



RURAL FIRE BRIGADES ASSOCIATION QUEENSLAND INC.

ABN. 37 417 474 709

MC MEETING

(MANAGEMENT COMMITTEE)

22ND NOVEMBER 2024

MINUTES & REPORTS

RFBAQ OFFICE – ARALUEN

[Contents](#)

MINUTES	2
CORRESPONDENCE REPORT	9
PRESIDENT REPORT	14
OPERATIONS MANAGER REPORT	16
Finance Report	18
VISA Cards	24
Debit Cards.....	26
Supplier Payment History	27
GENERAL MANAGER REPORT	29
Meetings	30
Written	30



RURAL FIRE BRIGADES ASSOCIATION
QUEENSLAND INC. ABN. 37 417 474 709

MINUTES



Minutes: For the meeting held on Friday, 22nd November 2024 – RFBAQ Office - Araluen

Attendance:

Ian Pike (President) (IP)	Ian Swadling (IS)	Gary Patzwald (GP)
Justin Choveaux (JC)	Ben Heilbronn (BH) – Dialled in	Jim Besgrove (JB) – Dialled In
Ashleigh Rowcliffe (AR)		

Secretariat: Jessica Stark (JS)

Apologies: N/A

1. OPENING OF MEETING

Welcome & Opening of Meeting

9.35AM President declared meeting open.

1.1. Leave of Absence

a. Nil

1.2. Proxies

a. Nil

2. ADMINISTRATION

2.1. Minutes and Business Arising

a. Minutes of Previous Meeting

Motion: The minutes of the previous meeting dated Thursday, 22nd August 2024 are adopted as a true and correct record of proceedings.

Moved: IS

Seconded: GP

Carried: 22/11/2024

b. Business Arising from the Minutes

- a. JC – RFBAQ write to the Commissioner regarding the PPC issue. We received a response which was sent out to you all. He didn't address any of our concerns. Ben Heilbronn said he seen an email saying 6 to 8 weeks. I have asked Ben to get a copy of that email so I can go back to them.
- b. JC – RFBAQ write a letter to Ben Millington asking for operational staff to keep up their competencies ready for fire season. Reply received from Ben which I sent out to you all. JB – it's just a cop out. IP – Change in the way you contact the duty officer, real backwards step. They will decide whether you get staff that come out or not. JB – DMO positions haven't been called for yet. We have 3 officers on call in our area. IS – Last meeting they said they would contact the fire and rescue DMO who would then contact rural fire DMO. JB explained how it's been happening in his area at the moment. IP – There was a fair bit said on Wednesday about the time delays with ordering PPE. GP – they haven't even released the contract for the PPE. IP – Yes, they have. It was done at AFAC. JB – do we make it a health and safety issue? JC – I have asked Ben for the



email that says 6 to 8 weeks so I can follow it up. BH – that email came from Corey Bock. I will try get that from him.

2.2. Correspondence

- a. Correspondence Register**
- b. Acceptance of Correspondence**

Motion: That the October Management Committee Meeting Correspondence Report be accepted.

Moved: JB

Seconded: IS

Carried: 22/11/2024

c. Business Arising from Correspondence

- a. JC – Explained the Makita deal for the free advertising in Smoke Signals. There will be 2 x \$3,000 packs. Brigades will apply to Makita with a story, and they will choose who to give it to.
- b. JC – Bushfire heavy attack at LGAQ. We made a suggestion that it goes out to Central West, but they said no. IS – Did we get the stuff out of it? JC – Yes, we did. IP – Kelso asked if we still have the pebble registered? JC – Yes until it runs out next month. I spoke to QFleet yesterday and organising a handover.

3. GENERAL BUSINESS – REPORTS

3.1. Presidents Report

a. Report

President provided an overview.

Acceptance of President Report

Motion: The President Report for the November 2024 Management Committee Meeting is accepted.

Moved: IP

Seconded: JB

Carried: 22/11/2024

b. Business Arising from Presidents Report

- a. IP – Command and Control is causing a bit of friction. JB – Its very interesting in our area at the moment. IS – how does that work with the local incident controller? JB – there are no incident controllers they are divisional controllers. JB – There is purely not enough staff. They have all taken transfers to the southeast for higher paying jobs. God help us if we have a severe weather season. The staff are exhausted.
- b. IP – Model rules; they have listened to the feedback. There will be another draft come out. JB – they have changed it again yesterday. The person who is driving this doesn't understand brigade land.

3.2. Operations Manager Report

a. Statements

AR tabled the Operations Manager Report for September 2024 and provided an overview.

Acceptance of Operations Manager Report



Motion: Operations Manager Report and Financials for September 2024 is accepted.

Moved: GP

Seconded: JB

Carried: 22/11/2024

b. Business Arising from Operations Manager Report

- a. AR – Servers are down at the moment. One of the hard drives died. Our IT company ran up a temporary one they had and its currently rebuilding all the stuff on it. We will get a new one ordered. The servers are out of warranty, so moving forward we will need to look at what we are going to do, whether that's going cloud base etc.
- b. GP – How is BOQ going? AR – It's been great, they are terrific to deal with.
- c. BH – How are the AU100 sales going with the Sahara. AR – It's alright, I would have like to see higher number. I would still like it to pick up a bit. The lists are being run more efficiently and we are asking staff to pick up extra shifts so hopefully this will help. BH – Do you do targeted dialling. AR – Yes, we do.
- d. JC – How is Dave going? AR – so far so good, still need to work out the back fill in the admin side. Karen and Mark get along well with Dave as well. He is good with the list.
- e. IS – How are you getting on with the accountants? AR – the auditor partner did call wanting to have a meeting and to say we are important clients of theirs. I have a meeting with Brown McCauley and Warren at the start of next year and hopefully will be going with them. I will know more in January.

3.3. General Manager Report

Report

JC Tabled the General Manager Report and provided an overview.

a. Acceptance of General Manager Report

Motion: The General Manager Report for the November 2024 Management Committee Meeting is accepted.

Moved: JB

Seconded: IS

Carried: 22/11/2024

b. Business Arising from General Manager Report

- a. JC – We had the Bushfire Heavy at LGAQ. For the first time in a long time the fire service turned up.
- b. JC – I attended the Royal Human Society Sesquicentennial. They are talking about doing group certificates for Rural Fire Brigades for bravery. It would be for the whole brigade not an individual. Royal Human Society would do it, so not through the honours and awards system. We are going to advertise that. Our Honours and awards system is run by Fire and Rescue.
- c. JC – Meeting with the new Minister yesterday. We spoke about our 3 major points which is investigation, legislation and separation.
- d. JC – The fires running up in Jimbo's area proves the fire service doesn't know what they are doing and proves it does not work outside of Brisbane. They couldn't provide the things they needed. There was an agreement for an office to go into the Hughenden area and almost a year later, it's still not been done. It's the exact same as it was last year.



- e. JB – People down south have no idea. It's a 14 hour turn around to get resources out to these fires. Big learnings that we need to take out of this. JC – Neil Parker has just taken a promotion in the middle of fire season. JC – are we going to call them out, no. GP – what can we do about it? JC – Call them out. Start calling them out in these advisory meetings. GP – If we keep on with our vision it will be a step in the right direction. IS – what did you get out of yesterday's meeting? GP – it was very positive, and poker faced, they took a lot of notes. The Minister was very interested in how \$500,000 got lost and then found again. There is also talk of a letter of no confidence. JC – Explained what happened with the missing money. No one could explain where the missing money went. There is talk of a vote of no confidence from quite a few brigades. IP – There was a lot of mix up with the amounts the brigade received. JC – There was action on the money off the back of the meeting yesterday. GP – There were all very positive but non comital. Appearing to be on our side. Mentioned they would be discussing our concerns with the other interested parties. Justin did a very good job at presenting our points and our concerns.
- f. IS – Did they seem interested about the inquiry? JC – They did, they asked a lot of questions about why etc. It would be on a wider scale, I believe.

4. GRANT APPLICATION

4.1. N/A

5. General Business Continued

5.1. JC – RFSQ Incorporation for Brigades

- a. JC – We have lost our unincorporated status. Councils can't pay the levies directly to the brigades now. We can't get our unincorporated status back either. The money in the fire service account will always be government money. Coast guard had an overarching national incorporation so they all could do business how brigades use to under this overarching incorporation. Pony club also has an overarching incorporation, their constitution is very easy to read. What we could do is have an RFSQ incorporated association. Brigades would vote, enter agreements etc which would allow brigades to go back to how they were trading. This would get the council to put the money back into the brigade managed accounts. I like the pony club one because it works and so many people have been in pony club, its something they can relate to. GP – I raised the bequest coming in with the Minister. These people are not wanting their money to go the government. IS – So if we set it up. JC – Not we, it would be the fire service that need to do it. IS – They won't do it with the current management. JC – yes which is why that investigation is so important. JB – The threat that was made to me was if we did anything towards incorporation the Commissioner would remove the brigade's registered number so it wouldn't exist. JC – It has to be done by the Fire Service. IP – they will pull back on it. JC – the Fire Service won't like it. IS – spoke about an issue in his area of a brigade not being able to access the QFD account. General discussion around the credit cards / corporate cards. IP – The money is in the Commonwealth account, but they don't have corporate cards, so they have a contract with city bank to provide the corporate cards. IS – There are a lot of brigades that haven't received their cards. IP – I think a lot of the problem is area office not sending the paperwork off. BH – Has the matrix changed? As it didn't include gas, security etc. IP – I don't think it changed at all. You have a \$5,000 budget. JC – what are your thoughts on the overarching incorporation? IS – it's a good idea, the fire service won't do it. JC – we need to agree on it first so we can push it. IP – you would have to get all the brigades on board to do it. JC – No you don't. Its only for the brigades that want to do it. It would be for the brigades that want to be able to use their own money and enter into agreements etc. IS – does a local pony club apply to be a part of it? JC – Yes. GP – so this is if there is a change of



management, we would push this? IP – They won't do it. JC – we have to try; at the moment we just keep saying they won't do these things without even trying. GP – we are in with a chance because the top is listening. IS – how do we go about it, write a letter? JC – first we adopt it as something we want to do, then we socialise it with the brigades. Then change the leadership. JB – we are getting some changes at the moment. The model rules didn't just go straight through. They were forced to listen. JC – The minister is going to write to each member of the committee and what are you going to say to her? IP – We will tell her it's not working. The makeup on it, I can't see it working. JC – as in the people on it or the structure? IP – The people on it. We also don't know what the Commissioner signs off on. JC – If the Minister asks if its working or not the RFBAQ needs to have an answer. JB – the volunteers are their own worst enemy with them not replying. Its shows the lack of interest. JC – They have got the shits; they don't care anymore. IP – they haven't been interested in a long time; they just want to fight the fires. JB – We have to pick our battles. JC – we need to give the Minister a path to go down. IS – I propose that we agitate for a rural fire incorporated association JC – we need to have the structure to push forward. IP – do away with the advisory committees etc. IS – they won't drop the advisory committee. JC – no they won't. GP – I think we need to wait for the Minister to make the next move. We have had our say, and she made it very clear that she would be talking to the other parties. I believe she will make the next move after she has had the consultation with them. That's when we make our move. Which we believe the incorporation is the way to go. I think we need to give her a chance. I think if we do too much at the moment it could work against us. IS – I disagree with that; I think we should reinforce what was said yesterday. JC – we have sent the Minister letters regarding the inquiry etc. JC – we need to agree if we like this idea and what its looks like. JB – I think if we do it now, we are on a hiding to nothing. We need to wait for the Minister. I think we hold fire until the next executive meeting. We don't want to stir shit at the present time. IS – they are digging themselves into a bigger hole as they go.

JB – I have to go. Left the meeting at 11.26am.

- b. BH – what's the talk about a Gold Coast vote of no confidence? JC – it's about the money. BH – I'll be suggesting it as well. Ben explained the issue they are experiencing in his local area. GP – we are having the same issue in our area. IS – did anything come up in yesterday's meeting about the Commissioner and Ben ignoring our request? GP – no. JC – so I guess from that we don't want to do anything until after Christmas.

Motion: RRBAQ to advocate for a Rural Fire Service Queensland Incorporated Association

Moved: IS

Seconded: GP

Carried: 22/11/2024

JC – I will write it up and we can send it out to the reps and talk to the brigades.

5.2. JC – Call for Independent Inquiry

- a. JC – You received the letter we sent to the Minister. Others are now also writing to the Minister saying things are happening to them.

5.3. JC – Christmas Closure

- a. AR – last day of dialling is Friday 20th December and reopen the 6th of January 2025. Office will be closed for 2 weeks.

5.4. GP – Workcover requirements for Primary Producer Fire Fighters and other Fire Fighters with no regular income



- a. IP - you said that was sorted Gary? GP – Yes pretty much. GP explained the situation in his area. Volunteer tried to put in a claim after being assaulted. JC – there is replacement Labour. Might be worth asking them that. It's a bit of a long shot.

5.5. JC – Summits

- a. IP – Dates are not set in stone. Northern one 6 & 8th of June. Southern is 20 & 22nd of June. There will be 2. JC – we have had a bit of correspondence regarding the summits. Initially they were going to do it in August which is when burning season is. We advised them that's not a good time. JC – so if there is one in June, we can have our general meeting to coincide.

5.6. JC – Parliamentary Friends of Rural Fire Brigades

- a. JC - Letter got sent to members of Parliament. Parliamentary Friends of Rural Fire Brigade sponsors will be Stephen Bennett, Shane Knuth and Mark Ryan. They are all happy to do it. Just waiting for sitting dates.

5.7. IS - OSWG

- a. IS – Any info from OSWG? IP – there will be a new OSWG. It will retain the 3 RFBAQ reps. It won't have anything to do with Fleet. That will be its own committee. IS – will we have positions on fleet? IP – Yes.

6. DATE & TIME OF NEXT MEETING

6.1. Proposed date and time of next Management Committee meeting: Friday, 7th February 2025

- a. All happy

Meeting closed at 11.53 AM.



RURAL FIRE BRIGADES ASSOCIATION
QUEENSLAND INC. ABN. 37 417 474 709

CORRESPONDENCE REPORT

1ST - 31ST OCTOBER 2024



C#	Date	I/O	Organisation	Individual	Subject	Description
102807	11/10/24	In	ANZ		Account notification	Odd Account - Refund for incorrect credit interest
102808	11/10/24	In	ANZ		Dishonoured Cheque	Odd account [REDACTED] - Unprocessable item
102809	11/10/24	In	ANZ		Dishonoured Cheque	Odd account [REDACTED] Account closed
102810	14/10/24	In	ANZ		Bank Statement	Townsville Account
102820	15/10/24	In	ANZ		Bank Statement	Odd Account
102821	16/10/24	In	ANZ		Credit Card Statement	GM Visa Card - Final Statement
102822	16/10/24	In	ANZ		Credit Card Statement	Office Visa Card
102826	23/10/24	In	ANZ		Bank Statement	Even Account
102828	23/10/24	In	ANZ		Bank Statement	Online Saver Account - Ending in 1157
102829	23/10/24	In	ANZ		Bank Statement	Public Fund - October - PF
102869	30/10/24	In	ANZ		Bank Statement	General Account
102805	2/10/24	In	Australian Firefighters Calendar	David Rogers	Donation	
102812	14/10/24	In	BOQ		Bank Statement	Debit Cards Account
102813	14/10/24	In	BOQ		Bank Statement	General Account
102814	14/10/24	In	BOQ		Bank Statement	Odd Account
102815	14/10/24	In	BOQ		Bank Statement	Even Account
102816	14/10/24	In	BOQ		Bank Statement	Direct Debit Account
102817	14/10/24	In	BOQ		Bank Statement	Public Fund - September - PF
102818	14/10/24	In	BOQ		Bank Statement	Savings Account - ending in 387
102824	18/10/24	In	BOQ		Bank Statement	Onlines Account
102825	18/10/24	In	BOQ		Bank Statement	Business Websavings Account



C#	Date	I/O	Organisation	Individual	Subject	Description
102811	14/10/24	In	BOQ		Debit Card arrived	Ashleigh's debit card arrived on the 24/09/2024 - activated and pin set
102831	23/10/24	In	Camatta Lempens Lawyers	Daniel Harker	Bequest	Late [REDACTED]
102832	25/10/24	Out	Camatta Lempens Lawyers	Daniel Harker	Bequest	Late [REDACTED] - signed stat dec
102862	18/10/24	In	CAVFA	Kara Bishop	CAVFA AGM Meeting info	
102830	23/10/24	In	Finemore Walters & Story Solicitors	Lucy Maultby	Bequest	Late [REDACTED]
102835	4/10/24	In	Howard Torbanlea RFB	[REDACTED]	Confidential enquiry	cc into email to RFSQ Maryborough
102855	17/10/24	In	Makitia	Rob Pooles	Smoke Signals	
102856	17/10/24	Out	Makitia	Rob Pooles	Smoke Signals	
102860	18/10/24	In	Makitia	Rob Pooles	Smoke Signals	
102861	18/10/24	Out	Makitia	Rob Pooles	Smoke Signals	
102844	13/10/24	In	Misc	Chris Drake	Lesson's (mis) Management Issue's	
102864	21/10/24	In	Misc	Michael McNeilly	Normanton Rural Fire Brigade	Query on trucks
102868	28/10/24	In	Misc	Tom Dawson	Future of Chaplains in the QFD & RFS	
102804	2/10/24	In	QFD (Qld Fire Department)	Lisa Kesteven	CADSA newsletter	
102834	3/10/24	Out	QFD (Qld Fire Department)	Kelli Laing	BSD transfer	
102836	8/10/24	In	QFD (Qld Fire Department)	Andrea Kirsten	Fire Incident Management System Project update	
102837	9/10/24	Out	QFD (Qld Fire Department)	Andrea Kirsten	Fire Incident Management System Project update	Meeting confirmation



C#	Date	I/O	Organisation	Individual	Subject	Description
102838	9/10/24	In	QFD (Qld Fire Department)	Andrea Kirsten	Fire Incident Management System Project update	
102839	9/10/24	In	QFD (Qld Fire Department)	Linda Gordon	FIMS Project - Query from RFBAQ	
102840	9/10/24	Out	QFD (Qld Fire Department)	Andrea Kirsten	Fire Incident Management System Project update	Meeting confirmation
102841	10/10/24	Out	QFD (Qld Fire Department)	Kelli Laing	BSD transfer	
102842	10/10/24	Out	QFD (Qld Fire Department)	Neil Kelso	Bushfire Heavy Attack	
102843	10/10/24	In	QFD (Qld Fire Department)	Neil Kelso	Bushfire Heavy Attack	
102846	11/10/24	In	QFD (Qld Fire Department)	Andrew Short	Bushfire Heavy Attack	Water damage update
102847	11/10/24	Out	QFD (Qld Fire Department)	Andrew Short	Bushfire Heavy Attack	
102848	14/10/24	Out	QFD (Qld Fire Department)	Andrew Short	LGAQ Annual Conference - vehicle bump in	
102849	14/10/24	Out	QFD (Qld Fire Department)	Andrew Short	Bushfire Heavy Attack	
102850	14/10/24	In	QFD (Qld Fire Department)	Ben Millington	Brigade Model Rules Review	
102851	14/10/24	In	QFD (Qld Fire Department)	Andrea Kirsten	FIMS Project - Query from RFBAQ	Request for photos & smoke signals article
102852	16/10/24	Out	QFD (Qld Fire Department)	Andrea Kirsten	FIMS Project - Query from RFBAQ	Smoke Signals offer
102853	16/10/24	Out	QFD (Qld Fire Department)	Steve Smith	Brigade Model Rules Review	
102854	17/10/24	Out	QFD (Qld Fire Department)	Kelli Laing	BSD transfer	
102857	17/10/24	In	QFD (Qld Fire Department)	Neil Kelso	Bushfire Heavy Attack	Confirmation of being at LGAQ
102858	17/10/24	In	QFD (Qld Fire Department)	Steve Smith	Brigade Model Rules Review	Email received



C#	Date	I/O	Organisation	Individual	Subject	Description
102859	18/10/24	Out	QFD (Qld Fire Department)	Neil Kelso	Bushfire Heavy Attack	Confirmation of being at LGAQ
102863	18/10/24	Out	QFD (Qld Fire Department)	Ben Millington	Insurance coverage for privately owned vehicles	
102865	23/10/24	Out	QFD (Qld Fire Department)	Andrea Kirsten	FIMS Project Briefing at RFBAQ General Meeting	Photos as requested
102866	24/10/24	Out	QFD (Qld Fire Department)	Kelli Laing	BSD transfer	
102867	25/10/24	In	QFD (Qld Fire Department)	Ben Millington	Brigade Model Rules Review	
102819	15/10/24	In	RFBAQ Rep	Peter Simpson	Rep reimbursement	
102827	23/10/24	In	RFBAQ Rep	David Black	Rep reimbursement	
102833	29/10/24	In	RFBAQ Rep	Les Green	Rep reimbursement	
102806	8/10/24	In	The Public Trustee	Kisagothami Rajapakse	Estate [REDACTED]	District court proceedings
102845	30/10/24	In	The Public Trustee	Kerry Campbell	Estate [REDACTED]	Update on estate
102823	16/10/24	Out	Veteran RFB	Bernadette Wright	Grant Application	2024 10 16 - Veteran RFB - GN24-659 - Grant Approved



RURAL FIRE BRIGADES ASSOCIATION
QUEENSLAND INC. ABN. 37 417 474 709

PRESIDENT REPORT

FOR NOVEMBER 2024 MCM



Presidents Report

Congratulations to Dave McMullen on his new role as call centre manager, as always he will look to create improvements.

The AGM and general meeting once again has been done and dusted with some lively conversations and interesting outcomes.

State elections are over and we look forward to meeting and working with our new minister Ann Leahy to find if any new direction will occur within QFD.

Control and Command and fires is still proving to raise issues with some brigades as certain parts of Fire & Rescue finding it hard to accept change.

Brigade finances and the new model rules have many brigades in limbo wondering where this will end up.

21-23rd Oct LGAQ Conference Brisbane

16th Nov. Advisory Committee meeting (Teams)

20th Nov. OSWG Farewell meeting.



RURAL FIRE BRIGADES ASSOCIATION
QUEENSLAND INC. ABN. 37 417 474 709

OPERATIONS MANAGER REPORT

MONTH ENDING SEPTEMBER 2024



RURAL FIRE BRIGADES ASSOCIATION QLD INC

28 FRASER ROAD, ARALUEN QLD 4570

www.rfbaq.org 07 5480 5130 om@rfbaq.org

ABN: 37 417 474 709

Operations Manager Report – MCM

RFBAQ Office - Araluen

- Meetings with Contact Centre Manager.
- Always trying to reduce costs where possible and bringing overhead down (ongoing).
- Continuously submitting requests for additional Art Union tickets to the Office of Liquor and Gaming.
- We have transitioned the Public Fund account over to BOQ from ANZ and are using it for everything apart from the weekly transfers as this will continue to be done in ANZ until the Art Union accounts are with BOQ.
- Have submitted a request with EziDebit to change the TVL account, which is for our online purchases, to the BOQ details but am yet to hear back. I have emailed them again and will call if I do not hear back soon.
- We have been doing payments from the BOQ accounts which are going well so far. There are more steps and different process but is all working out.
- David McMullen is now the Contact Centre Manager, Dave covered for a couple of weeks after Kerry resigned, and we then offered Dave the permanent position which has been going well.
- Jess and I have been back in the downstairs archive room to do more sorting.
- We put on another relief admin from the Contact Centre but unfortunately, she has decided it is a bit more involved than she was hoping so she has happily returned to the phones.
- The audit is now complete. The Art Union audits were finally done, and I sent them to my contact at the Office of Liquor and Gaming Regulation.
- I have a meeting with Brown Macaulay & Warren Chartered Accountants in January to discuss moving over to them. After this initial meeting, if it goes well, we will notify Crow that we will no longer be using them as our auditor. I have checked with the Office of Fair Trading and the Australian Charities and Not-for-profits Commission (ACNC) about any requirements for notifying an auditor when changing, there are not.
- I have been working on the ACNC annual information statement submission.
- I have started working on the 2025 gaming licence renewal dates for the Art Unions.
- The financials, credit cards and supplier payment history are attached.



**RURAL FIRE BRIGADES ASSOCIATION
QUEENSLAND INC.** ABN. 37 417 474 709

Finance Report

RURAL FIRE BRIGADES ASSOCIATION QLD INC

28 FRASER ROAD, ARALUEN QLD INC

www.rfbaq.org 07 5480 5130 om@rfbaq.org

ABN: 37 417 474 709

FINANCIAL REPORT

FOR THE PERIOD ENDED 30 SEPTEMBER 2024

Management Committee Meeting

Friday 22nd November 2024

RFBAQ Office Gympie



BALANCE SHEET - AS AT 30 SEPTEMBER 2024

	2024	2023
	\$	\$
CURRENT ASSETS		
Cash at Hand		
ANZ General Account	55,159.20	210,157.00
ANZ Art Union Odd Account	69,763.72	62,631.66
ANZ Art Union Even Account	34,096.33	49,010.64
ANZ Townsville Account	379,478.57	516,713.68
ANZ Transaction Account	134,822.65	95,717.23
PUBLIC FUND - Donations	1,889,654.69	1,884,270.69
BOQ Art Union Odd Account	(0.09)	-
BOQ Art Union Even Account	(0.09)	-
BOQ Debit Cards Account	99,403.96	-
Petty Cash Imprest	370.60	424.90
Fuel Card	(873.59)	(789.76)
	<u>2,661,875.95</u>	<u>2,818,136.04</u>
Other Cash Equivalents		
Outstanding GST Refunds	-	-
ATO Integrated Client Account	-	-
Prepayments	(3,606.17)	16,219.84
Other Current Assets	-	-
	<u>(3,606.17)</u>	<u>16,219.84</u>
Investments		
ANZ Online Saver Account	552.92	926,898.03
Savings Account	556,058.22	766,168.71
BOQ Term Deposit	1,000,000.00	-
Truck Account	-	1,421.55
	<u>1,556,611.14</u>	<u>1,694,488.29</u>
Trade Debtors		
Sundry Debtors	8,750.00	(3,750.00)
	<u>8,750.00</u>	<u>(3,750.00)</u>
NON-CURRENT ASSETS		
Plant and equipment	175,125.33	162,572.96
Motor Vehicles	79,813.15	79,813.15
Wage Overpayment	-	-
02RFB - Ranger - Pebble	35,157.07	25,932.97
Office Furniture & Equipment	-	203,866.37
Buildings	118,498.45	118,498.45
Call Centre Client Lists	149,064.01	132,619.02
Call Centre List (Less Written Off)	(33,291.27)	(70,557.27)
Accumulated Depreciation	(203,036.54)	(382,462.85)
	<u>321,330.20</u>	<u>270,282.80</u>
TOTAL CURRENT ASSETS	<u>4,544,961.12</u>	<u>4,795,376.97</u>



BALANCE SHEET (continued)

	2024	2023
CURRENT LIABILITIES		
Accounts Payable		
Sundry Creditors	11,239.11	14,625.67
Accrued Expenses	185,719.00	163,013.39
ANZ Visa Card - Office	1,192.50	-
ANZ Visa Card - GM	-	-
	<u>198,150.61</u>	<u>177,639.06</u>
GST Liabilities		
GST Collected	55.05	23,802.03
GST Paid	(29,473.77)	(15,988.53)
GST Rounding	-	(7,669.48)
	<u>(29,418.72)</u>	<u>144.02</u>
Payroll Liabilities		
PAYG Withholding Liability	20,496.00	22,078.00
Employee Deductions Liability	-	-
Superannuation Liability	15,917.44	13,383.34
Parental Leave	-	-
Provision for Annual Leave	62,233.81	45,510.44
Provision for Long Service Leave	67,141.11	85,593.57
Provision for Superannuation on Leave	13,381.88	13,765.92
	<u>179,170.24</u>	<u>180,331.27</u>
TOTAL LIABILITIES	<u>347,902.13</u>	<u>358,114.35</u>
NET ASSETS	<u>4,197,058.99</u>	<u>4,437,262.62</u>
EQUITY		
Retained Earnings	3,684,092.75	3,996,864.05
Current Earnings	(137,275.13)	(204,440.84)
TOTAL EQUITY	<u>4,197,058.99</u>	<u>4,437,262.62</u>



RURAL FIRE BRIGADES ASSOCIATION QUEENSLAND INC

P&L PROGRESS SNAPSHOT

2024/2025 FY	Budgeted	Actual
	\$	\$
July	0	(155,834.94)
August	0	83,881.05
September	(29,129)	(71,321.24)
October		
November		
December		
January		
February		
March		
April		
May		
June		

PROFIT & LOSS STATEMENT - PERIOD ENDED 30 SEPTEMBER 2024

	CURRENT PERIOD			YEAR TO DATE		
	2024	Budgeted	2023	2024	Budgeted	2023
	\$	\$	\$	\$	\$	\$
INCOME						
Raffle Proceeds	141,833.98	180,000.00	116,871.00	375,236.47	413,401.00	335,454.21
Donations Received	186,721.29	170,000.00	62,685.70	469,463.95	452,741.00	354,568.19
Wage Subsidy	-	-	-	-	-	-
Grants Received	-	-	-	-	-	-
Other Income	-	-	-	-	-	187,834.91
TOTAL INCOME	328,555.27	350,000.00	179,556.70	844,700.42	866,142.00	877,857.31
COST OF SALES						
Cost of Prizes	84,870.71	58,000.00	9,377.06	184,439.93	129,904.00	168,343.61
TOTAL COST OF SALES	84,870.71	58,000.00	9,377.06	184,439.93	129,904.00	168,343.61
GROSS TRADING PROFIT	243,684.56	292,000.00	170,179.64	660,260.49	736,238.00	709,513.70



PROFIT & LOSS STATEMENT - Cont....

	CURRENT PERIOD			YEAR TO DATE		
	2024	Budgeted	2023	2024	Budgeted	2023
	\$	\$	\$	\$	\$	\$
OPERATING EXPENSES						
Parental Leave	-	-	-	-	-	-
Advertising	32.20	350.00	367.20	96.60	416.00	431.60
Meeting Expenses	6,931.24	6,490.00	1,603.82	16,223.09	15,783.00	9,766.37
Insurance	1,151.21	1,155.00	1,129.05	13,303.55	13,309.00	12,001.07
Lease Expenses	3,545.75	3,550.00	3,459.27	10,637.25	10,642.00	10,377.81
Motor Vehicle Expenses	423.09	980.00	981.35	2,023.90	2,581.00	2,142.02
Landcruisers Donated	-	-	-	-	-	133,459.06
Audit & Accountancy Fees	-	-	-	-	-	-
FBT	-	-	-	-	-	1,122.00
Bank, Merchant & CC Fees	3,803.85	2,500.00	2,306.06	9,082.85	7,780.00	6,551.84
Cleaning	-	-	-	-	-	-
Donations	121,739.45	125,000.00	14,852.00	146,739.45	150,000.00	27,902.00
Buy Local Grant Project	-	-	23,542.23	8,129.39	8,130.00	181,674.50
Grants Paid	2,300.05	2,400.00	5,180.91	3,980.05	4,080.00	18,602.91
Brigade Resources	-	-	-	-	-	7,280.70
Sundry Expense	-	50.00	-	80.00	50.00	110.62
Telephone	5,859.28	5,300.00	5,353.78	11,677.39	11,118.00	15,851.78
Website Expenses	434.98	440.00	640.00	1,304.94	1,310.00	1,920.00
Legal Costs	-	-	-	-	-	-
Kitchen Supplies & Amenities	383.16	500.00	170.67	1,447.07	1,565.00	1,031.22
Electricity	849.50	850.00	849.50	2,548.50	2,550.00	2,548.50
Licences & Permits	319.44	320.00	-	897.84	610.00	-
Postage	3,011.21	4,000.00	3,713.32	10,790.84	11,781.00	12,531.61
Printing	889.79	2,000.00	2,336.68	4,387.11	5,498.00	5,769.22
Magazine Production	-	-	-	-	-	-
Office Supplies	498.55	340.00	31.45	984.81	827.00	907.66
Promotional Material	-	-	-	22,256.95	22,257.00	2,375.00
Recycling Paper & Cardboard	96.36	-	-	96.36	-	96.36
Repairs & Maintenance	4,821.00	7,100.00	2,522.00	26,574.26	23,761.00	17,915.69
Subscriptions/Memberships	24.00	24.00	22.00	410.90	411.00	432.63
Klms, Tolls & Parking	27.37	50.00	170.22	156.12	179.00	214.49
Fuel Reimbursed	690.45	500.00	638.05	1,753.19	1,564.00	(507.81)
Depreciation Expense	-	-	-	-	-	-
Amortisation - CC Lists	-	-	-	-	-	-
Representatives Expenses	442.42	500.00	484.71	1,585.74	1,644.00	837.71



PROFIT & LOSS STATEMENT - Cont....

	CURRENT PERIOD			YEAR TO DATE		
	2024	Budgeted	2023	2024	Budgeted	2023
	\$	\$	\$	\$	\$	\$
Wages & Salaries	134,409.89	134,410.00	119,517.68	445,652.43	445,655.00	400,683.37
Superannuation	15,417.44	15,420.00	13,123.34	51,019.59	51,023.00	44,034.97
Other Employee Expenses	6,049.20	6,500.00	885.51	8,064.84	8,517.00	1,754.28
Provision for Long Service	-	-	-	-	-	-
Provision for Annual Leave	-	-	-	-	-	-
Provision for Super	-	-	-	-	-	-
Provision for Leave & Dep	2,000.00	2,000.00	2,000.00	6,000.00	6,000.00	5,000.00
TOTAL OPERATING EXPENSES	316,150.88	322,729.00	205,880.80	807,905.01	809,041.00	924,819.18
GROSS OPERATING PROFIT	(72,466.32)	(30,729.00)	(35,701.16)	(147,644.52)	(72,803.00)	(215,305.48)
OTHER EXPENSES						
Parental Leave	-	-	-	-	-	-
Interest Paid	-	-	-	-	-	-
Interest Received	(1,145.08)	(1,600.00)	(1,832.05)	(4,369.39)	(4,823.00)	(5,864.64)
TOTAL OTHER EXPENSES	(1,145.08)	(1,600.00)	(1,832.05)	(4,369.39)	(4,823.00)	(5,864.64)
NET PROFIT / LOSS	(71,321.24)	(29,129.00)	(33,869.11)	(143,275.13)	(67,980.00)	(209,440.84)



VISA Cards

GENERAL MANAGER VISA CARD EXPENSES						
MONTH: SEPTEMBER			STATEMENT: 05/08/2024 - 03/09/2024			
MEETING EXPENSES						
FUEL	TOLLS/PARK	O/M	MCM	G/M	AGM	MEMO
		\$87.14				Taxi & Food - Visit Ford
		\$180.81				Accom & Food - GC Games
	\$30.11					Tolls
		\$31.29				Lunch - Commissioner Meeting
		\$42.00				Taxis - YRD
		\$56.50				Food - YRD
		\$38.57				Food - PFRFB
	\$30.11	\$436.31				
GENERAL EXPENSES						
	KITCHEN	INCENTIVES	ADVERT	GRANTS	OTHER	MEMO

SPREADSHEET	\$ 466.42
STATEMENT	\$ 466.42
DIFFERENCE	\$ -
TO BE PAID	\$ 466.42



OFFICE VISA CARD EXPENSES						
MONTH: SEPTEMBER			STATEMENT: 26/08/2024 to 24/09/2024			
MEETING EXPENSES						
FUEL	TOLLS/PARK	O/M	MCM	G/M	AGM	MEMO
			\$324.00			Lunch - Incorrectly charged by Riverside Hotel
		\$33.95				Coffee's - PFRFB
		\$66.00				Dinner - YRD
		-\$164.00				Lunch - Refund from Riverside Hotel
		-\$880.00				Refund - Incorrect charge Riverside
		\$4.00				Car Parking - PFRFB
\$49.06						Fuel - RFB15
					\$221.29	Accom - Nick Swadling
					\$274.67	Flights - Peter Simpson
		\$13.70				Coffee's - Bank Meeting
\$49.06	\$0.00	-\$926.35	\$324.00		\$495.96	
GENERAL EXPENSES						
	KITCHEN	INCENTIVES	ADVERT	GRANTS	OTHER	MEMO
					\$26.40	Online Services - Microsoft
					\$478.48	Hubspot New Website
					\$168.95	Sit Stand Desk - Call centre
					\$25.45	Lollies
		\$389.30				AU100 incentives
	\$161.25					Kitchen Supplies
	\$161.25	\$389.30			\$699.28	

SPREADSHEET	\$ 1,192.50
STATEMENT	\$ 1,192.50
DIFFERENCE	\$ -
TO BE PAID	\$ 1,192.50



Debit Cards

<u>RFBAQ DEBIT CARD EXPENSES</u>						
MONTH: SEPTEMBER			TRANSACTIONS: 01/09/2024 - 30/09/2024			
<u>MEETING EXPENSES</u>						
FUEL	TOLLS/PARK	O/M	MCM	G/M	AGM	MEMO
					\$596.04	Flights - Rachael Loveland
					\$596.04	
<u>GENERAL EXPENSES</u>						
	KITCHEN	INCENTIVES	ADVERT	GRANTS	OTHER	MEMO

SPREADSHEET	\$ 596.04
STATEMENT	\$ 100,000.00
DIFFERENCE	\$ 99,403.96
TO BE PAID	\$ 596.04



Supplier Payment History

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Rural Fire Brigades Association
28 Fraser Road
Araluen Qld 4570
ABN: 37 417 474 709
Email: om@rftbaq.org

Supplier Payment History

September 2024

Cheque No.	Chq Date	PO No.	Date	Supplier's Inv. No.	Purchase Total Amt	Amount Applied
A & K Milner Plumbing Pty Ltd						
22940	19/09/2024	00020143	17/09/2024	INV - 26102	\$174.90	\$174.90
Total for Payment 22940:						\$174.90
AgentMail						
22883	6/09/2024	00020133	5/09/2024	INV -11491	\$451.11	\$451.11
Total for Payment 22883:						\$451.11
Australia Post						
22891	6/09/2024	00020129	3/09/2024	INV - 1013450310	\$3,147.33	\$3,147.33
Total for Payment 22891:						\$3,147.33
Bennett, Stephen						
22889	6/09/2024	00020132	5/09/2024	INV - 6696	\$6,696.00	\$6,696.00
Total for Payment 22889:						\$6,696.00
Department of Housing and Public Works						
22884	6/09/2024	00020127	1/09/2024	INV - 179640	\$4,834.78	\$4,834.78
Total for Payment 22884:						\$4,834.78
Eckersley Print Group						
22888	6/09/2024	00020125	30/08/2024	INV - 116200	\$190.00	\$190.00
Total for Payment 22888:						\$190.00
EFEX						
22941	19/09/2024	00020138	31/08/2024	INV - II02327780	\$5,921.52	\$5,921.52
Total for Payment 22941:						\$5,921.52
22983	27/09/2024	00020136	29/07/2024	INV - II02304970	\$5,921.52	\$5,921.52
Total for Payment 22983:						\$5,921.52
Endeavour Foundation						
22982	27/09/2024	00020144	19/09/2024	INV - EVI601759	\$106.00	\$106.00
Total for Payment 22982:						\$106.00
Endres, Angela						
22886	6/09/2024	00020126	1/09/2024	INV - 0005/24	\$294.10	\$294.10
Total for Payment 22886:						\$294.10
First 5 Minutes						
22890	6/09/2024	00020130	1/09/2024	INV - RR299107	\$864.07	\$864.07
Total for Payment 22890:						\$864.07
Flick Anticimex Pty Ltd						
22885	6/09/2024	00020128	1/09/2024	INV -410199391C	\$29.65	\$29.65



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Rural Fire Brigades Association

28 Fraser Road
Araluen Qld 4570

Supplier Payment History

September 2024

ABN: 37 417 474 709

Email: om@rfbaq.org

Cheque No.	Chq Date	PO No.	Date	Supplier's Inv. No.	Purchase Total Amt	Amount Applied
Total for Payment 22885:						\$29.65
Harvey Noman - Electrical						
22882	6/09/2024	00020134	5/09/2024	INV - 5428455	\$88.00	\$88.00
Total for Payment 22882:						\$88.00
Harvey Norman Commercial						
22984	27/09/2024	00020031	26/04/2024	INV - 5342949	\$17,719.00	\$8,859.50
Total for Payment 22984:						\$8,859.50
Impact Office Supplies						
22935	19/09/2024	00020135	9/09/2024	INV - 565639	\$147.54	\$147.54
Total for Payment 22935:						\$147.54
22936	19/09/2024	00020137	10/09/2024	INV - 566068	\$25.78	\$25.78
Total for Payment 22936:						\$25.78
22937	19/09/2024	00020140	13/09/2024	INV - 567389	\$100.85	\$100.85
Total for Payment 22937:						\$100.85
22938	19/09/2024	00020139	17/09/2024	INV - 543908	\$141.23	\$141.23
Total for Payment 22938:						\$141.23
John Madill Toyota						
22985	27/09/2024	00020146	17/09/2024	INV - RID1100276	\$62,648.95	\$62,648.95
Total for Payment 22985:						\$62,648.95
Platinum Employee Relations						
22939	19/09/2024	00020141	17/09/2024	INV - 3024	\$3,088.80	\$3,088.80
Total for Payment 22939:						\$3,088.80
PowerConnex Pty Ltd						
22887	6/09/2024	00020124	1/09/2024	INV - 119610	\$31.41	\$31.41
Total for Payment 22887:						\$31.41
Sensis Pty Ltd						
BP041024	27/09/2024	00020145	20/09/2024	INV - 33130177	\$35.42	\$35.42
Total for Payment BP041024:						\$35.42
Telstra Limited						
BP020924	5/09/2024	00020131	17/08/2024	K376831831-2	\$4,391.13	\$4,391.13
Total for Payment BP020924:						\$4,391.13
BP021024	27/09/2024	00020147	17/09/2024	K691393841-3	\$6,413.80	\$6,413.80
Total for Payment BP021024:						\$6,413.80



RURAL FIRE BRIGADES ASSOCIATION
QUEENSLAND INC. ABN. 37 417 474 709

GENERAL MANAGER REPORT

FOR NOVEMBER 2024 MCM



Meetings

- 12/08 – Parliamentary Friends of Rural Fire Brigades, Parliament House
- 30/08 - Psychosocial Hazard Training
- 12/09 – Meeting with Pikey, Opposition Fire Spokesperson Dale Last and advisor, Parliament House
- 11-13/10 – RFBAQ AGM/GM/PFM Brisbane
- 21-23/10 – LGAQ Annual Conference, Brisbane Convention Centre
- 19/10 – The Royal Humane Society of Australasia's Sesquicentenary, Government House
- 21/10 – Meeting with GP, Minister Ann Leahy, 1 William Street

Written

This is the final run of a very, very hard year for the RFBAQ that we knew was coming when the new minister and Commissioner were announced in November 2023.

On the day that the new minister was announced following the State Election we wrote to her requesting an independent inquiry. The email was circulated to all RFBAQ Reps.

This is inline with our request at the meeting we had with the then Opposition Leader David Crissafulli, Jarrod Bleijie, Dale Last and their advisor in February 2024 where we tabled our request for investigation, separation and legislation: and again in our meeting with the Opposition Fire Spokesperson Dale Last and his advisor on the last sitting day in September.

There has been quite a bit of media coverage regarding the disconnect between the fire service and brigades in the handling of the fires in the North and North West and this exemplifies that the fire service is moving further away from reflecting the kind of service that local communities want against the type of service that the fire service want to deliver.