



# **RURAL FIRE BRIGADES ASSOCIATION QUEENSLAND INC.**

ABN. 37 417 474 709

## **MC MEETING**

*(MANAGEMENT COMMITTEE)*

**21<sup>ST</sup> JUNE 2024**

**MINUTES & REPORTS**

**RFBAQ OFFICE – ARALUEN**

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**RURAL FIRE BRIGADES ASSOCIATION**  
**QUEENSLAND INC.** ABN. 37 417 474 709

# MINUTES



**Minutes:** For the meeting held on Friday, 21<sup>st</sup> June 2024 – RFBAQ Office - Araluen

**Attendance:**

Ian Pike (President) (IP)	Ian Swadling (IS)	Gary Patzwald (GP)
Justin Choveaux (JC)	Ben Heilbronn (BH) – Dialled in	Jim Besgrove (JB) – Dialled in
Ashleigh Rowcliffe (AR)		

**Secretariat:** Jessica Stark (JS)

**Apologies:** N/A

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**1. OPENING OF MEETING**

**Welcome & Opening of Meeting**

9:41AM President declared meeting open.

**1.1. Leave of Absence**

a. Nil

**Proxies**

b. Nil

**2. ADMINISTRATION**

**Minutes and Business Arising**

**a. Minutes of Previous Meeting**

**Motion:** The minutes of the previous meeting dated Friday, 24<sup>th</sup> May 2024 are adopted as a true and correct record of proceedings.

**Moved:** BH

**Seconded:** IS

**Carried:** 21/06/2024

**b. Business Arising from the Minutes**

a. JC – Write to the Commissioner & Director General of TMR regarding vehicle weights and 500kg exemption. On top of that Sandy also sent an email she received from National Heavy Vehicles saying there is no overweight exemption and overweight is overweight. We raised this with the Commissioner & Ben Millington, and they said the email was wrong. We still have no clarity or response on this. BH – is the vehicle off the road? JC – this is about all vehicles not one vehicle in particular. It was raised by Dave Moreton.

b. JC – Letter regarding ABN's – sent this out to all reps. No response received.

**Correspondence**

**c. Correspondence Register**

**d. Acceptance of Correspondence**

**Motion:** That the May Management Committee Meeting Correspondence Report be accepted.

**Moved:** GP

**Seconded:** IS

**Carried:** 21/06/2024



**e. Business Arising from Correspondence**

- a. GP – Daniel Scofield, CAFS unit on Fusion Cruiser? JC - Volunteer was wanting to know if its something that can be put on RFS buses. Replied to his email.
- b. GP – Neil Kelso, Bushfire Heavy weight issue? JC – They said it was very overweight. They wanted to drop it down. JC – I questioned them on this but no response. It now carries 3600 litres of water. We have the manual and I told them they need to rewrite it as its wrong. JC read out the weights of the vehicle.
- c. GP – Page 6, Brooke Gowland. Requirement for a professional firefighter? JC – we asked what the requirements are, and they said it didn't relate to us as its only for paid firefighters. We have been going back and forth but they are not giving me the information. They have defined it and I have raised it with the Commissioner and asked for him to send it to me in writing. IS – They are making it so only Fire & Rescue people are qualified and will be considered and the rest of us, we be amateurs. JC – We are still following it up.
- d. IS – Pebble update? JC – in general business.
- e. JB – Page 3, wrote to CAVFA regarding AIMS? There is a whole new con-ops coming out. JC – we logged it as we received it and the 2 reps on it are Ian Pike and Robert Lang. JB – the 17 people on this are getting together in Brisbane in August. I am still the only Rural person on it. It's about Fire and Rescue protecting their jobs. JC – This is just more of this professionalisation. BH – who else is on it from RF? JB – listed the people on it.

**3. GENERAL BUSINESS – REPORTS**

**Presidents Report**

**a. Report**

President provided an overview.

**Acceptance of President Report**

**Motion:** The President Report for the June 2024 Management Committee Meeting is accepted.

**Moved:** IP

**Seconded:** GP

**Carried:** 21/06/2024

**b. Business Arising from Presidents Report**

- a. GP – Digital Information? IP - they are trying to build an app with MSO on it. To me it's not visible.
- b. IP - Boonimba was a good opening.
- c. IP – Pebble show and tell was good.

**Operations Manager Report**

**c. Statements**

AR tabled the Operations Manager Report for April 2024 and provided an overview.

**Acceptance of Operations Manager Report**

**Motion:** Operations Manager Report and Financials for April 2024 is accepted.

**Moved:** BH

**Seconded:** JB

**Carried:** 21/06/2024



**d. Business Arising from Operations Manager Report**

- a. AR – Kerry has settled in very well, very proactive and efficient. We had a farewell party for Simon on Friday which went really well.
- b. AR – Telstra router is finally in.
- c. AR – EFEX installed the Watchguard box for better safety. IS – what location does the VPN show from, does it change? AR – No I believe its Australia.
- d. AR – the Datto box needs to be replaced.
- e. AR – New numbers. There was a mix up but that's all been sorted now.
- f. GP – where are we at with assets? AR – those figures there are for April.

Ben going offline for 30minutes, proxy to JB.

**General Manager Report**

**Report**

JC Tabled the General Manager Report and provided an overview.

**e. Acceptance of General Manager Report**

**Motion:** The General Manager Report for the June 2024 Management Committee Meeting is accepted.

**Moved:** IS

**Seconded:** JB

**Carried:** 21/06/2024

**f. Business Arising from General Manager Report**

- a. JC – Farmfest was really good. Paul Storrs did an excellent job. We had the Bushfire Heavy there and it was very popular. GP – Paul Storrs wife went above and beyond with homecooked treats.
- b. JC – Meeting with the Commissioner & ACO. Dave came along and took an excellent set of notes, can't emphasis enough how good they were. JC – We are down to the Commissioner is getting what he wants and doesn't care what Rural Fire wants and Ben Millington is doing what his employer says. GP – do we envisage Mike Wassing coming back? JC – not in the current setup. JC – what we are seeing from Ben now, is him wanting to see all the original agreements and then when we provide them, he then says he wants to re-negotiate. They are just going to pretend we don't exist. They didn't want to provide the secretaries list for the by-election for the Bundaberg area. IP – they didn't use to give us the list. JC – that was a long time ago and bringing that up in the meeting really wasn't helpful at all. If they don't provide the list, I will send them envelopes with stamps on them and the letters they will then need to send to all the First Officers and Secretaries. Sending out smoke signals won't be an issue until next year. The uniform thing: this comes back to the UFU on a couple of instances previously have written complaints about the RFBAQ wearing Rural Fire Service uniforms and having RFBAQ epaulettes. We are going to see that level of complaint again because the UFU are running the agenda. If anyone does know something from the past that doesn't help our cause, feel free not to say something. When I am saying that this is the RFBAQ policy we are pursuing in a meeting, it is really unhelpful to say what it looked like before these policies were implemented. I sent out a letter of reminder to the political parties who hadn't responded in relation to our call for an Independent Rural Fire Service. I also sent out the spreadsheet that's in front of you.



- c. JC - Parliamentary friends' event is going ahead. I was concerned of the Labor party sponsor not wanting to sponsor again this year as he was saying we were giving out misinformation, but they replied saying they will be there.
- d. JC - Bushfire Heavy was supposed to be picked up yesterday but there is engineering issues, and we should be picking it up next week. IP – I think there's someone who doesn't want it to go out. JC - We have a meeting with him on Monday over the phone.
- e. JC – Medium attacks - Ben said he does not foresee 10 a month going out anytime soon.
- f. JC - LGAQ is in October, and we have a big site for the Bushfire Heavy. IP – I have a suspicion they will try and get the Iveco in there.
- g. JB – Can I confirm the date of yellow ribbon day? JC – 22<sup>nd</sup> August.

#### **4. GRANT APPLICATION**

Nil

#### **5. General Business Continued**

JC – Parliamentary Friends of Rural Fire Brigades Event & Yellow Ribbon Day

- a. JC – It's on Thursday the 22<sup>nd</sup> of August. Moved from September to August because that was the only date we could get. Same format as last year. We will have a Management Committee Meeting in the day, event at night. Last year was Brigade leaders from around the state. Ben wants the members of the Advisory council to come this year. The gift this year won't be personalised make it easier, just the same gift for everyone. It is being held in a different room this year. The plan is to also have the Bushfire Heavy there as well. IS – If you are giving a speech again this year Pikey you don't have to give an acknowledgement to the Country. We are not a Government Department, so don't do it, its offensive.

JC – Bushfire Heavy

- b. JC – Already spoken about.

JC – Pebble

- c. JC – This is now completed, and the back has been taken off it. It is going down to NSW RFS to look at. The Ute went to the Gold Coast area office. Being picked up by Western Rivers paid staff. It will then go to Whetstone RFB and an official handover later down the track. It came in around \$17,000 which the Fire Service has reimbursed us for. We need someone to build 6 or 7 pumps to run and see how it all goes. 6 months ago, we could not produce an electric back with Hi-Flow and now we can. GP – is the company who built this going to give it to NSW? JC – Yes. No one from the Fire Service showed up for the show and tell day.

Ben returned to the meeting

IS – The drawing up of a MOU/Formal agreement in respect of all equipment and vehicles gifted to Brigades by the RFBAQ

- d. IS – I am raising this because in the future with our grants; I don't like the idea of giving anything of reasonable value to the Fire Service. IP – with the Landcruiser we had an MOU. GP – yeah but will they honour those moving forward? IS – this is my point. If we give a vehicle or something of similar value, we need to have an MOU with it, so the brigade benefits from it and not the Fire Service. So, do we negotiate a general MOU or do it on a case-by-case



basis? IP – I think it would be case by case basis. JC – it would come down to residual value. A chainsaw after a few years has no value, where a truck does. I suggest case by case basis, like things with wheels on it or things you can dispose of. IP – Fridges, TV's etc have no value. JC – with the trucks we gave it to the brigades, and they had an agreement that they could dispose of it if they wanted and keep the money and that the Fire Service would replace it with a state provided vehicle on its end of life. GP – do we have a copy of that? JC - it won't as of the 1<sup>st</sup> of July though as the brigade is no longer a separate entity. The Minister has said in the future when it's disposed of the brigade gets the money from it and it will go into their Fire Service account. IP – so long as there is no money from the state it belongs to the Brigade. JC – not as of the 1<sup>st</sup> of July, everything will belong to the state. GP – what if we write to Commissioner and get clarification on the undertaking for the disposal of brigade owned assets? JC – they did that and said it would be state. JB – it would be better off as individual MOU with Brigades. IP – look at MOU for anything that's movable that we give a grant for? IS – anything with a high value. JC - Once we have given it to the Brigade we lose control. IP – JC to come up with an MOU for the next MCM meeting to discuss. All happy with that

IP – SatSleeve's

- e. IP - Any brigades who had SatSleeve's will be getting a satellite phone and it's a pretty good one. They should be getting them in the mail, so long as the mailed their SatSleeve back. GP – when did we get notification of that? IP – your brigade would have got it about 6-8 weeks ago. JC – Thuraya doesn't have a satellite anymore. IP – they have the same sim cards in them and are programmed and got the phone number with them. Its just a matter of switching them on and away they go. They work 100% better than the SatSleeve. IS – no they don't. IP – Well this one does. I couldn't get a signal at home with the sleeve but now with this phone it does.

## **6. DATE & TIME OF NEXT MEETING**

**Proposed date and time of next Management Committee meeting: Friday, 26<sup>th</sup> July 2024**

- a. All happy.

Meeting closed at 11.26AM.



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# **CORRESPONDENCE REPORT**

**1<sup>ST</sup> MAY TO 31<sup>ST</sup> MAY 2024**





C#	Date	I/O	Organisation	Individual	Subject	Description
102276	14/5/24	Out	All Industry Services	Justin Hurcom	Pebble show and tell	
102279	14/5/24	In	All Industry Services	Justin Hurcom	Pebble show and tell	
102301	16/5/24	In	All Industry Services	Justin Hurcom	Pebble show and tell	
102302	16/5/24	Out	All Industry Services	Justin Hurcom	Pebble show and tell	
102335	29/5/24	In	All Industry Services	Justin Hurcom	Pebble show and tell	
102336	29/5/24	In	All Industry Services	Justin Hurcom	AIS Jaxian association	
102337	29/5/24	Out	All Industry Services	Justin Hurcom	AIS Jaxian association	
102299	22/5/24	In	ANZ		Dishonoured Cheque	Refer to Drawer - [REDACTED] - Odd account
102321	24/5/24	In	ANZ		Bank Statement	General Account
102322	27/5/24	In	ANZ		Credit Card Statement	Office Visa Card
102345	31/5/24	In	ANZ		Dishonoured Cheque	Unprocessable item - [REDACTED] Odd Account
102267	10/5/24	In	ANZ		Credit Card Statement	GM Visa Card
102268	10/5/24	In	ANZ		Dishonoured Cheque	Unprocesable item - Suncorp Cheque [REDACTED] [REDACTED] - Odd account
102292	15/5/24	In	ANZ		Bank Statement	Odd Account
102293	15/5/24	In	ANZ		Bank Statement	Transaction Account
102294	15/5/24	In	ANZ		Bank Statement	Townsville Account
102297	22/5/24	In	ANZ		Bank Statement	Even Account
102298	22/5/24	In	ANZ		Bank Statement	Savings Account - ending in 667
102300	22/5/24	In	ANZ		Bank Statement	Public Fund - May - PF
102296	16/5/24	In	Australia Post		Delivery Confirmation	Early Bird Prize Winner - AU96
102265	9/5/24	In	CAVFA	Bruce Corbett	Feedback - AIIMS issues list	
102306	17/5/24	In	CAVFA	Bruce Corbett	International deployments	
102315	23/5/24	In	Department of Transport		Registration Renewal Notice	RFB13



C#	Date	I/O	Organisation	Individual	Subject	Description
102278	14/5/24	Out	ESG (Ecco Safety Group) - Code 3	Geoff Gray	Pebble show and tell	
102314	22/5/24	In	ESG (Ecco Safety Group) - Code 3	Geoff Gray	Pebble show and tell	
102310	21/5/24	In	Eurong RFB	David Anderson	Eurong FMS recognition	
102311	21/5/24	Out	Eurong RFB	David Anderson	Eurong FMS recognition	
102312	21/5/24	In	Eurong RFB	David Anderson	Eurong FMS recognition	
102305	16/5/24	In	Findex	Tony Marks	Reply to Fireline	Cairns grants announced
102246	8/5/24	Out	Grasstree Beach RFB	Lachlan Oxenford	Grant closed and finalised	2024 05 08 - Grasstree Beach RFB - GN24-656 - Grant Closed & Finalised
102324	25/5/24	In	Habana RFB	Maxine Godley	Tax deductible donations	
102242	2/5/24	In	Hannover Fairs	Rob Keen	AFAC24	
102291	15/5/24	In	Kowanyama RFB	Joe Adams	Cairns Peninsula bequest grant application	
102320	23/5/24	Out	Member for Burnett	Amity Brand	Parliamentary inquiry into volunteering	
102258	8/5/24	In	Milwaukee	Mathew Sorohan	Flyer	
102259	8/5/24	Out	Milwaukee	Mathew Sorohan	Flyer	
102254	29/4/24	In	Misc	Bruce McLean	New legislation	
102255	8/5/24	Out	Misc	Bruce McLean	New legislation	
102256	8/5/24	In	Misc	Bruce McLean	New legislation	
102257	8/5/24	Out	Misc	Bruce McLean	New legislation	
102307	18/5/24	In	Misc	Daniel Schofield	CAFS on InnoPlat and FusionCruiser	
102308	20/5/24	Out	Misc	Daniel Schofield	CAFS on InnoPlat and FusionCruiser	
102325	24/5/24	In	Misc	Damian Squire	Gold Coast Group exercise invitation	Online contact form
102328	28/5/24	In	Misc	Daryl Te'nadii	Permit burn off	
102332	29/5/24	Out	Misc	Daryl Te'nadii	Permit burn off	
102283	14/5/24	In	Office of the Speaker	Coral-Leah Kemp	Citizen's Right of Reply	
102295	15/5/24	In	Paddy's Green RFB		Cairns Peninsula bequest grant application	
102243	4/5/24	In	QFES (Qld Fire and Emergency Services)	Neil Kelso	Bushfire Heavy Attack	Weight issue
102244	4/5/24	Out	QFES (Qld Fire and Emergency Services)	Neil Kelso	Bushfire Heavy Attack	Weight issue



C#	Date	I/O	Organisation	Individual	Subject	Description
102245	4/5/24	In	QFES (Qld Fire and Emergency Services)	Neil Kelso	Bushfire Heavy Attack	Weight issue
102250	8/5/24	Out	QFES (Qld Fire and Emergency Services)	Ben Millington	Local Government rural fire levy	
102251	8/5/24	Out	QFES (Qld Fire and Emergency Services)	Ben Millington	Meeting with Treasury	
102252	8/5/24	Out	QFES (Qld Fire and Emergency Services)	Stephen Smith	Requirement for professional firefighter	
102253	8/5/24	Out	QFES (Qld Fire and Emergency Services)	Ben Millington	Delinked blue card and driving appliances	
102260	8/5/24	Out	QFES (Qld Fire and Emergency Services)	Neil Kelso	Bushfire Heavy Attack	Weight issue
102261	8/5/24	Out	QFES (Qld Fire and Emergency Services)	Office of CO RFS	Advice from Ombudsman	
102262	8/5/24	In	QFES (Qld Fire and Emergency Services)	Neil Kelso	Bushfire Heavy Attack	Weight issue
102263	8/5/24	Out	QFES (Qld Fire and Emergency Services)	Neil Kelso	Bushfire Heavy Attack	Weight issue
102269	10/5/24	In	QFES (Qld Fire and Emergency Services)	Ben Millington	Meeting with Treasury	
102270	10/5/24	In	QFES (Qld Fire and Emergency Services)	Ben Millington	Local Government rural fire levy	
102284	13/5/24	In	QFES (Qld Fire and Emergency Services)	Brooke Gowland	Requirement for professional firefighter	
102271	14/5/24	Out	QFES (Qld Fire and Emergency Services)	Ben Millington	Pebble show and tell	
102272	14/5/24	Out	QFES (Qld Fire and Emergency Services)	Matt Inwood	Pebble show and tell	
102273	14/5/24	Out	QFES (Qld Fire and Emergency Services)	Neil Kelso	Pebble show and tell	
102277	14/5/24	Out	QFES (Qld Fire and Emergency Services)	Peter Hollier	Pebble show and tell	



C#	Date	I/O	Organisation	Individual	Subject	Description
102285	14/5/24	Out	QFES (Qld Fire and Emergency Services)	Brooke Gowland	Requirement for professional firefighter	
102288	14/5/24	Out	QFES (Qld Fire and Emergency Services)	Matt Inwood	Roadside burning meeting	Action items
102289	14/5/24	In	QFES (Qld Fire and Emergency Services)	Matt Inwood	Roadside burning meeting	Action items
102303	16/5/24	In	QFES (Qld Fire and Emergency Services)	Neil Parker	Cairns grants	
102304	16/5/24	Out	QFES (Qld Fire and Emergency Services)	Neil Parker	Cairns grants	
102309	21/5/24	In	QFES (Qld Fire and Emergency Services)	Danielle Welch	Invite to Burnett Area medal presentation	
102313	22/5/24	Out	QFES (Qld Fire and Emergency Services)	Ben Millington	Eurong FMS recognition	
102317	23/5/24	Out	QFES (Qld Fire and Emergency Services)	Neil Kelso	Bushfire Heavy Attack	Attendance at FarmFest
102318	23/5/24	In	QFES (Qld Fire and Emergency Services)	Neil Parker	Cairns grants	Quotes
102319	23/5/24	Out	QFES (Qld Fire and Emergency Services)	Neil Parker	Cairns grants	Quotes
102327	27/5/24	In	QFES (Qld Fire and Emergency Services)	Stephen Smith	QFD foundations forum	
102331	29/5/24	Out	QFES (Qld Fire and Emergency Services)	Daniel Sandeman	Permit burn off	
102333	29/5/24	Out	QFES (Qld Fire and Emergency Services)	Neil Kelso	Bushfire Heavy Attack	Attendance at FarmFest
102334	29/5/24	Out	QFES (Qld Fire and Emergency Services)	Kaye Healing	FarmFest	
102338	29/5/24	In	QFES (Qld Fire and Emergency Services)	Daniel Sandeman	Permit burn off	
102339	30/5/24	Out	QFES (Qld Fire and Emergency Services)	Stephen Smith	QFD foundations forum	



C#	Date	I/O	Organisation	Individual	Subject	Description
102341	30/5/24	In	QFES (Qld Fire and Emergency Services)	Melanie Hirsig	QFD foundations forum	
102342	30/5/24	Out	QFES (Qld Fire and Emergency Services)	Peter Hollier	Bundaberg RFBAQ election	
102343	30/5/24	Out	QFES (Qld Fire and Emergency Services)	Melanie Hirsig	QFD foundations forum	
102344	30/5/24	In	QFES (Qld Fire and Emergency Services)	Melanie Hirsig	QFD foundations forum	
102274	14/5/24	Out	QFleet	Damian Plumb	Pebble show and tell	
102275	14/5/24	Out	QFleet	Peter Matthews	Pebble show and tell	
102290	15/5/24	In	QFleet	Damian Plumb	Pebble show and tell	
102326	27/5/24	In	QFleet	Damian Plumb	Pebble show and tell	
102330	29/5/24	Out	QFleet	Damian Plumb	Pebble show and tell	
102241	2/5/24	In	Qld Ministerial	Steven Miles MP	Call for independent investigation into the QFES	Reply to letter
102248	8/5/24	Out	Qld Ministerial	The Speaker	Citizen's Right of Reply	
102264	8/5/24	In	Qld Ministerial	Office of the Speaker	Citizen's Right of Reply	
102316	23/5/24	In	Qld Parliamentary Service	Ethics Committee	Citizen's Right of Reply	Proposed response
102340	30/5/24	Out	Qld Parliamentary Service	Ethics Committee	Citizen's Right of Reply	
102280	7/5/24	Out	QPWS (Qld Parks and Wildlife Service)	Brett Duke	Pebble show and tell	
102281	13/5/24	In	QPWS (Qld Parks and Wildlife Service)	Brett Duke	Pebble show and tell	
102282	14/5/24	Out	QPWS (Qld Parks and Wildlife Service)	Brett Duke	Pebble show and tell	
102286	14/5/24	In	QPWS (Qld Parks and Wildlife Service)	Brett Duke	Pebble show and tell	
102287	14/5/24	Out	QPWS (Qld Parks and Wildlife Service)	Brett Duke	Pebble show and tell	
102249	1/5/24	In	RFBAQ Rep	Dave Morton	Monthly report	



C#	Date	I/O	Organisation	Individual	Subject	Description
102266	10/5/24	In	RFBAQ Rep	Angela Endres	Rep Reimbursement	
102323	24/5/24	In	RFBAQ Rep	Dave Morton	Resignation as RFBAQ Representative	
102329	29/5/24	In	The Public Trustee	Kerry Campbell	Estate of [REDACTED] [REDACTED]	Update on estate
102247	8/5/24	Out	Watsonville RFB	Rod Finch	Grant closed and finalised	2024 05 08 - Watsonville RFB - GN24-655 - Grant Closed & Finalised



**RURAL FIRE BRIGADES ASSOCIATION**  
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# **PRESIDENT REPORT**

**FOR JUNE 2024 MCM**



## Presidents Report

A very quiet month with little happening, 2<sup>nd</sup> June Matt Bulow released the command and control document which had little clear guidelines for Rural Brigades plus total lack of consultation with volunteers.

5<sup>th</sup> June Digital information

7<sup>th</sup> Pebble demo

8<sup>th</sup> Boonimba rfb. Station opening

13<sup>th</sup> RFSQ—RFBAQ Meeting ?

13<sup>th</sup> Caloundra group meeting





**RURAL FIRE BRIGADES ASSOCIATION**  
**QUEENSLAND INC.** ABN. 37 417 474 709

# **OPERATIONS MANAGER REPORT**

**MONTH ENDING APRIL 2024**



**RURAL FIRE BRIGADES ASSOCIATION QLD INC**

28 FRASER ROAD, ARALUEN QLD 4570

[www.rfbaq.org](http://www.rfbaq.org) 07 5480 5130 om@rfbaq.org

ABN: 37 417 474 709

**Operations Manager Report – Management Committee Meeting**

**RFBAQ Office - Araluen**

- Had weekly meetings with Senior Supervisor.
- Always trying to reduce costs where possible and bringing overhead down (ongoing).
- Continuously submitting requests for additional Art Union tickets to the Office of Liquor and Gaming.
- Kerry the new CCM has started with us and is fitting in well and picking things up nicely.
- Simon has officially retired; we had a retirement pizza party and crazy shirt day to farewell Simon which went very well. Simon has worked for the RFBAQ for 16 years. We did a staff collection for him as well which he was very grateful for.
- We finally have the new Telstra router installed, which has been working well and will save us money.
- Efex came and installed the watchguard box which is for our improved cyber security and for our new VPN set up which is much more secure. We have had some snags with PowerConnex being able to connect properly but all is working now.
- PowerConnex had a licencing issue which cause the Contact Centre to lose 2 dialling shifts.
- We will be replacing the Datto, which is the device that backs up our data. It will be installed within the next few weeks.
- We purchased new numbers, there was a big double up issue on what was available. In the end we bought around 143,000 new numbers. We will dial these in the next Art Union.
- I have started the EOFY prep.
- The financials, credit cards and supplier payment history are attached.



**RURAL FIRE BRIGADES ASSOCIATION  
QUEENSLAND INC.** ABN. 37 417 474 709

## Finance Report

### **RURAL FIRE BRIGADES ASSOCIATION QLD INC**

28 FRASER ROAD, ARALUEN QLD INC

www.rfbaq.org 07 5480 5130 om@rfbaq.org

ABN: 37 417 474 709

## **FINANCIAL REPORT**

FOR THE PERIOD ENDED 30 APRIL 2024

### **Management Committee Meeting**

Friday 21st June 2024

RFBAQ Office



**BALANCE SHEET - AS AT 30 APRIL 2024**

	<b>2024</b>	<b>2023</b>
	<b>\$</b>	<b>\$</b>
<b>CURRENT ASSETS</b>		
<b>Cash at Hand</b>		
ANZ General Account	80,716.60	27,009.35
ANZ Art Union Odd Account	56,533.64	115,735.09
ANZ Art Union Even Account	55,407.05	78,918.85
ANZ Townsville Account	633,630.27	485,208.88
ANZ Transaction Account	81,406.46	343,756.41
PUBLIC FUND - Donations	2,014,279.34	1,558,004.85
Petty Cash Imprest	402.65	357.90
Fuel Card	(880.09)	(777.85)
	<u>2,921,495.92</u>	<u>2,608,213.48</u>
<b>Other Cash Equivalents</b>		
Outstanding GST Refunds	-	-
ATO Integrated Client Account	-	-
Prepayments	36,443.11	22,734.26
Other Current Assets	-	978.56
	<u>36,443.11</u>	<u>23,712.82</u>
<b>Investments</b>		
ANZ Online Saver Account	933,768.37	921,742.45
Savings Account	571,253.12	1,083,955.26
Truck Account	1,421.55	1,421.55
	<u>1,506,443.04</u>	<u>2,007,119.26</u>
<b>Trade Debtors</b>		
Sundry Debtors	<u>22,154.09</u>	<u>(3,750.00)</u>
<b>NON-CURRENT ASSETS</b>		
Plant and equipment	162,572.96	135,609.64
Motor Vehicles	79,813.15	103,650.14
Wage Overpayment	-	-
02RFB - Ranger - Pebble	35,157.07	20,000.00
03RFB - Fusion Cruiser	-	133,459.06
Office Furniture & Equipment	212,126.75	202,391.82
Buildings	118,498.45	118,498.45
Call Centre Client Lists	132,619.02	103,619.02
Call Centre List (Less Written Off)	(70,557.27)	(37,402.51)
Accumulated Depreciation	(382,462.85)	(343,033.99)
	<u>287,767.28</u>	<u>436,791.63</u>
<b>TOTAL CURRENT ASSETS</b>	<u><b>4,774,303.44</b></u>	<u><b>5,072,087.19</b></u>



### BALANCE SHEET (continued)

	2024	2023
<b>CURRENT LIABILITIES</b>		
<b>Accounts Payable</b>		
Sundry Creditors	47,261.47	126,988.39
Accrued Expenses	(28,451.96)	67,524.84
ANZ Visa Card - Office	3,774.71	10,376.61
ANZ Visa Card - GM	-	-
	<u>22,584.22</u>	<u>204,889.84</u>
<b>GST Liabilities</b>		
GST Collected	5,916.47	4,682.57
GST Paid	15,155.12	(13,166.45)
GST Rounding	-	(7,669.48)
	<u>21,071.59</u>	<u>(16,153.36)</u>
<b>Payroll Liabilities</b>		
PAYG Withholding Liability	19,412.00	17,780.00
Employee Deductions Liability	-	-
Superannuation Liability	12,231.52	11,674.14
Parental Leave	-	(13,879.79)
Provision for Annual Leave	45,510.44	44,606.33
Provision for Long Service Leave	85,593.57	72,885.65
Provision for Superannuation on Leave	13,765.92	11,749.20
	<u>176,513.45</u>	<u>144,815.53</u>
<b>TOTAL LIABILITIES</b>	<u><b>220,169.26</b></u>	<u><b>333,552.01</b></u>
<b>NET ASSETS</b>	<u><b>4,554,134.18</b></u>	<u><b>4,738,535.18</b></u>
<b>EQUITY</b>		
Retained Earnings	3,996,864.05	4,720,406.89
Current Earnings	(79,899.80)	(634,768.25)
<b>TOTAL EQUITY</b>	<u><b>4,554,134.18</b></u>	<u><b>4,738,535.18</b></u>



**RURAL FIRE BRIGADES ASSOCIATION QUEENSLAND INC**  
**P&L PROGRESS SNAPSHOT**

<b>2023/2024 FY</b>	<b>Budgeted \$</b>	<b>Actual \$</b>
July	(150,899)	(150,891.64)
August	(24,717)	(24,679.79)
September	(7,570)	(33,869.11)
October	26,538	15,323.14
November	(59,150)	16,870.65
December	(8,997)	(65,751.39)
January	(48,700)	66,062.07
February	(57,280)	13,128.05
March	50,500	59,349.57
April	16,600	5,158.95
May		
June		

**PROFIT & LOSS STATEMENT - PERIOD ENDED 30 APRIL 2024**

	<b>CURRENT PERIOD</b>			<b>YEAR TO DATE</b>		
	<b>2024</b>	<b>Budgeted</b>	<b>2023</b>	<b>2024</b>	<b>Budgeted</b>	<b>2023</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>INCOME</b>						
Raffle Proceeds	115,765.50	165,000.00	104,653.20	1,327,193.71	1,505,570.00	1,362,805.20
Donations Received	61,497.40	55,000.00	21,237.50	1,136,023.44	776,881.00	940,251.60
Wage Subsidy	-	-	-	17,548.94	-	7,863.63
Grants Received	-	-	-	-	-	-
Other Income	15,594.63	-	-	203,429.54	187,830.00	-
<b>TOTAL INCOME</b>	<b>192,857.53</b>	<b>220,000.00</b>	<b>125,890.70</b>	<b>2,684,195.63</b>	<b>2,470,281.00</b>	<b>2,310,920.43</b>
<b>COST OF SALES</b>						
Cost of Prizes	4,669.54	8,000.00	25,530.64	236,709.68	373,872.00	381,786.27
<b>TOTAL COST OF SALES</b>	<b>4,669.54</b>	<b>8,000.00</b>	<b>25,530.64</b>	<b>236,709.68</b>	<b>373,872.00</b>	<b>381,786.27</b>
<b>GROSS TRADING PROFIT</b>	<b>188,187.99</b>	<b>212,000.00</b>	<b>100,360.06</b>	<b>2,447,485.95</b>	<b>2,096,409.00</b>	<b>1,929,134.16</b>



**PROFIT & LOSS STATEMENT - Cont....**

	CURRENT PERIOD			YEAR TO DATE		
	2024	Budgeted	2023	2024	Budgeted	2023
	\$	\$	\$	\$	\$	\$
<b>OPERATING EXPENSES</b>						
Parental Leave	-	-	-	-	-	-
Advertising	32.20	35.00	32.20	1,482.00	1,320.00	1,561.07
Meeting Expenses	2,967.65	3,500.00	8,435.32	53,524.86	36,377.00	45,152.74
Insurance	1,151.21	1,130.00	1,129.08	19,797.81	19,913.00	20,390.88
Lease Expenses	3,545.75	3,520.00	3,459.27	34,852.14	34,780.00	34,592.70
Motor Vehicle Expenses	739.35	785.00	765.59	9,732.62	8,571.00	10,909.52
Landcruisers Donated	-	-	-	133,459.06	133,459.00	-
Audit & Accountancy Fees	-	-	-	10,350.00	10,500.00	9,835.00
FBT	1,122.00	1,500.00	889.00	4,488.00	5,622.00	3,556.00
Bank, Merchant & CC Fees	2,471.28	1,950.00	1,432.29	26,765.23	22,696.00	20,076.07
Cleaning	-	-	-	-	-	-
Donations	5,010.00	1,000.00	945.00	155,293.70	45,350.00	61,179.93
Buy Local Grant Project	3,998.09	-	145,071.95	368,004.73	297,132.00	414,390.30
Grants Paid	7,640.31	10,000.00	198,009.09	65,059.52	93,422.00	334,860.22
Brigade Resources	1,625.00	100.00	-	10,150.65	7,581.00	-
Sundry Expense	227.27	50.00	181.81	428.80	511.00	438.18
Telephone	4,816.34	5,400.00	5,326.99	50,400.10	53,658.00	54,095.22
Website Expenses	435.00	480.00	640.00	4,965.00	5,280.00	6,582.27
Legal Costs	-	-	-	1,363.64	1,000.00	9,410.00
Kitchen Supplies & Amenities	349.68	450.00	438.26	3,738.87	4,412.00	4,902.16
Electricity	849.50	850.00	849.50	8,495.00	8,500.00	8,495.00
Licences & Permits	-	-	-	3,974.00	3,960.00	3,901.60
Postage	2,908.65	2,700.00	4,876.22	34,354.22	35,519.00	32,699.96
Printing	1,059.75	1,700.00	1,279.09	15,760.86	18,933.00	18,636.73
Magazine Production	23.54	8,500.00	23.95	16,099.00	17,000.00	17,023.50
Office Supplies	92.76	150.00	264.75	1,767.63	1,977.00	2,544.59
Promotional Material	1,625.00	500.00	280.00	10,302.14	7,875.00	12,110.00
Recycling Paper & Cardboard	96.36	-	192.73	385.44	217.00	664.55
Repairs & Maintenance	12,866.00	12,000.00	11,233.68	66,316.14	64,295.00	62,613.29
Subscriptions/Memberships	3,024.00	3,000.00	3,022.00	5,457.17	5,355.00	4,767.46
Klms, Tolls & Parking	30.22	-	-	453.10	414.00	371.81
Fuel Reimbursed	586.41	500.00	623.57	2,783.25	4,005.00	6,113.76
Depreciation Expense	-	-	-	-	-	-
Amortisation - CC Lists	-	-	-	-	-	-
Representatives Expenses	1,165.14	800.00	732.12	4,500.86	4,754.00	4,286.95



**PROFIT & LOSS STATEMENT - Cont....**

	CURRENT PERIOD			YEAR TO DATE		
	2024	Budgeted	2023	2024	Budgeted	2023
	\$	\$	\$	\$	\$	\$
Wages & Salaries	109,102.97	120,000.00	110,335.28	1,268,628.45	1,257,166.00	1,228,286.10
Superannuation	11,971.52	12,600.00	11,414.14	139,251.41	133,392.00	126,768.82
Other Employee Expenses	1,198.26	1,000.00	2,448.57	12,307.68	9,669.00	16,800.10
Provision for Long Service	-	-	-	-	-	-
Provision for Annual Leave	-	-	-	-	-	-
Provision for Super	-	-	-	-	-	-
Provision for Leave & Dep	2,000.00	2,000.00	1,000.00	19,000.00	19,000.00	10,000.00
<b>TOTAL OPERATING EXPENSES</b>	<b>184,731.21</b>	<b>196,200.00</b>	<b>515,331.45</b>	<b>2,563,693.08</b>	<b>2,373,615.00</b>	<b>2,588,016.48</b>
<b>GROSS OPERATING PROFIT</b>	<b>3,456.78</b>	<b>15,800.00</b>	<b>(414,971.39)</b>	<b>(116,207.13)</b>	<b>(277,206.00)</b>	<b>(658,882.32)</b>
<b>OTHER EXPENSES</b>						
Parental Leave	-	-	-	-	-	-
Interest Paid	-	-	-	-	-	-
Interest Received	(1,702.17)	(800.00)	(1,943.81)	(17,307.33)	(13,531.00)	(14,114.07)
<b>TOTAL OTHER EXPENSES</b>	<b>(1,702.17)</b>	<b>(800.00)</b>	<b>(1,943.81)</b>	<b>(17,307.33)</b>	<b>(13,531.00)</b>	<b>(14,114.07)</b>
<b>NET PROFIT / LOSS</b>	<b>5,158.95</b>	<b>16,600.00</b>	<b>(413,027.58)</b>	<b>(98,899.80)</b>	<b>(263,675.00)</b>	<b>(644,768.25)</b>





**VISA Cards**

<u>GENERAL MANAGER VISA CARD EXPENSES</u>						
MONTH: APRIL			STATEMENT: 04/03/2024 - 03/04/2024			
<u>MEETING EXPENSES</u>						
FUEL	TOLLS/PARK	O/M	MCM	G/M	AGM	MEMO
<u>GENERAL EXPENSES</u>						
	KITCHEN	INCENTIVES	ADVERT	GRANTS	OTHER	MEMO
				\$2,111.00		HS24-085
				\$1,065.35		HS24-086
					\$347.89	Yaris Service
					\$81.30	Karens Morning Tea
				\$3,176.35	\$429.19	

<b>SPREADSHEET</b>	<b>\$ 3,605.54</b>
<b>STATEMENT</b>	<b>\$ 3,605.54</b>
<b>DIFFERENCE</b>	<b>\$ -</b>
<b>TO BE PAID</b>	<b>\$ 3,605.54</b>



OFFICE VISA CARD EXPENSES						
MONTH: APRIL			STATEMENT: 25/03/2024 to 25/04/2024			
MEETING EXPENSES						
FUEL	TOLLS/PARK	O/M	MCM	G/M	AGM	MEMO
	\$33.24					Hire car tolls for General Meeting
		\$847.55				Ian P Accom, Flights, Parking - Charters Towers
		\$923.70				Ian P Accom, Flights, Parking - AFAC/ CAVFA
		\$972.92				Robert Lang Accom, Flights - AFAC/ CAVFA
			\$43.20			Lunch
	\$33.24	\$2,744.17	\$43.20			
GENERAL EXPENSES						
	KITCHEN	INCENTIVES	ADVERT	GRANTS	OTHER	MEMO
					\$26.40	Online Services - Microsoft
					\$478.50	Hubspot New Website
					\$250.00	Flowers - Nellie
	\$199.20					Kitchen Supplies
	\$199.20				\$754.90	

SPREADSHEET	\$ 3,774.71
STATEMENT	\$ 3,774.71
DIFFERENCE	\$ -
TO BE PAID	<b>\$ 3,774.71</b>



## Supplier Payment History

Created: 11/06/2024 9:54 AM

Rural Fire Brigades Association

28 Fraser Road  
Araluen Qld 4570

### Supplier Payment History

April 2024

ABN: 37 417 474 709

Email: om@rfbaq.org

Cheque No.	Chq Date	PO No.	Date	Supplier's Inv. No.	Purchase Total Amt	Amount Applied
<b>A &amp; K Milner Plumbing Pty Ltd</b>						
22341	5/04/2024	00020010	29/03/2024	INV - 25599	\$400.90	\$400.90
Total for Payment 22341:						\$400.90
<b>AgentMail</b>						
22351	5/04/2024	00020021	4/04/2024	INV - 11150	\$681.49	\$681.49
Total for Payment 22351:						\$681.49
<b>Australia Post</b>						
22349	5/04/2024	00020019	3/04/2024	INV - 1013122726	\$3,060.41	\$3,060.41
Total for Payment 22349:						\$3,060.41
<b>Black, David</b>						
22348	5/04/2024	00020018	3/04/2024	INV - 6	\$321.30	\$321.30
Total for Payment 22348:						\$321.30
<b>Department of Housing and Public Works</b>						
22347	5/04/2024	00020017	1/04/2024	INV - 178113	\$4,834.78	\$4,834.78
Total for Payment 22347:						\$4,834.78
<b>EFEX</b>						
22342	5/04/2024	00020011	28/03/2024	INV - I102221654	\$3,346.20	\$3,346.20
Total for Payment 22342:						\$3,346.20
<b>Endeavour Foundation</b>						
22388	11/04/2024	00020025	11/04/2024	INV - EV1584825	\$106.00	\$106.00
Total for Payment 22388:						\$106.00
<b>Flick Anticimex Pty Ltd</b>						
22350	5/04/2024	00020020	1/04/2024	INV - 410180018C	\$29.65	\$29.65
Total for Payment 22350:						\$29.65
<b>Green, Les</b>						
22344	5/04/2024	00020016	2/04/2024	INV - 3646543	\$239.50	\$239.50
Total for Payment 22344:						\$239.50
<b>Harvey Norman Commercial</b>						
22422	26/04/2024	00020029	23/04/2024	INV - 5341625	\$15,409.50	\$7,704.75
Total for Payment 22422:						\$7,704.75
<b>Impact Office Supplies</b>						
22352	5/04/2024	00020022	3/04/2024	INV - 509349	\$102.04	\$102.04
Total for Payment 22352:						\$102.04
<b>Platinum Employee Relations</b>						



Created: 11/06/2024 9:54 AM

Rural Fire Brigades Association

28 Fraser Road  
Araluen Qld 4570

ABN: 37 417 474 709

Email: om@rftbaq.org

## Supplier Payment History

April 2024

Cheque No.	Chq Date	PO No.	Date	Supplier's Inv. No.	Purchase Total Amt	Amount Applied
22340	5/04/2024	00020013	1/04/2024	INV - 2944	\$3,300.00	\$3,300.00
Total for Payment 22340:						\$3,300.00
<b>PowerConnex Pty Ltd</b>						
22339	5/04/2024	00020023	1/04/2024	INV - 119244	\$10,253.65	\$10,253.65
Total for Payment 22339:						\$10,253.65
22343	5/04/2024	00020012	28/03/2024	INV - 119484	\$16.50	\$16.50
Total for Payment 22343:						\$16.50
<b>Sensis Pty Ltd</b>						
BP040524	26/04/2024	00020028	20/04/2024	INV - 31613717	\$35.42	\$35.42
Total for Payment BP040524:						\$35.42
<b>Simpson, Peter</b>						
22346	5/04/2024	00020015	2/04/2024	INV - 1219652	\$149.38	\$149.38
Total for Payment 22346:						\$149.38
<b>Stewart &amp; Heaton Clothing Co. Pty Ltd</b>						
22387	11/04/2024	00020024	3/04/2024	INV - 3882923	\$1,123.65	\$1,123.65
Total for Payment 22387:						\$1,123.65
<b>Telstra Limited</b>						
BP020524	26/04/2024	00020027	17/04/2024	K182652531-6	\$5,297.97	\$5,297.97
Total for Payment BP020524:						\$5,297.97
<b>Tindall, Cam</b>						
22345	5/04/2024	00020014	2/04/2024	INV - 10	\$280.36	\$280.36
Total for Payment 22345:						\$280.36



**RURAL FIRE BRIGADES ASSOCIATION**  
**QUEENSLAND INC.** ABN. 37 417 474 709

# **GENERAL MANAGER REPORT**

**FOR JUNE 2024 MCM**



### Meetings

- 04/06/2024 to 06/06/2024 – Farmfest - Toowoomba.
- 07/06/2024 – Pebble show and tell with AIS, Hurtec and QPWSP – Deception Bay.
- 13/06/2024 – RFBAQ / RFSQ meeting, Ian Pike, Ben Millington and Steve Smith RFSQ – Kunda Park.
- 20/06/2024 -Pickup RFBAQ Bushfire Heavy from QFES Eagle Farm

### News and Media updates

Wrote the following updates for the RFBAQ website, Fireline and Social Media:

Date	Web / FB	Fireline	Title
29/05/2024	x		Dave Morton, RFBAQ Bundaberg Rep is Retiring
11/06/2024	x		Project Electric Back - Demonstration to QPWSP

*Plus countless re-posts on internal articles and images, and shares of external articles.*

### Projects

Restructure of Rural Fire.

YRD24 & Parliamentary Friends of Rural Fire  
Brigades

LGAQ Annual Conference at Brisbane  
Convention Centre with RFBAQ Bushfire Heavy  
display

Call for independent inquiry into toxic behaviours.

Bushfire Heavy Tanker.

Pebble display and Ford ranger ute going to  
Western Rivers RFSQ are office for fitting out