



RURAL FIRE BRIGADES ASSOCIATION QUEENSLAND INC.

ABN. 37 417 474 709

MC MEETING

(MANAGEMENT COMMITTEE)

23RD FEBRUARY 2024

MINUTES & REPORTS

RFBAQ OFFICE – ARALUEN

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RURAL FIRE BRIGADES ASSOCIATION
QUEENSLAND INC. ABN. 37 417 474 709

MINUTES



Minutes: For the meeting held on Friday, 23rd February 2024 – RFBAQ Office - Araluen

Attendance:

Ian Pike (President) (IP)	Ian Swadling (IS)	Gary Patzwald (GP)
Justin Choveaux (JC)	Jim Besgrove (JB) - Dialled in	Ashleigh Rowcliffe (AR)

Secretariat: Jessica Stark (JS)

Apologies: Ben Heilbronn

1. OPENING OF MEETING

Welcome & Opening of Meeting

9:37AM President declared meeting open.

1.1. Leave of Absence

- a. Ben Heilbronn

1.2. Proxies

- a. Ben Heilbronn has given his proxy to Jim Besgrove

2. ADMINISTRATION

2.1. Minutes and Business Arising

a. Minutes of Previous Meeting

Motion: The minutes of the previous meeting dated Friday, 19th January 2024 are adopted as a true and correct record of proceedings.

Moved: GP

Seconded: IS

Carried: 23/02/2024

b. Business Arising from the Minutes

- a. JC – Reject draft legislation in total as presented, which we have done.
- b. JC - Write to Acting Chief Officer regarding the make-up of the reference groups, which we done.

2.2. Correspondence

a. Correspondence Register

b. Acceptance of Correspondence

Motion: That the December 2023 & January 2024 Management Committee Meeting Correspondence Report be accepted.

Moved: GP

Seconded: JB

Carried: 23/02/2024

c. Business Arising from Correspondence



- a. IS – Page 18, Western Australia police hat? JC – They sent a demo hat and want the hat back if we had finished looking at it.

3. GENERAL BUSINESS – REPORTS

3.1. Presidents Report

a. Report

President provided an overview.

Acceptance of President Report

Motion: The President Report for the February 2024 Management Committee Meeting is accepted.

Moved: IP

Seconded: JB

Carried: 23/02/2024

b. Business Arising from Presidents Report

- a. Nil

3.2. Operations Manager Report

a. Statements

AR tabled the Operations Manager Report for December 2023 and provided an overview.

Acceptance of Operations Manager Report

Motion: Operations Manager Report and Financials for December 2023 is accepted.

Moved: GP

Seconded: IS

Carried: 23/02/2024

b. Business Arising from Operations Manager Report

- a. AR – Senior supervisor is retiring. We will be changing the position to Contact Centre Manager. We want someone with experience, someone with new ideas and suggestions on how to drive sales, incentives, activities for call centre staff etc. We will be advertising for about a month. GP – Where are you going to advertise? AR – We advertise on Seek. JC – we also share it on our website and Facebook page. AR – we want to start them and give them plenty of time to train, get to know everyone, spend time with me on Art Union requirements etc.
- b. GP – How is remote dialling going? AR – Maree who was the first to do it has resigned for personal reasons. Sam is our second agent to do it, he is in Eagleby, and he is loving it and suiting him really well. AR – our issue with bringing on new staff who haven't done it before is around training. GP – they need to be in a 3–4-week trial in the office. AR – which is what we are thinking, it's just whether they are willing to drive from wherever they are or if we will need to provide accommodation etc.
- c. GP – I've had 3 phone calls from 369, when I answer they hang up? AR – I can take you off the list and look into why it's hanging up.

3.3. General Manager Report

Report

JC Tabled the General Manager Report and provided an overview.



a. Acceptance of General Manager Report

Motion: The General Manager Report for the February 2024 Management Committee Meeting is accepted.

Moved: IS

Seconded: JB

Carried: 23/02/2024

b. Business Arising from General Manager Report

- a. JC – Legislation change is being very tightly held. Nobody knows what's in it. A volunteer has started a petition to stop the Legislation and I would ask that you sign it and share it with all your brigades.
- b. JC – Meeting in Rockhampton in relation to roadside burning. Forward movement, they have come up with a 5 Year burn plan around Rockhampton. First officers are very happy with this. That's locally and they will be rolling it out to Gladstone and Emerald. The Fire Service and TMR are going to put information on this out to brigades. Permit for roadside burning in the name of the Rural Fire Inspector. Rural Fire paid staff will prepare for the burn and meet with the neighbouring landowners. Notes from the meeting to come, draft sitting with RL at the moment. Once we have them, we will distribute them to you. This was a bit behind, but the brigades are happy.
- c. JC – Chief of staff from the Ministers Office meeting. He really has no idea what is going on, how things work. He has no expertise in it and has no support.
- d. JC – Had a meeting with Agforce and they have called for a Parliamentary inquiry. I am chasing up with the LNP about what they are doing about it.
- e. JC – Meeting with Steve Smith, Ben Millington about the RFS future state and how they will do business and the reform implementation plan. Sent update out to the reps. We need everyone's responses back by Tuesday so we can get our position back by the 1st. We have only had 3 or 4 responses back and it's going a bit off topic.
- f. JC – Update on modern field communications. They will be coming to the General Meeting on the Sunday between 9-10am.
- g. JC – Smoke signals is out and has been sent out to Secretaries and First Officers. Each copy cost roughly \$6 by the time we post it out. We also emailed a digital copy.
- h. IS – Has any staff seen the draft legislation? JC – no. The Together Union have seen it. They haven't shown their members like we did. They are negotiating on it though.
- i. JC – We had a meeting at Parliament with Dave Crisafulli & Jarrod Bleijie & Dale Blast. They gave us a very positive understanding that if we wrote to them, we would get a positive response. We sent the letter out to every political party and Dale Last responded straight away and said they are working on developing a policy. Will take them a few weeks. Brigade members are good at rattling their members.
- j. JC – Trucks are overweight. There is a statement on the Commissioners desk saying there are exemptions in place. I expect something to come out today. JB – I think we write to the Commissioner and ask him how many trucks are off the run. JC – I did that earlier this week and Peter Hollier said he will get back to me. JC - I have been telling Brigades if they know their truck is overweight, do not drive it. If there is an accident, they will be held liable. They believe they can drive it because the Inspector said they could. IS – TMR are adjusting to suit them.
- k. IS – Pebble? JC – Back is built, GVM upgrade happening this week. We will then make a video and go to Qfleet etc to test it. Once the proof of concept is done, we will give the vehicle away and then ask if we want to do a production model. The people who are building it wants to look at



doing the whole production back. They have sent videos of the pump working. Ron Barker from Agnes Waters reckons he can produce a high flow version. He is going to do it on an RFS trailer they have up there. Peter Hollier has said they will support him as well. IS – can you send us the video? JC – no, it's locked but it won't be long until we make our video. Will be great for us to hand over another vehicle to a brigade. GP – what is the problem with the town heavies in Townsville? JC – CAFs unit. The First Officer said it's a good truck, it's just the CAFS units sometimes is hard. JB – CAFS has been a problem because there is no one to fix it in small towns. IS – What's the problem with it? JB – hose failing, can't get belts swapped over on the truck. JC – since those trucks were built, CAFS has come a long way. Fire and Rescue don't believe Rural Fire should have town heavies, so they have stopped building them. GP – putting belts on things is a problem as they stretch.

4. GRANT APPLICATION

4.1. GN24/652 – Leslie Rural Fire Brigade – Fridge & BBQ - \$3,119.37

- a. GP – Outside of Warwick. Reasonably exposed brigade. Hardship grant was recently granted to them. Becoming a very active Brigade. Spending a lot of money on updating security. Had washing machine and other stuff stolen recently. They want a fridge and BBQ. All members happy to support.

5. General Business Continued

5.1. JC – Chief of Staff Meeting

- a. JC – Notes were sent out on this.

5.2. JC – Acting Chief Officer Meeting

- a. JC – Notes were sent out on this.

5.3. JC – Opposition Leader Meeting

- a. JC – I reckon they will sign up. Katter's have said yes, One nation have said yes, we think the LNP will say yes. JC read out a reply from Sandy Bolton saying she is going to raise it in Parliament. IP – going to see if I can get her to come along to the Noosa Group meeting.

5.4. JC – Review

- a. JC - Still pushing for the review. The media are still chasing it. There will be a review into the QFES for toxic culture. The stuff about the trucks will be coming out, Bushfire inquiry call from Agforce, a lot coming out about QFES and how bad it is. A Government department can only take so many hits. They will need to do something. JC – There are no trucks. The procurement for RFS stations isn't happening. Brigades now aren't able to manage the build process on sheds and keep it local. JB – Building cost are just blowing out and it's ridiculous. GP – Meeting at OSWG, the mindset of people is the Government will stuff it up, so we need to allow extra. IS – Q-build has always been a lot more. JC – we have a meeting with the Commissioner next week. We will table it and ask why brigades can't manage it and is it being centralised, is it true that Q-build are taking it over, how far are you behind etc and get these logged as questions.



5.5. IS - Agreed position on structure

- a. IS – should we have an agreed position on the structure? JC – we are waiting for responses from the reps. IS – should we get an agreed position now though? IP – we need to wait for the reps. IS – but what if they don't reply. JC – I did send a reminder out on Wednesday. IS – our position would be the original proposal to what we agreed to should be the one. IP – we never agreed, we accepted the boundaries, but they have changed it all. A lot has changed from what it originally was from boundaries to staffing. IS – there will be a barney over the boundaries in my area. IP – I asked Peter Hollier about the boundaries, and he said they have been agreed upon. GP - can we make a form to send to the reps, that the Management Committee recommend a stand-alone RFS with a section underneath where reps can tick, they agree or if they don't, why. IP – it's too late for that now. IS – yes, too late. JB – the biggest thing we need to go back to them is the staffing numbers aren't right for the regions. There are areas like Bundaberg where they won't be adequately staffed. JC – the boundaries are completely wrong in Bundaberg. IP – Motion based on staffing levels, there's not enough lower-level staff in the areas. JB – They are protecting themselves; they aren't looking after the volunteers. We are not happy with the staffing model, and it needs to be revisited. The ratio needs to be fairer across the state. More lower-level staff to support Brigades. IP – we need to get a larger amount of BTSO & ATSO on the ground. JB – the people who do the business. IP – There will be area staff with the Inspector sitting in there, Superintendent level in District and Chief Superintendent in Region. JB – everyone's asking what are the DMOs going to be doing? IS – apparently, they are just on the phone. They aren't in offices. Firecom would contact the DMO. JC – just looking at the structure now and each District will have a Chief Superintendent for Rural Fire. IP – main thing is more equality of support staff. GP – totally disagree with the distribution of the staff at the moment and needs more people on the ground. JB – we request review into staffing levels. IP – the boundary changes need to be reviewed across the board. JC – I would like to specify the Bundaberg one because if we say all they will just say no. IS – and they Stanley River area. IP – put that into your motion. IS – Stanley River Brigades rejected being moved into the Sommerset shire boundary. JC – All the brigades voted for that as well, didn't they? IS – Definitely, they put a submission in that the boundary goes back to the current position. GP – motion of no confidence in the plan and request a review and this is what we suggest. IP – Jims's motion is what we need adding the boundaries. JB – we want to be a part of the conversation to make changes. IP – original consultation, Alan Gillespie didn't even come to the coast.

Motion: RFBAQ request a review of the staffing levels; both numbers and ranks across the state to adequately reflect the membership of our volunteers in the regions. We also hold concerns around the boundary changes in the Bundaberg and Caboolture regions.

Moved: JB

Seconded: GP

Carried: 23/02/2024

JC – so we wait for the reps to come back to us by Tuesday and we will incorporate it in. GP – send out the motion to the reps asap for their comments by Tuesday, if nobody replies to the motion stands. All happy.

- 5.6. JB – has anyone received a letter from their Inspector about WHS coming out unannounced and doing inspections on stations. GP – Nope. IP – no. JB – Its certainly happening and WHS are starting to issue infringements on RFS. Huge rush to make sure we are up to date. They are going to town on us. IP – we had our audit done last week and they checked everything. JB – It was raised at a meeting that they have the same powers as a Police Officer and have the right to enter. JB – one of the things were members not wearing a mask or not properly fitting them. IP – there is nothing in the manual that you have to wear a mask. JB – It's on the Gateway about what to do if WHS turn up. IP – we can raise this at OSWG.



5.7. IP – NBN

- a. IP – Anyone had any problems? JB – It's beyond a joke, we are 6 months into getting ours up and running. IP – ours is great but a lot of brigades have the box sitting there but nothing's been done about them.

6. DATE & TIME OF NEXT MEETING

6.1. Proposed date and time of next Management Committee meeting: Friday, 19th April 2024

- a. OK with 19th. GP will dial in possibly. JB – Teams suits me better. Rest happy with Gympie.

Meeting closed at 11.35AM.



RURAL FIRE BRIGADES ASSOCIATION
QUEENSLAND INC. ABN. 37 417 474 709

CORRESPONDENCE REPORT

1ST DECEMBER 2023 TO 31ST JANUARY 2024



C#	Date	I/O	Organisation	Individual	Subject	Description
101608	19/12/23	In	Australia Post		Delivery Confirmation	Sam Wykes Gift Card
101777	24/1/24	In	All Industry Services	Justin Hurcom	Pebble	
101778	24/1/24	Out	All Industry Services	Justin Hurcom	Pebble	
101789	25/1/24	In	All Industry Services	Justin Hurcom	Pebble	
101790	25/1/24	Out	All Industry Services	Justin Hurcom	Pebble	
101494	5/12/23	In	ANZ		Credit Card Statement	GM Visa Card
101542	12/12/23	In	ANZ		Bank Statement	Townsville Account
101566	14/12/23	In	ANZ		Dishonoured Cheque	Account Closed - [REDACTED]
101567	14/12/23	In	ANZ		Bank Statement	Odd Account
101609	19/12/23	In	ANZ		Deposit Slip Book	Odd Account
101613	20/12/23	In	ANZ		Bank Statement	Even Account
101634	8/1/24	In	ANZ		Credit Card Statement	Office visa card
101635	8/1/24	In	ANZ		Credit Card Statement	GM Visa Card
101666	10/1/23	In	ANZ		Bank Statement	Townsville Account
101659	8/1/24	In	ANZ		Bank Statement	Genral Account
101678	11/1/24	In	ANZ		Bank Statement	Public Fund Account - PF - December
101679	12/1/24	In	ANZ		Bank Statement	Odd Account
101688	17/1/24	In	ANZ		Bank Statement	Even Account
101689	17/1/24	In	ANZ		Visa Cards	Visa cards being reissued - Expiry due
101760	22/1/24	In	ANZ		Bank Statement	Public Fund Account - PF - January
101768	23/1/24	In	ANZ		Bank Statement	Truck Account
101773	24/1/24	In	ANZ		Dishonoured Cheque	Account Closed - [REDACTED] Odd Account
101774	24/1/24	In	ANZ		Dishonoured Cheque	Refer to Drawer [REDACTED] - Odd Account
101780	25/1/24	In	ANZ		Credit Card Statement	Office Visa Card - January
101786	25/1/24	In	ANZ		Bank Statement	Genral Account



C#	Date	I/O	Organisation	Individual	Subject	Description
101787	25/1/24	In	ANZ		Dishonoured Cheque	Payment stopped - [REDACTED] - odd account
101795	1/2/24	In	ANZ		New Credit Card	GM Visa Card
101690	18/1/24	In	Australian Government	Services Australia	Child Support	Notice to Pay - [REDACTED]
101754	19/1/24	In	Ballogie RFB	[REDACTED]	Formal complaint about [REDACTED]	Email and online contact form
101764	22/1/24	Out	Ballogie RFB	[REDACTED]	Formal complaint about [REDACTED]	
101684	16/1/24	In	Biboora RFB	Trevor Adil	Grant Application	
101685	17/1/24	Out	Biboora RFB	Trevor Adil	Grant Application	2024 01 17 - Biboora RFB - GN24/650 - Grant Received
101772	24/1/24	Out	Biboora RFB	Wayne Weston	Grant Approved	2024 01 23 - Biboora RFB - GN24-650 - Grant Approved
101721	16/1/24	In	Bidwill RFB	Kent Mischke	Buy Local Grants	
101723	17/1/24	Out	Bidwill RFB	Kent Mischke	Buy Local Grants	
101749	11/1/24	In	Bloomfield RFB	[REDACTED]	Hardship grant	
101750	15/1/24	In	Bloomfield RFB	[REDACTED]	Hardship grant	
101752	19/1/24	Out	Bloomfield RFB	[REDACTED]	Hardship grant	Finalised letter
101753	19/1/24	Out	Bloomfield RFB	[REDACTED]	Hardship grant	Finalised letter
101582	17/12/23	In	Bondoola RFB	Jo Simond	Request for relief vehicle	
101583	18/12/23	Out	Bondoola RFB	Jo Simond	Request for relief vehicle	
101591	18/12/23	Out	Bondoola RFB	Jo Simond	Request for relief vehicle	From Robert Lang
101641	27/12/23	In	Bondoola RFB	Jo Simond	Request for relief vehicle	
101611	20/12/23	Out	Bungunya RFB		Buy Local Brigade Grant	Closed and finalised
101507	4/12/23	In	CAVFA	Kara Bishop	AIIMS SME working groups	Request for nominations
101512	4/12/23	Out	CAVFA	Bruce Corbett	International fire fighters medal	From Ian Pike, General Meeting resolution
101513	5/12/23	In	CAVFA	Bruce Corbett	International fire fighters medal	
101535	11/12/23	In	CAVFA	Bruce Corbett	International fire fighters medal	



C#	Date	I/O	Organisation	Individual	Subject	Description
101536	11/12/23	Out	CAVFA	Bruce Corbett	Final minutes and written submissions	Workers Compensation Scheme Review - Stakeholder reference group
101537	11/12/23	In	CAVFA	Bruce Corbett	International fire fighters medal	
101675	11/1/24	Out	CAVFA	All members	Open letter to Hon Steven Miles MP, Premier	
101792	26/1/24	Out	CAVFA	All members	Reply to draft legislation	
101529	7/12/23	In	CFSVA (Country Fire Service Volunteers Association)	David Lindner	International fire fighters medal	
101594	18/12/23	In	Cooper Grace Ward Lawyers	Lynn Lai	Estate of [REDACTED]	
101595	18/12/23	Out	Cooper Grace Ward Lawyers	Lynn Lai	Estate of [REDACTED]	Signed Paperwork and Bank Details
101562	13/12/23	Out	Dalveen RFB	[REDACTED]	Hardship Grant	Closed and finalised
101680	12/1/24	In	Department of energy & public works	Bob Rensen	Occupiers Statement	Building Fire Safety
101498	8/12/23	In	Department of Transport and Main Roads		Registration Renewal	RFB15 - Yaris
101553	13/12/23	In	Department of Transport and Main Roads		Registration Renewal	RFB14 -Triton
101495	6/12/23	Out	Flinders Peak RFB	Angela Endres	Buy Local Brigade Grant	Closed and finalised
101564	13/12/23	Out	Gregory River RFB	[REDACTED]	Hardship Grant	Closed and finalised
101651	8/1/24	Out	Grill'd	George Harris	Summer Heroes 2024	
101714	15/1/24	In	Hannover Fairs	Rob Keen	Smoke signals article	
101735	15/1/24	In	Hannover Fairs	Blake Edwards	Smoke signals article	
101736	18/1/24	Out	Hannover Fairs	Blake Edwards	Smoke signals article	
101737	18/1/24	In	Hannover Fairs	Blake Edwards	Smoke signals article	
101796	30/1/24	In	Hannover Fairs	Blake Edwards	Smoke signals article	
101802	31/1/24	In	Hannover Fairs	Erin Gray	Smoke signals article	
101544	12/12/23	Out	Hannover Fairs Australia	Rob Keen	2024 Smoke Signals content	
101547	11/12/23	Out	Heronvale RFB	Gavin Maxwell	Invoice for shed works - Heronvale RFB	



C#	Date	I/O	Organisation	Individual	Subject	Description
101548	11/12/23	In	Heronvale RFB	Gavin Maxwell	Invoice for shed works - Heronvale RFB	
101650	7/1/24	In	Horseshoe Bay RFB	Julie Carmody	Smoke signals article	
101601	18/12/23	In	Kedron-Wavell Ltd	Sid Biggs	Donation	
101602	19/12/23	Out	Landsborough RFB	Mark Jakeman	Donation	
101607	19/12/23	In	Landsborough RFB	Mark Jakeman	Donation	
101748	8/1/24	In	Leslie RFB	[REDACTED]	Hardship grant	
101751	19/1/24	Out	Leslie RFB	[REDACTED]	Hardship grant	Finalised letter
101596	19/12/23	In	Lever Law	Holly Bott	Estate of [REDACTED]	Grant of Probate
101614	19/12/23	Out	Lever Law	Holly Bott	Estate of [REDACTED]	
101615	19/12/23	In	Lever Law	Holly Bott	Estate of [REDACTED]	
101616	19/12/23	Out	Lever Law	Holly Bott	Estate of [REDACTED]	
101617	19/12/23	In	Lever Law	Holly Bott	Estate of [REDACTED]	
101743	18/1/24	In	Lever Law	Holly Bott	Estate of late [REDACTED]	
101510	5/12/23	In	Makita	Rob Pooles	Power tool project	
101511	5/12/23	Out	Makita	Rob Pooles	Power tool project	
101783	25/1/24	In	Makita	Rob Pooles	Smoke signals article	
101784	25/1/24	Out	Makita	Rob Pooles	Smoke signals article	
101785	25/1/24	In	Makita	Rob Pooles	Smoke signals article	
101496	7/12/23	In	Marino Lawyers	Mirella Rimmington	Beneficiary Direction	Estate Coins & Currency Notes and Estate of Jewellery
101497	8/12/23	Out	Marino Lawyers	Mirella Rimmington	Beneficiary Direction	Signed Forms - Estate Coins & Currency Notes and Estate of Jewellery
101681	12/1/24	In	Marino Lawyers	Mirella Rimmington	Estate of [REDACTED]	Beneficiary Direction Forms
101682	15/1/24	Out	Marino Lawyers	Mirella Rimmington	Estate of [REDACTED]	Beneficiary Direction Forms - completed and signed
101655	8/1/24	Out	Member for Burnett	Steven Bennett	Parliamentary Friends	
101657	8/1/24	Out	Member for Hill	Shane Knuth	Parliamentary Friends	
101656	8/1/24	Out	Member for Nicklin	Rob Skelton	Parliamentary Friends	
101691	12/1/24	In	Misc	John Mason	Open letter to Hon Steven Miles MP, Premier	



C#	Date	I/O	Organisation	Individual	Subject	Description
101700	12/1/24	In	Misc	Haydn McComas	Open letter to Hon Steven Miles MP, Premier	
101701	13/1/24	Out	Misc	Haydn McComas	Open letter to Hon Steven Miles MP, Premier	
101705	13/1/24	In	Misc	Michael McNeilly	Town heavy for Normanton RFB	
101711	15/1/24	Out	Misc	Michael McNeilly	Town heavy for Normanton RFB	
101733	17/1/24	In	Misc	Michael P Fawkes	Open letter to Hon Steven Miles MP, Premier	Complaint
101758	20/1/24	In	Misc	Andrea Mancini	QFES workforce complaints	
101791	25/1/24	In	MNF4x4	Stace Router	Pebble	Alloy tray invoice
101667	9/1/24	In	Mount Mee RFB	Maureen Noakes	List of public grants	
101668	10/1/24	Out	Mount Mee RFB	Maureen Noakes	List of public grants	
101610	20/12/23	Out	Murphys Creek RFB		Buy Local Brigade Grant	Closed and finalised
101526	7/12/23	Out	Office of Industrial Relations	Bradley Bick	Qld Workers' Compensation Scheme Review 2023	
101528	8/12/23	In	Office of Industrial Relations	Bradley Bick	Qld Workers' Compensation Scheme Review 2023	
101677	11/1/24	In	Office of Liquor and Gaming Regulation	Eli Kimlin	Catergory 3 Gaming Licence	
101633	21/12/23	Out	Ouchy RFB		Buy Local Brigade Grant	Closed and finalised
101712	12/1/24	In	Photoelectric Smoke Alarms Australia	Christian Bassos	Donation and use of logo	
101713	15/1/24	Out	Photoelectric Smoke Alarms Australia	Christian Bassos	Donation and use of logo	
101720	16/1/24	In	Photoelectric Smoke Alarms Australia	Christian Bassos	Donation and use of logo	
101722	17/1/24	Out	Photoelectric Smoke Alarms Australia	Christian Bassos	Donation and use of logo	
101734	17/1/24	In	Photoelectric Smoke Alarms Australia	Christian Bassos	Donation and use of logo	



C#	Date	I/O	Organisation	Individual	Subject	Description
101543	12/12/23	Out	Qbank		2024 Smoke Signals content	
101649	4/1/24	In	Qbank	Adam Broadhurst	Smoke signals article	
101738	18/1/24	Out	Qbank	Adam Broadhurst	Smoke signals article	
101739	18/1/24	In	Qbank	Adam Broadhurst	Smoke signals article	
101747	19/1/24	In	Qbank	Adam Broadhurst	Smoke signals article	
101759	21/1/24	Out	Qbank	Adam Broadhurst	Smoke signals article	
101761	22/1/24	In	Qbank	Adam Broadhurst	Smoke signals article	
101762	22/1/24	Out	Qbank	Adam Broadhurst	Smoke signals article	
101499	4/12/23	Out	QFES (Qld Fire and Emergency Services)	Stephen Smith	EV Fire Training	
101501	4/12/23	Out	QFES (Qld Fire and Emergency Services)	Brooke Gowland	Request for meeting notes	
101502	4/12/23	Out	QFES (Qld Fire and Emergency Services)	Mike Wassing	RFBAQ membership on governance and strategic committee	
101503	4/12/23	Out	QFES (Qld Fire and Emergency Services)	Mike Wassing	Rural Fire Trust appointments	
101504	4/12/23	Out	QFES (Qld Fire and Emergency Services)	Leah Hornibrook	Social policy framework	
101505	4/12/23	In	QFES (Qld Fire and Emergency Services)	Leah Hornibrook	Social policy framework	
101508	4/12/23	In	QFES (Qld Fire and Emergency Services)	Mike Wassing	Rural Fire Trust appointments	
101509	4/12/23	In	QFES (Qld Fire and Emergency Services)	Mike Wassing	RFBAQ membership on governance and strategic committee	
101516	5/12/23	In	QFES (Qld Fire and Emergency Services)	Neil Parker	Biboohra RFB funding request	Igloo
101517	6/12/23	Out	QFES (Qld Fire and Emergency Services)	Neil Parker	Biboohra RFB funding request	Igloo



C#	Date	I/O	Organisation	Individual	Subject	Description
101518	6/12/23	Out	QFES (Qld Fire and Emergency Services)	Bill Johnson	RFBAQ general meeting March 2024	
101520	7/12/23	Out	QFES (Qld Fire and Emergency Services)	Mike Wassing	Humanitarian Overseas Service Medal	For brigade members deployed to Canada
101521	7/12/23	In	QFES (Qld Fire and Emergency Services)	Mike Wassing	Humanitarian Overseas Service Medal	For brigade members deployed to Canada
101522	7/12/23	Out	QFES (Qld Fire and Emergency Services)	Joanne Greenfield	Peer support needed	Kenilworth RFB
101525	7/12/23	In	QFES (Qld Fire and Emergency Services)	Joanne Greenfield	Peer support needed	
101527	7/12/23	In	QFES (Qld Fire and Emergency Services)	Joanne Greenfield	Representation on mitigation groups	
101530	8/12/23	In	QFES (Qld Fire and Emergency Services)	Stephen Smith	Rural Fire embedded in Firecom	
101531	8/12/23	Out	QFES (Qld Fire and Emergency Services)	Joanne Greenfield	Rural Fire embedded in Firecom	
101532	8/12/23	In	QFES (Qld Fire and Emergency Services)	Mike Wassing	Proposed admendment to the Civil Liability Regulation 2014	
101533	8/12/23	In	QFES (Qld Fire and Emergency Services)	Joanne Greenfield	Rural Fire embedded in Firecom	
101538	11/12/23	In	QFES (Qld Fire and Emergency Services)	Mike Wassing	Humanitarian Overseas Service Medal	
101540	12/12/23	Out	QFES (Qld Fire and Emergency Services)	Mike Wassing	Humanitarian Overseas Service Medal	
101541	12/12/23	Out	QFES (Qld Fire and Emergency Services)	Joanne Greenfield	Overweight medium attacks in production and design	
101549	12/12/23	Out	QFES (Qld Fire and Emergency Services)	Sondra Lewis	Invoice for shed works - Heronvale RFB	
101550	12/12/23	Out	QFES (Qld Fire and Emergency Services)	Bill Johnson	Invoice for shed works - Heronvale RFB	



C#	Date	I/O	Organisation	Individual	Subject	Description
101551	12/12/23	Out	QFES (Qld Fire and Emergency Services)	Mike Wassing	2024 Smoke Signals content	
101552	12/12/23	Out	QFES (Qld Fire and Emergency Services)	Joanne Greenfield	2024 Smoke Signals content	
101554	12/12/23	Out	QFES (Qld Fire and Emergency Services)	Neil Francis	CADSA workshops	
101555	12/12/23	In	QFES (Qld Fire and Emergency Services)	Mike Wassing	Humanitarian Overseas Service Medal	
101556	12/12/23	In	QFES (Qld Fire and Emergency Services)	Mike Wassing	2024 Smoke Signals content	
101557	13/12/23	In	QFES (Qld Fire and Emergency Services)	Neil Francis	CADSA workshops	
101559	13/12/23	Out	QFES (Qld Fire and Emergency Services)	Mike Wassing	Changed date - YRD24 and Parliamentary Friends	
101560	13/12/23	Out	QFES (Qld Fire and Emergency Services)	Joanne Greenfield	Changed date - YRD24 and Parliamentary Friends	
101568	13/12/23	In	QFES (Qld Fire and Emergency Services)	Mike Wassing	Changed date - YRD24 and Parliamentary Friends	
101569	13/12/23	In	QFES (Qld Fire and Emergency Services)	Neil Francis	CADSA workshops	
101570	13/12/23	In	QFES (Qld Fire and Emergency Services)	Mike Wassing	CADSA workshops	
101571	13/12/23	In	QFES (Qld Fire and Emergency Services)	Sharon van Niekerk	CADSA workshops	
101572	14/12/23	Out	QFES (Qld Fire and Emergency Services)	Linda Gordon	Request for meeting notes	
101573	14/12/23	Out	QFES (Qld Fire and Emergency Services)	Mike Wassing	Firecom Reference Group	
101574	14/12/23	Out	QFES (Qld Fire and Emergency Services)	Joanne Greenfield	Firecom Reference Group	
101575	14/12/23	In	QFES (Qld Fire and Emergency Services)	Stephen Smith	EV Fire Training	



C#	Date	I/O	Organisation	Individual	Subject	Description
101576	14/12/23	In	QFES (Qld Fire and Emergency Services)	Joanne Greenfield	Firecom Reference Group	
101577	15/12/23	Out	QFES (Qld Fire and Emergency Services)	Joanne Greenfield	Firecom Reference Group	From Ian Swadling
101579	17/12/23	In	QFES (Qld Fire and Emergency Services)	Linda Gordon	RFBAQ and RFSQ meeting and OSWG meeting	Action items
101581	17/12/23	In	QFES (Qld Fire and Emergency Services)	Mike Wassing	RFBAQ membership on governance and strategic committee	
101589	17/12/23	In	QFES (Qld Fire and Emergency Services)	Linda Gordon	RFBAQ RFS meeting minutes	
101584	18/12/23	Out	QFES (Qld Fire and Emergency Services)	Joanne Greenfield	Request for relief vehicle	
101585	18/12/23	Out	QFES (Qld Fire and Emergency Services)	Matthew Inwood	Thermaguard radiant heat shields	
101586	18/12/23	Out	QFES (Qld Fire and Emergency Services)	Joanne Greenfield	Firecom Reference Group	From Gary Patzwald
101587	18/12/23	Out	QFES (Qld Fire and Emergency Services)	Mike Wassing	Firecom Reference Group	From Gary Patzwald
101588	18/12/23	Out	QFES (Qld Fire and Emergency Services)	Joanne Greenfield	Firecom Reference Group	From Ian Swadling
101590	18/12/23	Out	QFES (Qld Fire and Emergency Services)	Linda Gordon	RFBAQ RFS meeting minutes	
101592	18/12/23	Out	QFES (Qld Fire and Emergency Services)	Joanne Greenfield	Request for relief vehicle	From Robert Lang
101597	18/12/23	In	QFES (Qld Fire and Emergency Services)	Mike Wassing	Machinery at bushfires	
101598	18/12/23	In	QFES (Qld Fire and Emergency Services)	Joanne Greenfield	Firecom Reference Group	Reply to Ian Swaddling
101599	18/12/23	In	QFES (Qld Fire and Emergency Services)	Joanne Greenfield	Firecom Reference Group	Reply to Gary Patzwald
101600	18/12/23	In	QFES (Qld Fire and Emergency Services)	Joanne Greenfield	Request for relief vehicle	Reply to Robert Lang



C#	Date	I/O	Organisation	Individual	Subject	Description
101603	18/12/23	In	QFES (Qld Fire and Emergency Services)	Joanne Greenfield	Query regarding RFSQ tankers	
101604	19/12/23	Out	QFES (Qld Fire and Emergency Services)	Joanne Greenfield	Query regarding RFSQ tankers	
101618	19/12/23	In	QFES (Qld Fire and Emergency Services)	Mike Wassing	RFBAQ reps on interview panels	
101619	19/12/23	In	QFES (Qld Fire and Emergency Services)	Mike Wassing	Canadian deployment and Humanitarian award	
101620	20/12/23	In	QFES (Qld Fire and Emergency Services)	Linda Gordon	RFBAQ RFS meeting action item	Matt Inwood on truck numbers
101621	20/12/23	Out	QFES (Qld Fire and Emergency Services)	Linda Gordon	RFBAQ RFS meeting action item	Matt Inwood on truck numbers
101623	20/12/23	In	QFES (Qld Fire and Emergency Services)	Joanne Greenfield	RTSWG ToR	
101624	20/12/23	Out	QFES (Qld Fire and Emergency Services)	Joanne Greenfield	RTSWG ToR	
101625	20/12/23	In	QFES (Qld Fire and Emergency Services)	Linda Gordon	RFBAQ RFS meeting	Presentations and 2024 meeting schedule
101626	20/12/23	Out	QFES (Qld Fire and Emergency Services)	Joanne Greenfield	RTSWG ToR	From Ian Pike
101627	21/12/23	Out	QFES (Qld Fire and Emergency Services)	Joanne Greenfield	RTSWG ToR	
101628	21/12/23	In	QFES (Qld Fire and Emergency Services)	Joanne Greenfield	RTSWG ToR	
101629	21/12/23	Out	QFES (Qld Fire and Emergency Services)	Joanne Greenfield	RTSWG ToR	
101630	21/12/23	Out	QFES (Qld Fire and Emergency Services)	Joanne Greenfield	RFS organisation structure plan	
101631	21/12/23	In	QFES (Qld Fire and Emergency Services)	Joanne Greenfield	Rural Fire Trust appointments	
101632	21/12/23	Out	QFES (Qld Fire and Emergency Services)	Joanne Greenfield	Rural Fire Trust appointments	



C#	Date	I/O	Organisation	Individual	Subject	Description
101636	21/12/23	In	QFES (Qld Fire and Emergency Services)	Joanne Greenfield	RFS organisation structure plan	
101637	21/12/23	Out	QFES (Qld Fire and Emergency Services)	Joanne Greenfield	RTSWG ToR	
101639	21/12/23	Out	QFES (Qld Fire and Emergency Services)	Joanne Greenfield	RFS organisation structure plan	
101638	22/12/23	In	QFES (Qld Fire and Emergency Services)	Joanne Greenfield	RTSWG ToR	
101642	22/12/23	In	QFES (Qld Fire and Emergency Services)	Joanne Greenfield	RTSWG ToR	
101643	22/12/23	Out	QFES (Qld Fire and Emergency Services)	Joanne Greenfield	RTSWG ToR	
101644	22/12/23	In	QFES (Qld Fire and Emergency Services)	Joanne Greenfield	RTSWG ToR	
101645	22/12/23	Out	QFES (Qld Fire and Emergency Services)	Joanne Greenfield	RTSWG ToR	
101646	22/12/23	In	QFES (Qld Fire and Emergency Services)	Joanne Greenfield	RTSWG ToR	
101647	22/12/23	In	QFES (Qld Fire and Emergency Services)	Joanne Greenfield	RFS organisation structure plan	
101652	8/1/24	Out	QFES (Qld Fire and Emergency Services)	Brooke Gowland	Request for meeting notes	
101660	8/1/24	In	QFES (Qld Fire and Emergency Services)	Brooke Gowland	Request for meeting notes	
101661	9/1/24	Out	QFES (Qld Fire and Emergency Services)	Brooke Gowland	Request for meeting notes	
101662	9/1/24	Out	QFES (Qld Fire and Emergency Services)	Commissioner	Overweight vehicles	
101665	9/1/24	In	QFES (Qld Fire and Emergency Services)	Commissioner	Overweight vehicles	
101669	10/1/24	Out	QFES (Qld Fire and Emergency Services)	Kate Eggar	List of public grants	



C#	Date	I/O	Organisation	Individual	Subject	Description
101670	10/1/24	In	QFES (Qld Fire and Emergency Services)	Kate Eggar	List of public grants	
101671	10/1/24	Out	QFES (Qld Fire and Emergency Services)	Bill Johnson	Brigade contats	
101672	10/1/24	Out	QFES (Qld Fire and Emergency Services)	Sondra Lewis	Brigade contats	
101693	12/1/24	Out	QFES (Qld Fire and Emergency Services)	Joanne Greenfield	Strategic committees	
101694	12/1/24	In	QFES (Qld Fire and Emergency Services)	Joanne Greenfield	Strategic committees	
101695	12/1/24	Out	QFES (Qld Fire and Emergency Services)	Joanne Greenfield	RFBAQ designed bushfire heavy	
101696	12/1/24	Out	QFES (Qld Fire and Emergency Services)	Joanne Greenfield	Pebble extension	
101697	12/1/24	In	QFES (Qld Fire and Emergency Services)	Joanne Greenfield	RFBAQ designed bushfire heavy	
101698	12/1/24	In	QFES (Qld Fire and Emergency Services)	Joanne Greenfield	Pebble extension	
101699	12/1/24	In	QFES (Qld Fire and Emergency Services)	Adam Stevenson	Open letter to Hon Steven Miles MP, Premier	
101715	12/1/24	In	QFES (Qld Fire and Emergency Services)	Joanne Greenfield	Tarome RFB ATV	
101702	13/1/24	Out	QFES (Qld Fire and Emergency Services)	Chris Spencer	Raglan PPD grant application	
101703	13/1/24	Out	QFES (Qld Fire and Emergency Services)	Adam Stevenson	Open letter to Hon Steven Miles MP, Premier	
101707	13/1/24	In	QFES (Qld Fire and Emergency Services)	Chris Spencer	Raglan PPD grant application	
101718	15/1/24	In	QFES (Qld Fire and Emergency Services)	Joanne Greenfield	Heavy attack at QuikCorp	
101719	15/1/24	Out	QFES (Qld Fire and Emergency Services)	Joanne Greenfield	Heavy attack at QuikCorp	



C#	Date	I/O	Organisation	Individual	Subject	Description
101716	16/1/24	In	QFES (Qld Fire and Emergency Services)	Bill Johnson	Brigade contats	
101717	16/1/24	In	QFES (Qld Fire and Emergency Services)	Joe Meagher	Draft reform implementation Bills	Invite to provide comment
101724	17/1/24	Out	QFES (Qld Fire and Emergency Services)	Carly Osborne	Draft reform implementation Bills	Definition clarification / explanation
101725	17/1/24	In	QFES (Qld Fire and Emergency Services)	Carly Osborne	Draft reform implementation Bills	Definition clarification / explanation
101726	17/1/24	In	QFES (Qld Fire and Emergency Services)	Joe Meagher	Draft reform implementation Bills	Definition clarification / explanation
101727	17/1/24	Out	QFES (Qld Fire and Emergency Services)	Joe Meagher	Draft reform implementation Bills	Definition clarification / explanation
101728	17/1/24	In	QFES (Qld Fire and Emergency Services)	Joe Meagher	Draft reform implementation Bills	Definition clarification / explanation
101729	17/1/24	Out	QFES (Qld Fire and Emergency Services)	Joe Meagher	Draft reform implementation Bills	Definition clarification / explanation
101730	17/1/24	Out	QFES (Qld Fire and Emergency Services)	Joe Meagher	Draft reform implementation Bills	Fire service officers assigned to RFS
101740	18/1/24	In	QFES (Qld Fire and Emergency Services)	A/ Commissioner	Overweight vehicles	
101763	22/1/24	Out	QFES (Qld Fire and Emergency Services)	Peter Hollier	Formal complaint about [REDACTED]	
101769	22/1/24	Out	QFES (Qld Fire and Emergency Services)	A/ Commissioner	QFES complaints management review	
101770	22/1/24	In	QFES (Qld Fire and Emergency Services)	A/ Commissioner	QFES complaints management review	
101775	24/1/24	In	QFES (Qld Fire and Emergency Services)	Linda Gordon	Smoke signals article	
101779	24/1/24	In	QFES (Qld Fire and Emergency Services)	Jane Houston	Consultation on strategy and capability	



C#	Date	I/O	Organisation	Individual	Subject	Description
101788	25/1/24	In	QFES (Qld Fire and Emergency Services)	Carly Osborne	Reply to draft legislation	
101797	30/1/24	In	QFES (Qld Fire and Emergency Services)	Linda Gordon	IT phone line	
101798	30/1/24	Out	QFES (Qld Fire and Emergency Services)	Linda Gordon	IT phone line	
101799	30/1/24	In	QFES (Qld Fire and Emergency Services)	Commissioner	QFES complaints management review	
101801	30/1/24	In	QFES (Qld Fire and Emergency Services)	Linda Gordon	IT help for volunteers	
101593	18/12/23	Out	Qfleet	Damian Plumb	EV Fire Training	
101663	9/1/24	Out	Qfleet	Damian Plumb	Overweight vehicles	
101664	9/1/24	In	Qfleet	Damian Plumb	Overweight vehicles	
101539	11/12/23	In	Qld Ministerial	Mark Ryan	Muckadilla RFB truck	
101545	12/12/23	Out	Qld Ministerial	Nick Barter	2024 Smoke Signals content	
101558	13/12/23	Out	Qld Ministerial	Nick Barter	Changed date - YRD24 and Parliamentary Friends	
101653	8/1/24	Out	Qld Ministerial	Kerryn Manifold	YRD24 and Parliamentary Friends	
101654	8/1/24	Out	Qld Ministerial	Kerryn Manifold	Smoke signals article	
101658	8/1/24	In	Qld Ministerial	Kerryn Manifold	YRD24 and Parliamentary Friends	
101673	11/1/24	Out	Qld Ministerial	Steven Miles MP	Open letter to Hon Steven Miles MP, Premier	
101674	11/1/24	In	Qld Ministerial	Steven Miles MP	Open letter to Hon Steven Miles MP, Premier	Auto reply received
101676	11/1/24	Out	Qld Ministerial	Kerryn Manifold	Open letter to Hon Steven Miles MP, Premier	
101692	12/1/24	In	Qld Ministerial	Steven Miles MP	Open letter to Hon Steven Miles MP, Premier	Reply
101706	13/1/24	In	Qld Ministerial	Kerryn Manifold	Open letter to Hon Steven Miles MP, Premier	
101708	14/1/24	Out	Qld Ministerial	Kerryn Manifold	More complaints of bullying etc	
101709	14/1/24	Out	Qld Ministerial	Kerryn Manifold	Open letter to Hon Steven Miles MP, Premier	Forward email from Haydn McComas



C#	Date	I/O	Organisation	Individual	Subject	Description
101710	14/1/24	In	Qld Ministerial	Kerryn Manifold	Open letter to Hon Steven Miles MP, Premier	Forward email from Haydn McComas
101704	15/1/24	Out	Qld Ministerial	Kerryn Manifold	Open letter to Hon Steven Miles MP, Premier	
101731	17/1/24	In	Qld Ministerial	Nikki Boyd MP	Open letter to Hon Steven Miles MP, Premier	Reply
101732	17/1/24	Out	Qld Ministerial	Kerryn Manifold	Open letter to Hon Steven Miles MP, Premier	Reply
101741	17/1/24	Out	Qld Ministerial	Kerryn Manifold	Open letter to Hon Steven Miles MP, Premier	Requirement to refer info
101742	18/1/24	In	Qld Ministerial	Kerryn Manifold	Open letter to Hon Steven Miles MP, Premier	Requirement to refer info
101744	19/1/24	Out	Qld Ministerial	Kerryn Manifold	Open letter to Hon Steven Miles MP, Premier	Request for advice received re duty of care
101755	19/1/24	In	Qld Ministerial	Kerryn Manifold	Open letter to Hon Steven Miles MP, Premier	
101756	19/1/24	Out	Qld Ministerial	Kerryn Manifold	Open letter to Hon Steven Miles MP, Premier	
101757	19/1/24	In	Qld Ministerial	Kerryn Manifold	Open letter to Hon Steven Miles MP, Premier	
101776	24/1/24	In	Qld Ministerial	Brad Moore	Yellow Ribbon Day	
101781	25/1/24	Out	Qld Ministerial	Steven Miles MP	Reply to draft legislation	
101782	25/1/24	Out	Qld Ministerial	Nikki Boyd MP	Reply to draft legislation	
101800	30/1/24	Out	Qld Ministerial	Kerryn Manifold	QFES complaints management review	
101500	4/12/23	In	RFBAQ Rep	David Morton	Monthly Rep Report	
101745	18/1/24	In	RFBAQ Rep	Angela Endres	Hardship grant	
101746	18/1/24	Out	RFBAQ Rep	Angela Endres	Hardship grant	
101519	7/12/23	In	RFSA (NSW Rural Fire Service Association)	Scott Campbell	International fire fighters medal	
101546	11/12/23	In	Rick Ashton Electrical		Invoice for shed works - Heronvale RFB	
101515	5/12/23	In	RIT (Reform Implementation Taskforce)	Kimberley Hughes	Legislation development consultation process	
101578	15/12/23	In	RIT (Reform Implementation Taskforce)	Jayde Connor	Upcoming consultation	



C#	Date	I/O	Organisation	Individual	Subject	Description
101580	16/12/23	Out	RIT (Reform Implementation Taskforce)	Jayde Connor	Upcoming consultation	
101648	4/1/24	In	RIT (Reform Implementation Taskforce)		Update on legislation	
101640	22/12/23	In	Rosevale RFB	Stuart Lummis	Share appliance request	
101686	17/1/24	In	Sandy Straits RFB	Marilyn King	Grant Application	
101687	17/1/24	Out	Sandy Straits RFB	Marilyn King	Grant Application	2024 01 17 - Sandy Straits RFB - GN24/651 - Grant Received
101771	24/1/24	Out	Sandy Straits RFB	Marilyn King	Grant Approved	2024 01 23 - Sandy Straits RFB - GN24-651 - Grant Approved
101622	21/12/23	In	Sedley Koschel Financial Group	Bernard Ryan	Estate of [REDACTED]	Donation Cheque Attached - Public Fund
101506	4/12/23	Out	Severnlea West RFB	Nick Hese	Acting crew leader role	
101793	29/1/24	In	Sporting Shooters Association Qld - Inglewood	Kirsten Small	Thank you to firefighters	
101765	22/1/24	In	Stewart & Heaton Clothing	Matt Turbill	WA Police hat	
101766	22/1/24	Out	Stewart & Heaton Clothing	Matt Turbill	WA Police hat	
101767	22/1/24	In	Stewart & Heaton Clothing	Matt Turbill	WA Police hat	
101493	4/12/23	In	Suncorp Insurance		CTP Insurance Advice	02RFB
101605	19/12/23	In	Tarome RFB	Cate Buckham	Tarome brigade requires appliance	
101606	19/12/23	Out	Tarome RFB	Cate Buckham	Tarome brigade requires appliance	
101683	15/1/24	In	The Public Trustee	Kerry Campbell	Estate of [REDACTED]	Update on estate
101794	25/1/24	In	The Public Trustee	Kerry Campbell	Estate [REDACTED]	Instructions for selling of assets
101612	20/12/23	Out	Tirroan RFB		Buy Local Brigade Grant	Closed and finalised letter was sent 11-12-2023 - missed logging



C#	Date	I/O	Organisation	Individual	Subject	Description
101514	5/12/23	In	VFBV (Volunteer Fire Brigades Victoria)	Adam Barnett	International fire fighters medal	
101523	4/12/23	In	Wallangara RFB		Hardship Grant	
101524	7/12/23	Out	Wallangara RFB		Hardship Grant	
101561	13/12/23	Out	Wallangara RFB		Hardship Grant	Closed and finalised
101563	13/12/23	Out	Wallangara RFB		Hardship Grant	Closed and finalised
101534	6/12/23	Out	Wattlebank RFB	Karen Pershouse	Grant application referred	
101565	13/12/23	Out	Wyberba RFB		Hardship Grant	Closed and finalised



RURAL FIRE BRIGADES ASSOCIATION
QUEENSLAND INC. ABN. 37 417 474 709

PRESIDENT REPORT

FOR FEBRUARY 2024 MCM



Presidents Report

Fire, Floods, Cyclones and storms with widespread damage keeping RFS crews busy across Queensland.

Attended Australia Day QFES awards for the North Coast Region.

Group Meetings.

Have had many brigade members phone me on the bad behaviour within there brigades and the lack of support from staff on these problems.

Meetings,

14TH Feb LNP Leader.

21st Feb Commissioner



RURAL FIRE BRIGADES ASSOCIATION
QUEENSLAND INC. ABN. 37 417 474 709

OPERATIONS MANAGER REPORT

MONTH ENDING DECEMBER 2023



RURAL FIRE BRIGADES ASSOCIATION QLD INC

28 FRASER ROAD, ARALUEN QLD 4570

www.rfbaq.org 07 5480 5130 om@rfbaq.org

ABN: 37 417 474 709

Operations Manager Report – February Management Committee Meeting

RFBAQ Office – Araluen

- Had weekly meetings with Senior Supervisor.
- Always trying to reduce costs where possible and bringing overhead down (ongoing).
- Continuously submitting requests for additional Art Union tickets to the Office of Liquor and Gaming.
- I have been working with EFEX to implement a new MSA along with better cyber security and a more reliable and efficient remote connection process. This will be rolled out over the coming weeks.
- One of our contact centre staff members is due for her 15 Long Service leave this month.
- Simon, our Contact Centre Senior Supervisor will be retiring in June of this year. I am currently working on a new position description and working out what we would like to see from the new hire. We need someone to drive sales and increase our income and productivity. Hopefully we find someone with some previous experience and get them on to be shown the ropes before Simon leaves, then hopefully they implement some changes.
- Jess and I met with the AU95 winner of the Toyota Prado. Stuart and his wife Shelley were very lovely. Manse (the agent that sold the winning ticket) attended the handover as well. The winners gifted Manse with a bottle of Scotch and gave the RFBAQ a \$5,000 donation as they were so grateful for everything the association and the volunteers do.
- Now that most of the office leave is over, Tash has been focusing on training with Dave on our new website to ensure we have coverage for any absences or general leave etc. Tash will be taking on more training with Dave in his role over this year.
- We have had 2 contact centre staff members take up the offer of converting their employment from Casual to Permanent.
- Karen our Training Coordinator is slowly improving, she is aiming to be back at work around March / April all things going well.
- Jess and I met with Nick from Toyota about the next lot of vehicle orders for our Art Union prizes.
- The blinds, toilet rolls holders and lights have all now been replaced in the office and Contact Centre.
- The financials, credit cards and supplier payment history are attached.



**RURAL FIRE BRIGADES ASSOCIATION
QUEENSLAND INC.** ABN. 37 417 474 709

Finance Report

RURAL FIRE BRIGADES ASSOCIATION QLD INC

28 FRASER ROAD, ARALUEN QLD INC

www.rfbaq.org 07 5480 5130 om@rfbaq.org

ABN: 37 417 474 709

FINANCIAL REPORT

FOR THE PERIOD ENDED 31 DECEMBER 2023

Management Committee Meeting

Friday 23rd February 2024

RFBAQ Office - Araluen



BALANCE SHEET - AS AT 31 DECEMBER 2023

	2023	2022
	\$	\$
CURRENT ASSETS		
Cash at Hand		
ANZ General Account	28,862.01	11,193.22
ANZ Art Union Odd Account	126,341.96	47,482.81
ANZ Art Union Even Account	58,752.56	84,217.31
ANZ Townsville Account	643,223.05	656,116.61
ANZ Transaction Account	122,972.12	295,388.11
PUBLIC FUND - Donations	1,762,880.15	1,863,237.06
Petty Cash Imprest	409.60	484.00
Fuel Card	(308.73)	(990.21)
	<u>2,743,132.72</u>	<u>2,957,128.91</u>
Other Cash Equivalents		
Outstanding GST Refunds	-	-
ATO Integrated Client Account	-	-
Prepayments	34,066.79	34,492.57
Other Current Assets	-	-
	<u>34,066.79</u>	<u>34,492.57</u>
Investments		
ANZ Online Saver Account	929,855.81	918,541.02
Savings Account	598,442.61	1,523,398.15
Truck Account	1,421.55	1,421.55
	<u>1,529,719.97</u>	<u>2,443,360.72</u>
Trade Debtors		
Sundry Debtors	<u>1,250.00</u>	<u>-</u>
NON-CURRENT ASSETS		
Plant and equipment	162,572.96	135,609.64
Motor Vehicles	79,813.15	103,650.14
Wage Overpayment	-	-
02RFB - Ranger - Pebble	25,932.97	20,000.00
03RFB - Fusion Cruiser	-	133,459.06
Office Furniture & Equipment	211,654.02	199,958.19
Buildings	118,498.45	118,498.45
Call Centre Client Lists	132,619.02	103,619.02
Call Centre List (Less Written Off)	(70,557.27)	(37,402.51)
Accumulated Depreciation	(382,462.85)	(343,033.99)
	<u>278,070.45</u>	<u>434,358.00</u>
TOTAL CURRENT ASSETS	<u>4,586,239.93</u>	<u>5,869,340.20</u>



BALANCE SHEET (continued)

	2023	2022
CURRENT LIABILITIES		
Accounts Payable		
Sundry Creditors	37,806.02	14,748.17
Accrued Expenses	(28,451.96)	98,735.56
ANZ Visa Card - Office	4,497.70	2,941.14
ANZ Visa Card - GM	-	-
	<u>13,851.76</u>	<u>116,424.87</u>
GST Liabilities		
GST Collected	4,731.10	4,858.55
GST Paid	(22,881.31)	6,824.39
GST Rounding	-	(7,669.48)
	<u>(18,150.21)</u>	<u>4,013.46</u>
Payroll Liabilities		
PAYG Withholding Liability	29,275.00	24,924.00
Employee Deductions Liability	-	-
Superannuation Liability	19,222.91	41,972.30
Parental Leave	-	(13,879.79)
Provision for Annual Leave	45,510.44	44,606.33
Provision for Long Service Leave	85,593.57	72,885.65
Provision for Superannuation on Leave	13,765.92	11,749.20
	<u>193,367.84</u>	<u>182,257.69</u>
TOTAL LIABILITIES	<u>189,069.39</u>	<u>302,696.02</u>
NET ASSETS	<u>4,397,170.54</u>	<u>5,566,644.18</u>
EQUITY		
Retained Earnings	3,991,999.05	4,715,541.89
Current Earnings	(231,998.44)	198,205.75
TOTAL EQUITY	<u>4,397,170.54</u>	<u>5,566,644.18</u>



RURAL FIRE BRIGADES ASSOCIATION QUEENSLAND INC

P&L PROGRESS SNAPSHOT

2023/2024 FY	Budgeted	Actual
	\$	\$
July	(150,899)	(150,891.64)
August	(24,717)	(24,679.79)
September	(7,570)	(33,869.11)
October	26,538	15,323.14
November	(59,150)	16,870.65
December	(8,997)	(65,751.39)
January		
Febraury		
March		
April		
May		
June		

PROFIT & LOSS STATEMENT - PERIOD ENDED 31 DECEMBER 2023

	CURRENT PERIOD			YEAR TO DATE		
	2023	Budgeted	2022	2023	Budgeted	2022
	\$	\$	\$	\$	\$	\$
INCOME						
Raffle Proceeds	110,692.10	150,000.00	119,759.00	847,973.21	890,570.00	900,082.00
Donations Received	81,238.00	60,000.00	47,362.25	649,806.70	541,881.00	757,413.90
Wage Subsidy	-	-	-	8,409.09	-	4,545.45
Grants Received	-	-	-	-	-	-
Other Income	-	-	-	187,834.91	187,830.00	-
TOTAL INCOME	191,930.10	210,000.00	167,121.25	1,694,023.91	1,620,281.00	1,662,041.35
COST OF SALES						
Cost of Prizes	5,476.06	8,000.00	29,343.46	131,466.98	266,872.00	247,039.95
TOTAL COST OF SALES	5,476.06	8,000.00	29,343.46	131,466.98	266,872.00	247,039.95
GROSS TRADING PROFIT	186,454.04	202,000.00	137,777.79	1,562,556.93	1,353,409.00	1,415,001.40



PROFIT & LOSS STATEMENT - Cont....

	CURRENT PERIOD			YEAR TO DATE		
	2023	Budgeted	2022	2023	Budgeted	2022
	\$	\$	\$	\$	\$	\$
OPERATING EXPENSES						
Parental Leave	-	-	-	-	-	-
Advertising	32.20	35.00	32.20	528.20	860.00	1,033.64
Meeting Expenses	45.14	100.00	512.32	33,278.93	22,777.00	24,347.96
Insurance	1,129.05	1,130.00	959.51	15,388.22	15,393.00	16,820.39
Lease Expenses	3,459.27	3,460.00	3,459.27	20,755.62	20,760.00	20,755.62
Motor Vehicle Expenses	1,959.86	1,380.00	4,027.63	6,783.15	4,781.00	6,617.95
Landcruisers Donated	-	-	-	133,459.06	133,459.00	-
Audit & Accountancy Fees	-	-	-	10,350.00	10,500.00	9,835.00
FBT	-	-	-	2,244.00	2,622.00	1,778.00
Bank, Merchant & CC Fees	2,833.74	2,500.00	2,702.24	17,407.95	13,646.00	13,009.35
Cleaning	-	-	-	-	-	-
Donations	12,150.00	3,000.00	1,795.00	121,987.40	39,050.00	27,441.19
Buy Local Grant Project	6,826.46	25,000.00	-	341,063.49	256,132.00	-
Grants Paid	10,446.88	10,000.00	-	32,953.82	53,422.00	86,174.49
Brigade Resources	-	100.00	-	8,525.65	7,381.00	-
Sundry Expense	-	50.00	200.00	110.62	311.00	250.00
Telephone	5,479.78	5,400.00	5,436.81	32,192.12	32,058.00	32,570.73
Website Expenses	435.00	480.00	205.00	3,225.00	3,360.00	1,307.27
Legal Costs	-	-	5,460.00	1,363.64	500.00	5,460.00
Kitchen Supplies & Amenities	155.12	450.00	234.40	2,397.33	2,612.00	2,789.42
Electricity	849.50	850.00	849.50	5,097.00	5,100.00	5,097.00
Licences & Permits	3,974.00	-	-	3,974.00	60.00	58.60
Postage	4,221.97	3,500.00	3,235.51	23,486.68	24,219.00	19,206.28
Printing	2,656.04	2,500.00	2,594.11	10,584.12	11,833.00	13,025.08
Magazine Production	-	-	-	-	-	-
Office Supplies	146.84	100.00	-	1,418.27	1,377.00	1,713.49
Promotional Material	-	1,500.00	100.00	3,743.50	4,875.00	9,580.00
Recycling Paper & Cardboard	-	-	93.64	192.72	137.00	134.55
Repairs & Maintenance	2,522.00	2,650.00	2,625.64	35,158.19	35,195.00	34,432.96
Subscriptions/Memberships	22.00	22.00	-	498.63	455.00	-
Klms, Tolls & Parking	27.50	50.00	42.86	325.49	314.00	289.31
Fuel Reimbursed	213.84	600.00	828.69	878.02	1,755.00	4,739.88
Depreciation Expense	-	-	-	-	-	-
Amortisation - CC Lists	-	-	-	-	-	-
Representatives Expenses	66.82	200.00	401.50	1,818.64	2,854.00	2,341.55



PROFIT & LOSS STATEMENT - Cont....

	CURRENT PERIOD			YEAR TO DATE		
	2023	Budgeted	2022	2023	Budgeted	2022
	\$	\$	\$	\$	\$	\$
Wages & Salaries	172,290.28	128,000.00	155,551.90	833,556.48	779,166.00	789,568.15
Superannuation	18,892.91	13,440.00	15,923.43	91,573.48	83,202.00	81,300.09
Other Employee Expenses	895.51	3,500.00	1,955.74	9,162.83	7,169.00	11,565.22
Provision for Long Service	-	-	-	-	-	-
Provision for Annual Leave	-	-	-	-	-	-
Provision for Super	-	-	-	-	-	-
Provision for Leave & Dep	2,000.00	2,000.00	1,000.00	11,000.00	11,000.00	6,000.00
TOTAL OPERATING EXPENSES	253,731.71	211,997.00	210,226.90	1,816,482.25	1,588,335.00	1,229,243.17
GROSS OPERATING PROFIT	(67,277.67)	(9,997.00)	(72,449.11)	(253,925.32)	(234,926.00)	185,758.23
OTHER EXPENSES						
Parental Leave	-	-	-	-	-	-
Interest Paid	-	-	-	-	-	-
Interest Received	(1,526.28)	(1,000.00)	(1,891.88)	(10,926.88)	(10,131.00)	(6,447.52)
TOTAL OTHER EXPENSES	(1,526.28)	(1,000.00)	(1,891.88)	(10,926.88)	(10,131.00)	(6,447.52)
NET PROFIT / LOSS	(65,751.39)	(8,997.00)	(70,557.23)	(242,998.44)	(224,795.00)	192,205.75



VISA Cards

<u>GENERAL MANAGER VISA CARD EXPENSES</u>						
MONTH: DECEMBER			STATEMENT: 06/11/2023 - 03/12/2023			
<u>MEETING EXPENSES</u>						
FUEL	TOLLS/PARK	O/M	MCM	G/M	AGM	MEMO
	\$30.25					Tolls
		\$18.45				Parking - Minister Meeting
		\$10.20				Coffees - Minister Meeting
	\$30.25	\$28.65				
<u>GENERAL EXPENSES</u>						
	KITCHEN	INCENTIVES	ADVERT	GRANTS	OTHER	MEMO
				\$4,992.40		HS23-76
				\$ 4,949.37		HS23-75
				\$ 1,549.80		HS23-77
				\$11,491.57		
	SPREADSHEET	\$ 11,550.47				
	STATEMENT	\$ 11,550.47				
	DIFFERENCE	\$ -				
	TO BE PAID	\$ 11,550.47				

OFFICE VISA CARD EXPENSES						
MONTH: DECEMBER			STATEMENT: 27/11/2023 to 26/12/2023			
MEETING EXPENSES						
FUEL	TOLLS/PARK	O/M	MCM	G/M	AGM	MEMO
			\$21.00			Coffee's
			\$21.00			
GENERAL EXPENSES						
	KITCHEN	INCENTIVES	ADVERT	GRANTS	OTHER	MEMO
					\$24.20	Online Services - Microsoft
					\$478.50	Hubspot New Website
					\$3,974.00	Category 3 Gaming Licence
					\$4,476.70	

SPREADSHEET	\$ 4,497.70
STATEMENT	\$ 4,497.70
DIFFERENCE	\$ -
TO BE PAID	\$ 4,497.70



Supplier Payment History

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Rural Fire Brigades Association

28 Fraser Road
Araluen Qld 4570

ABN: 37 417 474 709

Email: om@rftbaq.org

Supplier Payment History

December 2023

Cheque No.	Chq Date	PO No.	Date	Supplier's Inv. No.	Purchase Total Amt	Amount Applied
AgentMail						
21997	15/12/2023	00019950	11/12/2023	INV - 10925	\$756.48	\$756.48
					Total for Payment 21997:	\$756.48
Australia Post						
21992	8/12/2023	00019944	3/12/2023	INV1012844962	\$4,479.17	\$4,479.17
					Total for Payment 21992:	\$4,479.17
Department of Housing and Public Works						
21991	8/12/2023	00019943	1/12/2023	176469	\$4,739.65	\$4,739.65
					Total for Payment 21991:	\$4,739.65
Department of Transport and Main Roads						
BP090124	8/12/2023	00019949	8/12/2023	84565	\$845.65	\$845.65
					Total for Payment BP090124:	\$845.65
BP140124	15/12/2023	00019951	13/12/2023	89205	\$892.05	\$892.05
					Total for Payment BP140124:	\$892.05
EFEX						
22040	22/12/2023	00019956	21/12/2023	II02160298	\$2,774.20	\$2,774.20
					Total for Payment 22040:	\$2,774.20
EPIRB HIRE						
22038	21/12/2023	00019953	15/12/2023	27229	\$110.00	\$110.00
					Total for Payment 22038:	\$110.00
First 5 Minutes						
21994	8/12/2023	00019946	1/12/2023	RR289578	\$864.07	\$864.07
					Total for Payment 21994:	\$864.07
Flick Anticimex Pty Ltd						
21993	8/12/2023	00019945	1/12/2023	INV 410165857C	\$27.20	\$27.20
					Total for Payment 21993:	\$27.20
Harvey Norman Commercial						
21989	8/12/2023	00019884	12/07/2023	5183823	\$29,294.30	\$14,647.15
					Total for Payment 21989:	\$14,647.15
Impact Office Supplies						
21995	8/12/2023	00019947	5/12/2023	461667	\$165.08	\$165.08
					Total for Payment 21995:	\$165.08
JT Press						
21996	8/12/2023	00019948	7/12/2023	INV 157158	\$1,617.00	\$1,617.00



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Rural Fire Brigades Association

28 Fraser Road
Araluen Qld 4570

Supplier Payment History

December 2023

ABN: 37 417 474 709

Email: om@rfbaq.org

Cheque No.	Chq Date	PO No.	Date	Supplier's Inv. No.	Purchase Total Amt	Amount Applied
Total for Payment 21996:						\$1,617.00
PowerConnex Pty Ltd						
21990	8/12/2023	00019942	1/12/2023	INV - 119383	\$105.20	\$105.20
Total for Payment 21990:						\$105.20
Sensis Pty Ltd						
BP040124	21/12/2023	00019955	20/12/2023	INV30399354	\$35.42	\$35.42
Total for Payment BP040124:						\$35.42
Telstra Limited						
BP030124	21/12/2023	00019954	17/12/2023	K341615331-9	\$5,922.55	\$5,922.55
Total for Payment BP030124:						\$5,922.55
The One Stop Insurance Brokers						
22039	21/12/2023	00019952	14/12/2023	00194788	\$5,539.00	\$5,539.00
Total for Payment 22039:						\$5,539.00



RURAL FIRE BRIGADES ASSOCIATION
QUEENSLAND INC. ABN. 37 417 474 709

GENERAL MANAGER REPORT

FOR FEBRUARY 2024 MCM

Meetings

- 23/01/2024 – Australia Day Achievement Awards – Nambour RSL, Nambour.
- 30/01/2024 – Rockhampton RFSQ Area Office.
- 05/02/2024 – Changes to Fire Act meeting – Sara Cue et al, AgForce – Teams.
- 09/02/2024 – Draft legislation and call for inquiry – Kerry Manifold, Premier's office – RFBAQ office, Araluen.
- 14/02/2024 – RFS Future State Structure and Reform Implementation Plan update – Steve Smith, Ben Millington, Clinton Neumann, QFES and Ian Pike RFBAQ – Teams.
- 16/02/2024 – Meeting – Ben Millington, QFES and Ian Pike RFBAQ – RFBAQ office, Araluen.
- 22/02/2024 – Modern Field Communications project update – Andrea Kirsten, QFES et al – Teams.

News and Media updates

Wrote the following updates for the RFBAQ website, Fireline and Social Media:

Date	Web / FB	Fireline	Title
11/01/2024	x		Open Letter to Hon Steven Miles MP, Premier
15/01/2024	x		TC Jasper - RFS Deployment Task Forces
17/01/2024	x		Minister meeting and update on call for an Independent Inquiry
24/01/2024	x		Update on call for an Independent Inquiry
24/01/2024	x		Northern Region Operational Support Group cyclone preparations
25/01/2024	x		RFBAQ position on Fire Service draft legislation – information for members of registered Rural Fire Brigades in Queensland.
02/02/2024	x		The South Coast Storm Event – Christmas 2023
07/02/2024	x		Scrubby Creek Rural Fire Brigade
07/02/2024	x		Smoke Signals Issue 24 - OUT NOW!
13/02/2024	x		The RFBAQ fully supports AgForce Queensland's call for a Parliamentary Bushfire Inquiry

Plus countless re-posts on internal articles and images, and shares of external articles.

Projects

Restructure of Rural Fire.

Call for independent inquiry into toxic behaviours.

Smoke Signals.

Bushfire Heavy Tanker.

Skid.

Pebble.