cont...



**PROFIT & LOSS STATEMENT - Cont....**

	CURRENT PERIOD			YEAR TO DATE		
	2023	Budgeted	2022	2023	Budgeted	2022
	\$	\$	\$	\$	\$	\$
Wages & Salaries	166,504.22	-	106,544.04	166,504.22	-	106,544.04
Superannuation	18,298.91	-	11,171.06	18,298.91	-	11,171.06
Other Employee Expenses	672.40	-	293.68	672.40	-	293.68
Provision for Long Service	-	-	-	-	-	-
Provision for Annual Leave	-	-	-	-	-	-
Provision for Super	-	-	-	-	-	-
Provision for Leave & Dep	1,000.00	-	1,000.00	1,000.00	-	1,000.00
<b>TOTAL OPERATING EXPENSES</b>	<b>396,472.69</b>	<b>-</b>	<b>191,376.08</b>	<b>396,472.69</b>	<b>-</b>	<b>191,376.08</b>
<b>GROSS OPERATING PROFIT</b>	<b>(152,942.46)</b>	<b>-</b>	<b>104,117.90</b>	<b>(152,942.46)</b>	<b>-</b>	<b>104,117.90</b>
<b>OTHER EXPENSES</b>						
Parental Leave	-	-	-	-	-	-
Interest Paid	-	-	-	-	-	-
Interest Received	(2,050.82)	-	(286.93)	(2,050.82)	-	(286.93)
<b>TOTAL OTHER EXPENSES</b>	<b>(2,050.82)</b>	<b>-</b>	<b>(286.93)</b>	<b>(2,050.82)</b>	<b>-</b>	<b>(286.93)</b>
<b>NET PROFIT / LOSS</b>	<b>(150,891.64)</b>	<b>-</b>	<b>104,404.83</b>	<b>(150,891.64)</b>	<b>-</b>	<b>104,404.83</b>



VISA Cards

GENERAL MANAGER VISA CARD EXPENSES						
MONTH: JULY			STATEMENT: 05/06/2023 - 03/07/2023			
MEETING EXPENSES						
FUEL	TOLLS/PARK	O/M	MCM	G/M	AGM	MEMO
				-\$110.00		Refunded Airport Parking
		\$333.78				Meals - Fusion Cruiser Tour
		\$55.80				Fuel returning Hire Car - Farmfest
				\$46.20		Taxi
				\$11.50		Coffees
		\$31.84				Drinks
		\$421.42		-\$52.30		
GENERAL EXPENSES						
	KITCHEN	INCENTIVES	ADVERT	GRANTS	OTHER	MEMO
					\$15.68	Sundry expenses
					\$124.51	Freight cost summit box
				\$229.00		Grant BL5-186
				\$229.00	\$140.19	

<b>SPREADSHEET</b>	<b>\$ 738.31</b>
<b>STATEMENT</b>	<b>\$ 738.31</b>
<b>DIFFERENCE</b>	<b>\$ -</b>
<b>TO BE PAID</b>	<b>\$ 738.31</b>

<u>OFFICE VISA CARD EXPENSES</u>						
MONTH: JULY			STATEMENT: 26/06/2023 to 24/07/2023			
<u>MEETING EXPENSES</u>						
FUEL	TOLLS/PARK	O/M	MCM	G/M	AGM	MEMO
				\$1,632.00		Final Payment - Pullman
				-\$121.32		Credit owing - Pullman
		\$15.40				Coffee's
		\$474.82				Nellies Flights to Parliamentary Friends
		\$490.22		\$1,510.68		
<u>GENERAL EXPENSES</u>						
	KITCHEN	INCENTIVES	ADVERT	GRANTS	OTHER	MEMO
					\$94.30	Cake Day
					\$1,194.08	Fusion Cruiser Service
					\$24.20	Online Services - Microsoft
					\$478.50	Hubspot New Website
					\$500.00	AU92 Early Bird Gift Card
					\$106.00	Flowers
				\$59.00		BL5-096
	\$242.85					Kitchen Supplies
	\$242.85			\$59.00	\$2,397.08	

<b>SPREADSHEET</b>	<b>\$ 4,699.83</b>
<b>STATEMENT</b>	<b>\$ 4,699.83</b>
<b>DIFFERENCE</b>	<b>\$ -</b>
<b>TO BE PAID</b>	<b>\$ 4,699.83</b>



## Supplier Payment History

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Rural Fire Brigades Association

28 Fraser Road

Araluen Qld 4570

ABN: 37 417 474 709

Email: om@rftbaq.org

### Supplier Payment History

July 2023

Cheque No.	Chq Date	PO No.	Date	Supplier's Inv. No.	Purchase Total Amt	Amount Applied
<b>Adsun Key Merchandise</b>						
21453	19/07/2023	00019861	14/07/2023	113690	\$2,420.00	\$2,420.00
Total for Payment 21453:						\$2,420.00
<b>AgentMail</b>						
21414	7/07/2023	00019858	6/07/2023	INV - 10552	\$524.98	\$524.98
Total for Payment 21414:						\$524.98
<b>Australia Post</b>						
21409	7/07/2023	00019857	3/07/2023	INV1012507525	\$4,107.86	\$4,107.86
Total for Payment 21409:						\$4,107.86
<b>Cooloola Trophies &amp; Engraving</b>						
21457	27/07/2023	00019868	26/07/2023	INV - 2693	\$80.00	\$80.00
Total for Payment 21457:						\$80.00
<b>Department of Housing and Public Works</b>						
21412	7/07/2023	00019854	1/07/2023	174676	\$4,739.65	\$4,739.65
Total for Payment 21412:						\$4,739.65
<b>EPIRB HIRE</b>						
21454	19/07/2023	00019862	18/07/2023	26571	\$110.00	\$110.00
Total for Payment 21454:						\$110.00
<b>Flick Anticimex Pty Ltd</b>						
21411	7/07/2023	00019855	1/07/2023	410144331C	\$27.20	\$27.20
Total for Payment 21411:						\$27.20
<b>Harvey Norman Commercial</b>						
21459	27/07/2023	00019773	22/02/2023	5113142	\$19,926.34	\$9,963.17
Total for Payment 21459:						\$9,963.17
<b>Impact Office Supplies</b>						
21410	7/07/2023	00019856	4/07/2023	400478	\$274.68	\$274.68
Total for Payment 21410:						\$274.68
21452	19/07/2023	00019860	7/07/2023	402001	\$202.90	\$202.90
Total for Payment 21452:						\$202.90
<b>John Madill Toyota</b>						
21458	27/07/2023	00019867	26/07/2023	RID1001335	\$64,049.35	\$64,049.35
Total for Payment 21458:						\$64,049.35
<b>Lang, Robert</b>						
21456	27/07/2023	00019866	26/07/2023	234585	\$860.00	\$860.00



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Rural Fire Brigades Association

28 Fraser Road  
Araluen Qld 4570

## Supplier Payment History

July 2023

ABN: 37 417 474 709

Email: om@rfbaq.org

Cheque No.	Chq Date	PO No.	Date	Supplier's Inv. No.	Purchase Total Amt	Amount Applied
Total for Payment 21456:						\$860.00
<b>PowerConnex Pty Ltd</b>						
21408	7/07/2023	00019859	1/07/2023	119241	\$10,253.65	\$10,253.65
Total for Payment 21408:						\$10,253.65
<b>Queensland Quality Embroidery</b>						
21455	19/07/2023	00019863	17/07/2023	00022693	\$310.75	\$310.75
Total for Payment 21455:						\$310.75
<b>Sensis Pty Ltd</b>						
BP030823	27/07/2023	00019864	20/07/2023	INV28878842	\$35.42	\$35.42
Total for Payment BP030823:						\$35.42
<b>Telstra Limited</b>						
BP010823	27/07/2023	00019865	17/07/2023	K200790121-9	\$5,893.84	\$5,893.84
Total for Payment BP010823:						\$5,893.84
<b>WorkCover Queensland</b>						
21413	7/07/2023	00019853	3/07/2023	WFA051127645	\$9,430.41	\$9,430.41
Total for Payment 21413:						\$9,430.41



**RURAL FIRE BRIGADES ASSOCIATION**  
**QUEENSLAND INC.** ABN. 37 417 474 709

# **GENERAL MANAGER REPORT**

**FOR SEPTEMBER 2023 MCM**





## Meetings

- 25/07/23 – Safewill, Ash, Jess, Dave – Zoom, Araluen.
- 25/07/23 – Tony Perrett, Member for Gympie – Ballots – RFBAQ office, Araluen.
- 26/07/23 – Greg Leach, Joanne Greenfield, et al QFES, Ian Pike – Bi-monthly Commissioner meeting, Kedron.
- 21-25/08/23 – AFAC – Brisbane.
- 01/09/23 – RFBAQ/RFSQ Meeting – Kunda Park.
- 05-06/09/23 – Westech - Barcaldine

## News and Media updates

Wrote the following updates for the RFBAQ website, Fireline and Social Media:

Date	Website / Social Media	Fireline	Title
24/07/23	x		AFAC23 in Brisbane – Free Exhibition Passes for Emergency Volunteers
26/07/23	x		Data analysis of engagement sessions
26/07/23	x		North West, Maryborough and Rockhampton - Ballot papers opened and counted
27/07/23	x		EOI for RFSQ Built LandCruiser
02/08/23	x	x	Ahead of fire season, the first 5,000l skids arrive in the Central West
09/08/23	x		Buy Local Brigade Grants Round 4 closes 2nd October
11/08/23	x	x	RFBAQ FusionCruiser given to Booie Rise RFB
24/08/23	x		Rural Fire brigades set for long-term boost to vehicle fleet
29/08/23	x	x	Donation of 1,000 Comfort Koalas for Rural Fire Brigade trucks

*Plus countless re-posts on internal articles and images, and shares of external articles.*

## Projects

Restructure of Rural Fire.

FusionCruiser.

Bushfire Heavy Tanker.

New recruit talks.

Guardian.

Skid.

Pebble.

Buy Local Grants.

Fire curtains in light attacks.

Rear safety lights on light attacks.

Election.

Unfair dismissal case.